

DRAFT RBMS Executive Committee Agenda

ALA Annual Conference 2013, Chicago, IL

Monday, July 1

8:30 - 10:00 am, Part I

10:30 - 11:30 am, Part II

Hyatt Regency Chicago - Columbus CD

Please note that chairs of committees, discussion groups, and task forces, as well as liaisons to other groups and organizations give their reports at the RBMS Leab Awards & Information Exchange

(Sunday, June 30, 2013 - 3:00pm to 5:30pm, McCormick Place Convention Center - N231), so they

should not repeat their reports at the Executive Committee meeting. However, committee chairs are expected to attend the Executive Committee meeting, and they may present action items for consideration by the Executive Committee. All other members of RBMS are encouraged to attend the meeting and to participate in the discussion.

Draft Agenda (June 14, 2013)

1. Introductions
2. Review and finalize agenda (Erika Dowell)
3. Meeting protocol (Erika Dowell)
4. Approval of minutes from ALA Midwinter 2013 (Erika Dowell)

ALA Connect: <http://connect.ala.org/node/201400>

5. Reminders for committee chairs (Annie Copeland/ Erika Dowell)

5.1 Meeting schedule, meeting room setups (Erika Dowell)

5.2 Information Exchange reports (Annie Copeland)

6. Consent Agenda

7. Updates from the Executive Committee (Erika Dowell)

7.1 Elections

7.2 Election participation

8. Old business

8.1 Ex-officio appointments (Erika Dowell)

8.2 Revise RBMS Manual to appoint Workshops Committee chair ex-officio to Conference Development Committee and Preconference Program Planning Committee (Erika Dowell)

9. New business

10. Programs and conferences

10.1 2013 Preconference Program Planning (Minneapolis) (James P. Ascher)

10.2 2013 Preconference Local Arrangements (Minneapolis) (Arvid Nelsen/Marguerie Ragnow)

10.3 2013 Annual Conference Program Planning (Chicago) (Jennifer MacDonald/Athena Jackson)

10.4 2014 Preconference Program Planning (Las Vegas) (Athena Jackson/Richenda
Brim)

10.5 2014 Preconference Local Arrangements (Las Vegas) (Su Kim Chung)

10.6 2014 Annual Conference Program Planning (Las Vegas) (Lois Fischer
Black/Jessica Pigza)

10.7 Conference Development Committee (Deborah J. Leslie)

11. Task forces

11.1 Task Force on Metrics and Assessment (Martha O'Hara Conway, Sarah Schmidt
Fisher)

11.1.1 ACTION ITEM: Motion to charge an appropriate member of the RBMS Executive Committee or delegate to initiate contact with appropriate SAA leaders (e.g., president or members of Council, chair or members of SAA's Standards Committee) regarding the formation of a joint ACRL/RBMS-SAA task force to develop a series of metrics and corresponding definitions for counting special collections and archival materials to complement the generalized collection metrics in the annual ARL statistical survey.

11.1.2 ACTION ITEM: Motion to formally charge the RBMS liaison to PARS to keep the RBMS Executive Committee regularly informed of the initiative that PARS has undertaken to establish a new set of metrics and data collection instruments for preservation activities at cultural heritage institutions, and to periodically share with PARS leadership the progress of RBMS's own metrics and assessment initiatives.

11.1.3 ACTION ITEM: Motion to charge an appropriate member of the RBMS Executive Committee or delegate to seek advice from appropriate ACRL leaders (e.g., chairs of the Instruction Section, Standards Committee, and ACRL executive staff) regarding the format of a task force to draft Primary Source Literacy Competency Standards for Higher Education to complement the ACRL's

Information Literacy Competency Standards for Higher Education and other related standards.

11.1.4 ACTION ITEM: Motion to charge an appropriate member of the RBMS Executive Committee or delegate to initiate contact with appropriate SAA leaders (e.g., president or members of Council, chair or members of SAA's Standards Committee) regarding the formation of a joint ACRL/RBMS-SAA task force to draft Guidelines for the Statistical Measures of Users and Use of Special Collections and Archives.

11.2 Task Force to Review Competencies for Special Collections Professionals

11.3 Task Force to Review Guidelines on the Selection and Transfer of Materials from General Collections to Special Collections

11. Publications

11.1 Publications & Communications Committee (Jason Kovari)

11.2 News Editor (Ethan Henderson)

11.3 Web Team (Shannon Supple/Melissa Hubbard)

11.4 RBM Editorial Board (Beth Whittaker)

12. Standing committees

12.1 Archivist/Records Manager (Marten Stromberg)

12.2 Bibliographic Standards Committee (Jane F. Carpenter)

12.3 Budget and Development Committee (E. C. Schroeder)

12.3.1 Preconference scholarships fundraising report

12.3.2 Leab Awards Endowment proposal

12.3.2 Bibliographic Standards Committee proposal for DCRM indexing

12.4 Diversity Committee (Katherine Chandler/Chellammal Vaidyanathan)

12.5 Exhibition Awards Committee (Cherry Williams)

12.6 Membership and Professional Development Committee (Katie Henningsen)

12.7 Nominating Committee (Henry Raine)

12.8 Workshops Committee (Jane Gillis)

12.9 Scholarships Committee (Amy Roberson)

12.10 Security Committee (Alvan Bregman)

12.11 Seminars Committee (Laura Micham/ Danielle Culpepper)

13. Discussion groups

13.1 Collection Development Discussion Group (Marten Stromberg)

13.2 Curators and Conservators Discussion Group (William La Moy)

13.3 Manuscripts and Other Formats Discussion Group (William Modrow)

13.4 Public Services Discussion Group (Julia Gardner)

13.5 Technical Services Discussion Group (Ann Copeland/Ellen Ellickson)

14. ACRL

14.1 ACRL Board, Leadership Council ()

14.2 ACRL Budget and Finance (E.C. Schroeder)

15. Closing business