

**LES Planning Committee Meeting**  
Thursday, January 10, 2013  
Meeting via WebEx, 2:00-4:00pm, EST

1. Welcome and introductions

In attendance: Tammy Voelker, Sigrid Anderson, and Kristina De Voe (chair). Another committee member, Timothy Hackman, needed to resign his position prior to the meeting due to a position change and other commitments.

2. Approval of agenda

The agenda was approved.

3. Approval of Minutes of LES Planning Committee meeting from ALA Annual 2012

There were no meeting minutes to review or approve.

4. Review of Research Competency Guidelines for Literatures in English

The *Research Competency Guidelines for Literatures in English* were discussed as the document is up for review. Previously, the committee had discussed gathering faculty input regarding the awareness of the *Guidelines* and its use. The current committee agreed with moving forward on this idea, and some time was spent brainstorming possible open-ended and licert-scale oriented questions to ask faculty. The committee will be creating an online survey that will be distributed to the Executive group for feedback prior to sending to the LES members via the LES listserv for further distribution to their relevant faculty. The anticipated timeframe for this is early/mid Spring.

5. Review of LES Governance Procedures

In the Executive minutes from last year's Annual, there was a note concerning the need to address the "status" of virtual votes and general virtual participation at Annual and Midwinter meetings. The committee spent some time reviewing the current Governance Procedures and looking for related issues and language in relevant ACRL by-laws and guidelines. The committee will continue reviewing in order to draft more inclusive language.

6. Review of Strategic Plan

The committee discussed the need to begin reviewing the LES *Strategic Plan* as it appears to be expiring shortly. This document was modeled after ACRL's *2020 Plan*. The committee very briefly took a look at the *ACRL Plan of Excellence* (a five-year plan), which actually replaced the *2020 Plan* about a year-and-a-half ago. In the coming months, the committee will be comparing both documents in order to determine what needs to be updated and what in the Plan of Excellence might align with LES specific goals.

7. Old / New Business

There was no additional old/new business.

8. Adjourn

The meeting adjourned at 3:50pm.