

Bylaws Minutes 2010 Annual

From GODORT

GODORT Bylaws & Organization Committee

Minutes

Chair: Judith Downie

Friday, June 25, 2010, 4:00-5:20 PM

Washington Marriott West End A

Meeting convened at 4:00 PM. After welcome by the chair, attendance was taken, agenda was approved, and prior approval of Midwinter minutes verified.

Present: Judith Downie, Barbara Miller, Yvonne Wilson Absent: Valerie Glenn (excused), Aimee Quinn

Announcements:

- Judith has requested Starr Hoffman to replace the ALA web page for the GODORT PPM to a redirect to the current PPM hosted on the wiki page. She confirmed the wiki's pdf version is the official version and the wiki is the site for it to be hosted.
- Copies of the proposed new chapters on Steering and Communication were distributed at Steering I to committee chairs to review and provide comment by Steering II.
- Policy and Procedures Manual (PPM) is an aid to operations, where the Bylaws is a governing document to make sure GODORT is in compliance with ALA requirements.

Old Business:

- Review of revisions to Policies and Procedures document. Current action is the revision of the PPM to reflect practice and then compare against the Bylaws to make sure the two are in compliance with each other. A number of issues have been identified in format, wording, and navigation within the 100+ pages of the PPM. Revisions have been confusing as they come in a variety of ways, complicating the revision process.

Action: Committee will review ways to streamline the navigation.

Action: Judith will get the revisions separated into chapters using MS Word and load on the wiki for committees to insert comments and revisions by August 30.

Action: All committees will review their chapter and insert comments by date to be provided through ALA Connect.

Action: Bylaws will then review the revisions for wording and impact on other chapters in order to complete the revision.

- Review of anything to go to Steering II. Suggestion to request all chairs for a formal report once a year with a review of the PPM and any suggested revisions. This could tie into a 'what we accomplished' review that would summarize the year, aid in compiling GODORT histories, and formalize a PPM review.

Action: Judith will bring this proposal to Steering II.

New Business:

- Any assignments from Steering I. Bylaws discussed the request to rollover vendor donations to the following year for the Awards Reception. Passed unanimously.
- Strategic Plan Discussion. What is Bylaws Committee role in terms of a strategic plan? We see our role as supporting function and actions, whereas many other groups are development and membership building. What are the obstacles? Committee sees the different functions of the different committees as determining the usefulness of virtual membership. Bylaws currently does a great deal of their work between conferences and online, but face to face time is valuable. Need to check Bylaws document as the Bylaws committee may be required to meet face to face, where other committees may not be required to do so.

Action: Judith will review Bylaws for meeting requirements.

- Discussion of any pending Bylaws revisions. GITCO is to give Bylaws a formal revision to their charge in Bylaws with rationale to bring to Steering II. No impact on other committees is anticipated. Action: Judith will bring proposal to Steering if received.
- Suggestion on parceling out PPM revisions. Committee members will parcel out the various chapters after August 30 when the workload can be evaluated. Members will work with incoming and outgoing chairs for the experienced comments and to discover what is needed to aid the new chair to run their committee.

Adjourn at 5:20 PM

Respectfully submitted, Judith A. Downie

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