

NMRT Board Member Final Report

1. Office Name: Member Services Director

2. Office Term (Date: Ex. 2005-2006): 2007-2009

3. Discuss/summarize your involvement with your committees this year:

I have stayed fairly in touch with my original statement to write monthly reports and check ins with the committee chairs. I have also held a continuous office hour, 1pm PST each tuesday where I am available via IM or telephone (or in person if someone was in the area.) I have also made sure to answer e-mails as soon as possible including offering constructive suggestions when I had them.

4. Based on your year's experience in this office, what future directions do you see your office or NMRT needing to take this year or the following year?

The person in the Member services directorship will need to follow up with the resume review test currently going on in ALA connect to make sure that it is structured, and working well. After established the board will need to decide how to sustain the project (if successful) and whether it is an additional service to the current service, or if it is a replacement.

5. What tips or hints do you have that might help your successor carry out the duties of this office?

Be the connection between these committees. Not all the committees overlap, but there is a bit of it, and they do need to communicate between them. Be the person or the office that facilitates that communication. Also try to be involved with each committee, but still allow the committee chairs to steer the committees in their own ways.

6. Please address the role of the board member as coordinator. For example, projects between membership promotion, diversity & recruitment and student outreach would need to be coordinated. How might activities such as this be handled by board members efficiently and smoothly? Your thoughts here will be most helpful for future boards.

The board and the staggered rotation of the officers helps to bring continuity to projects both long and short term. Having a session or a structured meeting when officers change would help facilitate this process so the new officer knows what is going on, and what has happened in the past.

7. Date of report: July 2, 2009

8. Submitted by: Dawn Lowe-Wincentsen