

**REPORT TO COUNCIL  
POLICY MONITORING COMMITTEE  
FEBRUARY, 1995**

In accordance with Policy 5.6, the Committee has reviewed all Council Actions taken in June 1994 for the possible incorporation, additions to, or changes in the ALA Policy Manual.

**FOR ACTION**

Item #1  
(PM, p. 132)



Policy 5.1 Relationship of Executive Board and Council: Delete all except third paragraph, making the section read:

The Executive Board shall send to members of Council copies of the full minutes of all its meetings, together with any explanatory or other statements on matters coming before Council for action.

[This is to accomplish the intent of 1993-94 CD#50 (Item I-11), which Council adopted.]

Item #2  
PM, p.132)

Policy 5.2 Motions for Council Action: Add as final sentence to the section:

COPES shall consider all resolutions referred to it and report to Council no later than the last Council session of that meeting whether a determination has been made or when it will be made.

[This is to accomplish the intent of 1993-94 CD#51(rev.), which Council adopted.]

Item #3  
(PM, p. 133)

Policy 5.6 Policy Manual/Monitoring Committee: Add as final sentence:

The committee shall review and advise on all unit organization policies to ensure that they are in compliance with Council-approved Association-wide policies.

[This addition reflects the committee's charge in the *ALA Handbook of Organization*]

*This page was from the  
ALA Organ. Self-Study Com.  
Report at the 1994 ALA AC.*

## ALA ORGANIZATIONAL SELF STUDY COMMITTEE

\* In the light of the heavy work load of the Council Executive Board and the fact that Council treats matters arriving via the Council Executive Board no differently than it does matters arriving by other means, it is recommended that the practice of ALA Committees and Divisions vetting their resolutions and reports to Council via the Council Executive Board, be eliminated. The OSSC is aware that the Council Executive Board has proposed a similar policy and commends their action.

I-11. Action Recommended - Repeal Policy 5.1.

### Committees

#### Committee On Organization

The CMG Report (p. 22) recommends, and the Organizational Self-Study Committee concurs, that the Committee On Organization should be charged with conducting a periodic "sunset" review of all ALA Committees, Roundtables and Divisions. COO should also prepare guidelines under which Divisions would conduct similar reviews. COO would review Division "sunset" review policies to insure consistency with the overall ALA policy.

The Committee recommends that COO carefully consider adopting a policy which provides that no Committee, Roundtable or Division should exist for more than 3 years without a review and a positive recommendation for its continuance. It is recognized that some Committees, for example, the Nominating Committee, Awards Committee and Constitution and By-laws Committee should be exempt from this policy.

In order to avoid overlap and duplication within the organization, the Organizational Self-Study Committee further recommends that representatives from each Division be added to COO along with at large members.

I-12. Action Recommended - Direct the Committee on Organization to prepare a policy recommendation for Council on sunset reviews and to include an appropriate revision of its charge. COO should also recommend changes in its composition to insure inclusion of representatives from each Division. The OSSC recommends a composition of 11 division representatives plus 6 at large members appointed by the ALA President-elect. This action would increase the committee by only 3 persons.

obsolete 5.2

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Item: COUNCIL Item Number: 205.2.1  
Approved by: ALA Council Page: 1 of 1  
Issue Date: June 29, 1973 Supersedes: \_\_\_\_\_

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REPORTS TO COUNCIL

BE IT RESOLVED:

1. That written action reports of committees of Council should be made available on the same basis in time to the Executive Board and Council, whether reports are issued by committees at a conference or between conferences, whether or not the Executive Board acts on such reports during the conference at which they are received.
2. That the Executive Board should review reports of committees of Council and should report in its recommendation to the Council particularly on the organizational, administrative and financial implications of committee recommendation, if possible in writing.
3. That in establishing this procedure, the Council does not surrender its right to act upon policy recommendations of its committees without benefit of Executive Board discussion or recommendation, if it elects to do so.

5.2  
5.1

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Item: COUNCIL Item Number: 205.2  
Approved by: ALA Council Page: 1 of 1  
Issue Date: June, 1957 Supersedes: \_\_\_\_\_

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Executive Board relationships

BE IT RESOLVED: (1) That matters of policy or operations requiring Council action shall normally be referred first to the Executive Board of the Association and then brought to the Council with specific recommendations from the Board for Council action; (2) That in establishing this procedure, the Council does not surrender its right to discuss or to act upon matters within its constitutional jurisdiction without benefit of Executive Board discussion or recommendation if it elects to do so; (3) That the Executive Board, in order to lay before the Council all the arguments considered by the Board in reaching a recommendation for Council action and to fulfill its constitutional duty of promptly informing the Council of its other actions, shall send to all (voting) members of the Council copies of the full minutes of all its meetings, together with any explanatory or other statements that it deems appropriate on matters coming before the Council for action.

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By Executive Board action January, 1962, Minutes sent to all Councilors. See Policy Number 207.2.