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Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1 1) Chapter Contact Information

Chapter Name:	Indiana Library Federation
Address:	941 E. 86th St., Ste. 260
City/Town:	Indianapolis
State/Territory:	IN
ZIP:	46240
Primary E-mail Address:	exec@ifonline.org

Page 2: Report for Fiscal Year

Q2 2) Date Completing This Survey	Month/Date/Year	05/29/2019
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Q3 3) Fiscal Year Reporting

Start Date/End Date	1/1/2018-12/31/2018
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Q4 4) List contact information for survey respondent who could answer questions from Chapter Relations Office about this survey.

Survey Respondent	Lucinda Nord
E-mail address	exec@ifonline.org
Phone	13172572040x101

Page 3: Final Budget Totals for Fiscal Year

Q5 5) What is the final revenue and expense total for fiscal year being reported (answer requires a figure rounded to the nearest dollar)

Revenue	562,002
Expenses	463,751
Unrestricted Net Assets	825,912

Page 4: Management and Staffing

Q6 6) Were there changes made to your management or staffing during fiscal year you are reporting on? Yes

Q7 7) If yes, what changes were made to management or staffing?

Shifted a staff member to Member Engagement Manager and hired a new Conference/Events Manager

Q8 8) List the number of FTE or PAID staff (e.g., 0, 1, 2, 3)

3.2

Q9 9) List paid staff by title and FTE (e.g., Director FTE 1)

Staff 1	Executive Director FTE 1
Staff 2	Communications Manager FTE 1
Staff 3	Member Engagement Manager FTE .5
Staff 4	Finance Manager FTE .35
Staff 5	Conference/Events Manager FTE .35

Q10 10) List the number of Board Members (whole number only; e.g., 6)

20

Q11 11) Is your Chapter Councilor a Board Member? Official

Q12 12) Is the Chapter Councilor elected or appointed? Elected

Page 5: Membership Information

Q13 13) Were there changes made to your membership categories dues rates during fiscal year? No

2019 State of the Chapter Annual Report

Q14 14) If yes, what changes were made to your membership categories dues rates? **Respondent skipped this question**

Q15 15) Chapter Membership (renewal period) **Calendar Year Based**

Q16 16) Dues Structure for regular personal members **Graduated (fee levels based on salary)**

Q17 17) Please list applicable fee or percentage for regular personal members.

Highest graduated fee	120
Lowest graduated fee	40

Q18 18) Please list number of Chapter Members by category (only by categories you use; do not count twice)

Personal	1042
Student	63
Trustee	1057
Library/Institution	151
Total of Any Other Categories	14

Q19 19) Provide the total number of all members (Regular Personal, Institutional, etc.) at end of fiscal year. Totals of all the membership categories listed above should equal total entered here.

2327

Q20 20) Chapter Membership compared to last year **Same**

Q21 21) Did membership grow or decline? **Respondent skipped this question**

Q22 22) If membership increased or decreased by 2% or more, please explain or surmise cause.

We had double-counted certain categories in prior years and now have more accurate count. Also, the number of School and Academic librarian members have declined.

Q23 23) Which membership management software does your chapter use?

Your Membership

Q24 24) To the best of your ability, please briefly describe the pros and cons of the MMS that you've purchased.

Pros-It's what we know; Growing number of members are using self-service with credit cards.

Cons - Communications features are not keeping pace with changes in industry; Group invoicing is not easy.

Q25 25) Which features do you wish your MMS had?

Improved communications features for layout, HTML and newsletter integration.

Page 6: Annual Conference

Q26 26) Please provide the following financial information about your Chapter's Annual Conference during the reported fiscal year (answer requires a figure rounded to the nearest dollar).

Revenue	221,850
Expenditures	64,603

Q27 27) Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

Month	November
Location	Indianapolis
Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3)	3
Total Number of Attendees	715 attendees; 127 speakers; 70 exhibitors
\$ Conference Registration Rate for Regular Member	195
\$ Conference Registration Rate for Regular Nonmember	295
Total Booths/Tables of Exhibits	75
\$ Charge for Standard Booth	800
Total Number of Program Offerings	86

Q28 28) Is there a discounted registration rate for your conference? If so, have you worked with other groups to cover those costs? Please be as specific as possible.

We offer a limited discount for speakers.

Q29 29) Did Your Chapter Meet Its Budget Projections for Its Annual Conference? **Exceeded**

Q30 30) Did Your Association Try Something New at This Conference? If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

We are trying to offer more year-round vendor sponsorships that include our annual conference, which deepens relationship but makes more difficult to separate out conference element. Additionally, we are focusing on creating the "experience" with more food, snacks and networking (trivia night).

Q31 31) Was It Successful? Yes

Q32 32) Will your association try this again at future conference? Yes

Q33 33) List Your Association's Most Successful Events Held during Conference.

Trivia night was a hit. We gave "I [heart] Libraries" license plate covers to all attendees with "drive through" installation as people left.

Q34 34) Share Outstanding Keynotes or Speakers (include topics, please).

Our theme for the year was Hospitality, so having a researcher on hospitality and tourism and a nonprofit leader who were outstanding speakers was key.

Page 7: Accomplishments/Concerns

Q35 35) If you have one, how many attendees participate(d) in your State Advocacy/Legislation Day? (whole number only; e.g., 20)

35

Q36 33) Did your Chapter use a virtual advocacy tool for State Library Legislative Day? No

Q37 37) List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).

1) Successful passage of ILF/State Library library bill; 2) Successful 7 conferences with focus on hospitality and tech skills; 3) Completed ILF 2018 Status Report on Indiana School Libraries; 4) Published Best Practice Guide for Supervised Visits in Libraries (in response to record # of kids in foster care) and 5) Conducted Lawyers in Libraries Pilot Project; 6) successfully navigated IF challenges. See https://cdn.ymaws.com/www.ilfonline.org/resource/resmgr/membership/2018_member_update_finalrev.pdf

Q38 38) List Major Issues Facing Your Association (e.g, budget, membership , structure, systems, competition, etc.).

1) We faced challenges to INSPIRE, our state's virtual library, and other issues which consumed time and resources. 2) We made comprehensive bylaws changes and adopted a strategic vision in 2017 while the world continues to change rapidly...including librarian pipeline issues, rural-to-urban population transfer, economic and technological trends. We simply are not nimble enough yet to respond most effectively.

Q39 39) Is there a separate school library association in your state? **No**

Q40 40) Is there a separate college or academic library association or section in your state? **Yes**
