

## **Committee Planning Report**

**\*\*Type of report being submitted:** Committee Planning Report

**\*\*Date:** 8 September 2011

**\*\*Committee Name:** NMRT Endnotes Committee

**\*\*Supervising Board Member:** Megan Hodge

**\*\*Chair, Co-Chairs, Assistant Chairs:**

Melissa Mallon (Chair)

Melanie Griffin (Assistant Chair)

**\*\*Committee members:**

Kendra Hay

Jennifer Green

Kimberly Copenhaver

Michael Saar

Hannah Evans

Emily Johnson

Lindsay Harmon

Kate Marshall

Laura Labeledz

Catherine Odson

Andrea Leonard

William McMillin

**\*\*Committee Charge:** To provide support for librarians who want or need to publish scholarly articles; to publish peer-reviewed research by NMRT members and directed at new librarians. The committee oversees the publication of a peer-reviewed e-journal, Endnotes: the Journal of the New Members Round Table. The journal will be published on the ALA website and indexed in Library Literature. Each edition of the journal will contain 2-4 scholarly articles written by members of the NMRT, as well as web site reviews and scholarly book reviews of titles relevant to new librarians.

**\*\*Project Description / Goals:**

- Have Endnotes indexed in the Directory of Open Access Journals
- Develop a copyright agreement for contributors to sign (remaining from last year's committee goals)
- Create a pool of book and website reviewers

**\*\*Specific Objectives (numbers, tangible end-products):**

- Publish one to two electronic issues of Endnotes
- Obtain advanced copies of books from publishers for review

**Financial Report Section:**

<b>Your budget appropriation (see budget)</b>	a. \$270.00
<b>Amount which you have spent so far this year</b>	b. \$0
<b>Your estimated additional expenses this year</b>	c. \$0
<b>Total of amount spent and additional "estimated" expenses for this year (b+c)</b>	d. \$0
<b>Difference between budgeted amount and total expenses from above (a-d)</b>	e. \$270.00

**f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here:**

N/A

**g. Vendor support requested:** (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?)

N/A

**h. Vendor support received:** (From the above list, what if any, has been received?)

N/A

**Specific Needs/Support (non-financial):** (For the categories below, please include approximate date service needed)

**a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc):**

Developing template/pages for online editions of Endnotes.

**b. On-site conference volunteers:** (include estimated numbers needed and brief job description)

N/A

**c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.):**

We will post announcements to the NMRT listservs and others (TBD) with calls for articles, and reviewer applicants. We will publicize published issues.

**\*\*Report submitted by:** Melissa Mallon

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