

Committee Progress Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Final Report

****Date:** 6/12/2010

****Committee Name:** President's Program Committee

****Supervising Board Member:** Courtney Young

***Chair, Co-Chairs, Assistant Chairs:** Janel White, Chair

****Committee members:** Amanda Robillard, Ginaya Howard

****Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

- Identified speakers that have experience in non-traditional library settings.
- Designed flyer for program – including official title & description
- Brainstormed questions for panel discussion
- Communicated with panelists to set expectations.
- Market program via Cognotes, twitter, blogs, committee website

****Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

Final prep for session at Annual Conference.

Review of documentation for chair of next year's committee.

Financial Report Section:

Your budget appropriation (see budget)	a.
Amount which you have spent this year	b.
Difference between budgeted amount and total expenses from above (a-c)	e.

****Report submitted by:** Janel White

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