

**RBMS Executive Committee Meeting**

ALA Midwinter Meeting  
Sheraton Denver Downtown, Silver Room  
Monday, February 12, 2018  
8:30 a.m.-11:30 a.m.

**Call to order****1. Introductions / Attendees**

*Executive Committee*

*Guests*

**2. Review and finalize agenda  
(Athena Jackson)****3. Meeting protocol (Athena Jackson)****4. Approval of minutes from ALA  
Annual Meeting 2017 (Athena  
Jackson)****5. Reminders for committee chairs  
(Athena Jackson)**

*5.1 Meeting Schedule, Meeting room  
setups (Athena Jackson)*

*5.2 Information Exchange Reports  
(E. Haven Hawley)*

**6. Updates from Executive  
Committee (Athena Jackson)**

*7.1 New Joint Task Force under  
development:  
ABAA/RBMS/ACRL/ALCTS*

**7. Old Business**

*7.1 Courtesy Registration for Heads of  
Peer Organizations*

**8. New Business**

*8.1 Review/Discuss/Vote on Proposed  
ACRL/RBMS Guidelines Regarding*

*Security and Theft in Special Collections*

8.2 *RBMS Strategic Planning*

8.3 *ACRL (Kelli Jacobsma, 10 am)*

**9. Programs and Conferences**

9.1 *2018 Conference Program Planning (New Orleans) (Petrina D. Jackson)*

9.2 *2018 Conference Local Arrangements (New Orleans) (Alfred Lemmon & Athena Jackson)*

9.3 *2018 ALA Annual Conference Program Planning (New Orleans) (Jason Sylvestre)*

9.4 *2019 Conference Program Planning (Baltimore, MD) (Kate Hutchens & Ben Goldman)*

9.5 *2019 Conference Local Arrangements (Baltimore, MD) (Jordon Steele)*

9.6 *2019 ALA Annual Conference Program Planning (Washington, DC) (Robin Kats & Liz Call)*

**10. Task Forces**

10.1 *Task Force on the Development of Standardized Holdings Counts and Measures for Archival Repositories and Special Collections Libraries (Martha O'Hara Conway)*

10.2 *Task Force to Review the ACRL Code of Ethics for Special Collections Librarians (Melissa Hubbard & Sara Schmidt)*

## **11. Publications & Communications**

*11.1 Publications & Communications  
Committee (Amy Hildreth Chen)*

## **12. Standing Committees**

*12.1 Archivist/Records Manager  
(Kathryn Kuntz)*

*12.2 Bibliographic Standards  
(Francis Lapka)*

*12.3 Budget and Development  
(Blynnne Olivieri)*

*12.4 Conference Development  
(Martha O'Hara Conway)*

*12.5 Controlled Vocabularies  
Editorial Group (Amy Brown &  
Ryan Hildebrand)*

*12.6 Diversity (Danielle Culpepper  
and Curtis Small)*

*12.7 Exhibition Awards (Alexander  
Clark Johnston)*

*12.8 Instruction and Outreach (Anne  
Bahde & Heather Smedberg)*

*12.9 Membership and Professional  
Development (Charlotte Priddle  
& Kimberly Tully)*

*12.10 Nominating 2018 (Cherry  
Williams)*

*12.11 RBM (Richard Saunders)*

*12.12 RBMS News Editor (Audrey  
Pearson)*

*12.13 Scholarships (Timothy J.  
Johnson)*

*12.14 Security (Michael Inman & Sara Logue)*

*12.15 Seminars (Leah Richardson)*

*12.16 Workshops (Christina Kasman & Elizabeth Wilkinson)*

*12.17 Web Team (Kelli Hansen)*

### **13. Discussion groups**

*13.1 Collection Development (Jeffrey D. Marshall & Karla Anne Merino Nielsen)*

*13.2 Curators and Conservators (Charlotte Priddle & Carly Mae Sentieri)*

*13.3 Digital Special Collections (Kristen Mapes)*

*13.4 Manuscripts and Other Formats (Margaret Hagerty Gamm & Kathryn Kuntz)*

*13.5 Public Services (Sarah Horowitz and Melanie Meyers)*

*13.6 Technical Services (Amy Tims)*

### **14. Closing business**

### **15. Adjournment**

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