

RBMS Security Committee Mid-Winter Meeting
January 22, 2024
11:00 AM PST/12:00 PM MST/1:00 PM CST/2:00 PM EST
ZOOM Meeting
Minutes

Present

Barbara Bieck, Lois Black (visitor) Diane Dias De Fazio, Kelli Hansen (Co-chair), Libby Hertenstein (visitor), Beth Kilmarx, Deborah Leslie, Kathleen Monahan (Co-chair), Lindy Smith, Julie Tanaka

Agenda

1. The meeting was called to order by Kathleen Monahan at 1:05 PM. Each attendee introduced her/him/themselves.
2. A call was made for a meeting notetaker, and Beth Kilmarx agreed to be the notetaker.
3. A call was made to approve the minutes of the 18 September 2023 and the minutes were approved without revisions.
4. A call was made for a new Security Committee co-chair as Kelli Hansen will be rotating off of the committee at the end of the 2024 term. Committee members interested in the co-chair position were instructed to contact either Hansen or Monahan.
5. The Security Committee has two major projects for spring 2024:
 - a. The State Laws project which will be led by Kelli Hansen. The committee maintains an index of state laws related to theft and related library materials. The charge of the committee is to keep this index up to date. A call was made by Hansen for 2-3 volunteers to help update the State Laws index website. Bieck volunteered. The project has an end date of June 30, 2024.
 - b. The Audit Tool Revision project will be led by Kathleen Monahan. The Audit Tool is used in conjunction with the Security Guidelines for institutions to assess their security programs. The Security Guidelines were revised in June 2023, and the Audit Tool needs to be updated to correspond to the revisions in the guidelines. A brief discussion of the project outline was given by Monahan. A call was made for volunteers, and Smith, Tanaka, and Kilmarx agreed to assist with the project.
6. RBM article update:
 - a. The article for the RBM journal is still in outline form. Monahan will send out invites for ZOOM work sessions, and members can join the sessions and assist Monahan with the writing of the article. The plan is to submit an article on the security guidelines, the questions that arose during its

revision process, and the next phase of security work. The article has a submission deadline of 15 July 2024.

7. Updating Security Resources Webpage:
 - a. The resources on the webpage need to be updated. Some of the links are dead, and this is an opportunity to provide new resources. A request will be sent out to the RBMS members for suggestions for resources. Liddy Smith volunteered to lead this project with a deadline for summer 2024.
8. A call was made for new business or questions. Bieck raised a question about contact information about revisions for the Security Resources webpage.
9. Spring Meeting topic:
 - a. Monahan and Hansen suggested ransomware attacks on libraries as the topic for the Spring meeting. After a brief discussion, the topic was accepted, and committee members will contact colleagues for possible speakers. The format of the spring meeting is undecided.

The meeting ended at 1:26 PM.