

ACRL/RBMS Security Committee--Virtual Meeting
August 26, 2021
3:30pm EDT/2:30pm CDT/1:30pm MDT/12:30pm MST/PDT

Join Zoom Meeting

<https://us02web.zoom.us/j/89431115058?pwd=eHpPREVHOWN4cmM4NmduNmh4QjBydz09>

I. Welcome

Beth DeBold calls meeting to order. Purpose of meeting is to welcome new members, provide updates, kickstart work on the guidelines for the year.

II. Selection of Recorder--Clare Withers

III. Member Introductions (Margaret to call names)

Present: Margaret Gamm, Beth DeBold, Gordon Daines, Kathleen Monahan, Kathleen Smith, Maggie Hughes, Eileen Dewitya, Beth Kilmarx, Kim Bell, Diane Dias de Fazio (RBMS Member at Large; Liaison to RBMS Exec), Maggie Kopp, Clare Withers, and Veronica Reyes-Escudero
Absent: Garth D. Reese, Michael Inman, Natalia Sciarini, Danielle Culpepper

IV. Approval of [Minutes for June Meeting](#).

Approved and seconded

V. Chairs' Report / Updates on Ongoing Projects and Initiatives

A. *Incidents of Theft report*

1. Thanks to Beth Kilmarx for volunteering to take this on. Former co-chair Barbara Bieck will provide instructions to her. Beth contacted IFLA colleagues and will include incidents that they are aware of.

B. *Discussion of the next revision of the ACRL/RBMS Guidelines Regarding Security and Theft in Special Collections* (Margaret Gamm)

1. Preview of discussion with the Abolition in Special Collections group (part of the broader [Abolitionist Library Association](#)) (Beth DeBold). See their open letter to the Co-Chairs and Exec, here: <https://bit.ly/AbSCstatementtoRBMS>. See reply from Margaret, Barbara, and Beth D [here](#). These documents are both in the "Documents" subfolder in the Guidelines revision folder under "Projects."
 - a. Plan to provide an overview of guidelines in 2019 and the process then: https://www.ala.org/acrl/standards/security_theft
 - b. Will summarize committee changes to the documentation, invite questions, discussion
 - c. Invite others to that discussion if interested- will be in September. Beth will send doodle poll to find a time.
 - d. Recommended that social media committee person (Eileen) ask for RBMS landing page access to post that revision of guidelines are underway.

2. Discuss next steps in Guidelines Revision (you can access the official RBMS manual [here](#))
 - a. Team and/or Lead replaced Officer
 - b. Margaret provides overview of work so far. Summary: We are on Stage 2, working copy 4 in Google drive. ACRL liaison with Standards will be identified (Diane). Stage 3. Inform ACRL liaison with Standards, present first draft to RBMS Executive Committee.
 - c. Discuss 7.2 and Part II - **everyone review before next meeting.**
 - d. **Set up recurring monthly work time.** What works? Not everyone has to attend each month, but this is an active committee, so please try to attend as many as you can.
 - Beth will send out a doodle poll, seeking general feedback. possibly Friday afternoon slot. Calendar invite/hold coming soon.
 - e. Request for volunteers (at least 2 per section):
 1. Sections 1-4: Kathleen Monahan, Gordon Daines
 2. Sections 5-6: Kim Bell, Kathleen Monahan Eileen Dewitya, Maggie Kopp, Clare Withers
 3. Sections 7-8: Danielle Culpepper, Natalia, Kim, Eileen, Maggie Hughes, Beth DeBold

C. *2022 ALA/RBMS Program Planning* (Beth DeBold)

- A. RBMS Program at ALA Annual 2022 in Washington, DC will focus on intersections of cultural heritage security and diversity/equity/inclusion. Chaired by Julie Tanaka (Co-chair of Diversity Committee) and Beth DeBold
 - Anyone else interested in helping?

- B. Proposals for RBMS 2022 Conference at Yale
 - "What Now?: Reflection, Reckoning, and Recovery"
 - Call for Proposals will probably be going out soon

VI. Discussion 4:30-4:57pm Eastern

A. Diane provided a brief chronology of origin of the guidelines: completed in 2008; ACRL approved in 2009; revised in 2018 and approved by ACRL board of directors in January 2019. The committee again began work on revisions shortly after this. Question of whether the guidelines may be revised by section or only in entirety; the former might enable greater responsiveness. The manual states that it is generally expected that three years will be required to complete the development.

B. This is one of the only standards for cultural heritage institutions. SAA endorsed the guidelines in 2012 as an external standard and are one of the groups we are planning a review process with. (We might recommend the executive committee endorse creation of a special task force, however, this usually takes two years of work.) There are other colleagues in the museum and archives world for the review process.

VII. Adjournment 4:57pm Eastern