

**American Library Association
Government Documents Round Table**

MINUTES

**Annual Conference
June 22-28, 2006
New Orleans, LA**

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**GODORT Steering Committee I
2006 ALA Annual Conference
Friday, June 23, 2006, 1:30-3:30 pm
New Orleans Marriott – La Galerie 5
Chair, Arlene Weible
Secretary, Beth L. Rowe**

I. Welcome and Introductions

Called to Order by Chair, Arlene Weible, at 1:35pm.

II. Adoption of the Agenda

Agenda, as presented, was approved.

III. Approval of Minutes from Midwinter Conference

Approval of Minutes from Midwinter, plus Reflector Minutes between 2006 Midwinter and 2006 Annual meetings, was deferred until second Steering.

IV. Announcements

The chair made several administrative announcements. She reminded unit leaders to give the original or a copy of attendance Sheets to the incoming nominating committee Chair to assist candidate recruitment.

V. Review of Conference procedures (Arlene Weible)

Arlene Weible passed out a summary of Parliamentary Procedure reminding folks to, if at all possible, compose necessary motions prior to the Membership/Business meeting. Arlene is available throughout Annual to help in reviewing drafted motions.

John Stevenson noted that the ALA Program is not correct, with meetings having duplicate entries, wrong meeting times and rooms. John brought and put in ALA GODORT Bin plenty of correct GODORT schedules.

John Stevenson indicated that he needed Summary minutes from all Committee Chairs and Taskforce Coordinators by July 5th or he would be writing the entries. The DTTP deadline for John is July 6th.

VI. Report of the Chair on Activities since Annual meeting (Arlene Weible)

Arlene Weible, Chair, posted her report on the Reflector. One action item, the thanks letter to [Eliot Christian](#), Chair of the Working Group on the Interagency Committee on Government Information, has been drafted and will be finalized and sent out soon.

VII. Treasurer's Report (Jill Moriearty)

Jill Moriearty provided two sheets of figures, one with multiple years of the GODORT Budget and one with the current Status of GODORT as of 4/30/06. Jill indicated per her survey, the budget information will be put online at the GODORT web pages and that the entries provided will reflect what the majority wanted to see.

Jill indicated that we will need to vote on the Proposed 2007-2008 Budget at the Annual 2006 Membership/Business Meeting, on Monday, June 26th, 2006.

Jill said that thanks to the work of the Development Committee, there was enough money to cover the Rozkuszka Scholarship. Jill also indicated that thanks should go to Justin Otto and his Conference Committee who raised enough money to both cover the reception, some extra charges and a contribution to the endowment.

VIII. GODORT Councilor (Cathy Hartman)

Cathy stated that Council 1 is Sunday am, Council 2 is Tuesday am, and Council 3 is Wednesday am. Cathy reported that since the ALA Roundtable Representation Resolution ballot item passed, GODORT will be able to have someone continue past Cathy's term.

Jim Veatch reported problems with the ALA planner and asked if Cathy could pass along concerns to Council. Aimée Quinn reported that the Roundtable Assembly was trying to coordinate such a list of problems and that she would share with them as well.

IX. Task Force Reports

Federal Documents (Beth Clausen) – meeting Saturday am at the Convention Center. The agenda includes a discussion of the methodology proposed for the Essential Titles list.

International Documents (Chuck Malone) - meeting Saturday afternoon. Two main agenda items include discussing a working group's 5 proposals and getting an update on the Pre-Conference for 2007.

State and Local Documents (Stephen Woods) – meeting Saturday afternoon. The agenda includes reviewing working group's discussion on elements of web pages and discussion on charge by GODORT Chair, Arlene Weible, called "Reflecting on the Past and Envisioning the Future" by Stephen. As to the GODORT Update, originally there were four confirmed program participants but FEMA backed out this week.

X. Committee Reports

Awards (John Phillips) – meeting Friday afternoon. John indicated that award winners will soon be highlighted online through links from the ALA Direct newsletter to the GODORT web pages.

Bylaws and Organization (Bill Sleeman) – meeting Friday afternoon. Bill urged each group to review PPM for needed changes. Chair, Arlene Weible, asked Bylaws to being review of GODORT structure together with the Membership Committee.

Cataloging (Andrea Morrison) – meeting Sunday morning. Morrison reported that the Library of Congress (LOC) sent out a shocking message about series authority records in late April and that the cataloging committee put an informational document online. Morrison indicated that the agenda included further discussion about this issue and a report from Jennifer at GPO.

Fran Buckley indicated that the ALA Executive board has written to LOC and received a response indicating that LOC staff will discuss but don't plan to change this decision. Frank also indicated that ALR supports the LOC decision. Right now the word is that GPO will continue to produce series authority records.

Conference (Justin Otto) – Justin reminded folks that the Reception is at Loyola Law Library on Sunday at 6:30pm and that the GODORT Booth is set-up with items for the fundraiser.

Development (Susan Tulis) – meeting Sunday am. The agenda includes brainstorming on raising money and further discussion on continuing the fundraiser at future conferences.

Education (Judith Downie) – meeting Sunday pm. Judith indicates that the conversation on professional competencies will be continued. Additional items to be discussed are the ongoing @yourlibrary campaign strategies and a new proposal for discussion groups to be held as part or separately from Education Committee Meeting.

GITCO (James Jacobs) – meeting Sunday pm. Jim indicated that the agenda includes an update from GPO on FEDSYS, an IASSIST update, a LOCKSS presentation, and discussion of the outreach document created by a working group.

Legislation (Mary Mallory) – not present.

Membership (Chelsea Dinsmore) – meeting Friday afternoon. Chelsea reminded folks about the GODORT Happy Hour. Chelsea asked Steering to consider things that their committee might offer to GODORT members only. Chelsea is trying to confirm GODORT membership totals. Pat May will try to help track down this information.

Nominating (Vicki Phillips) – Vicki reported that Tim Byrnes did receive an appointment to the Depository Library Council. Vicki stated that the committee needs 30-35 names for the next GODORT ballot so please be considering possible nominations.

Program (Aimée Quinn) – Aimée reminded folks that the second program meeting for Monday has been canceled. Her committee will be meeting Friday afternoon to discuss the 2007 Pre-Conference and Program. Also, her committee is still working on the Web Conference Report and will be providing some ideas for Web seminars soon.

Aimée moved that Steering vote on the 2007 Program with a working title of “What Difference Does It Make What Congress Published? American History in the Earliest Congressional Documents” which will feature the Archivist of the United States as the keynote speaker. The motion was seconded and carried by voice vote.

Publications (Barb Mann) – meeting Sunday morning. Barb indicated that due to a family emergency, Lesley is not able to attend so there will not be a Web Managers meeting. Barb, with

Andrea Morrison, stated that there will be a need for editorial help for Andrea's book. Also, the committee will be considering another book proposal on the Serial Set by Aimée Quinn, DTTP e-access and other publications in an electronic environment.

Rare & Endangered (Geoff Swindells) – meeting Sunday morning. The agenda includes a condition of papers report by George Barnum and August Imholz as well as discussion on the REPG role regarding digitized documents. Geoff indicated that there were a few more slots open for Saturday's tour.

Schedule (John Stevenson) – John covered most points earlier in the meeting but reminded folks to share concerns observed directly with him or other Steering members. John hopes that in the future GODORT will do a better job cross listing other ALA meetings of interest to GODORT members, e.g. in the past meetings for MAGERT were listed on the GODORT Schedule.

XI. Old Business

Chair, Arlene Weible, stated that a next step, after development of the "Summary of GODORT Unit Mission Statements and Contributions to GODORT Membership document", was for By-laws and Membership to examine the GODORT organizational structure. Arlene cautioned GODORT Steering and members not to get bogged down in the process but to use the momentum gained in preparing this document to implement needed changes.

XII. New Business

None.

XIII. Adjourn – 3:13pm

GODORT Steering Committee II
2006 ALA Annual Conference – New Orleans
Monday, June 26, 2006, 4:00-6:00 pm
Morial Convention Center – Room 227
Chair, Arlene Weible
Secretary, Beth L. Rowe

I. Welcome and Introductions

Called to Order by the Chair, Arlene Weible, at 4:03pm.

II. Adoption of the Agenda

Adopted.

III. Approval of Minutes from Midwinter Conference

Steering approved the Midwinter Conference minutes from the 1st Steering, 2nd Steering, and Business/Membership meetings, and Reflector minutes from January 2006 through June 2006.

IV. Treasurer's Report (Jill Moriearty)

Jill reported that at the Membership/Business meeting, her motion to approve the 2007/2008 Budget was passed. Jill confirmed that the new fiscal year for 2006/2007 will start on October 1, 2006 and that the new fiscal year for 2007/2008 will start on October 1, 2007.

V. GODORT Councilor (Cathy Hartman)

In addition to her Membership/Business meeting report, Cathy wanted to report to steering a vote by the ALA Executive Board, who “voted to ask the ALA Executive Director to request that GODORT solicit broadly across the Association for recommended appointments to the Depository Library Council (DLC)”. This request comes without any adverse comment on the names submitted at this 2006 Midwinter meeting.” Arlene Weible indicated that Steering would need to use other ALA publications to get out the word about the nominations. Aimée Quinn suggested that the Roundtable Assembly listserv might also be used for this purpose. Arlene Weible and John Stevenson further indicated how easy the ALA Direct newsletter appears to be and suggested that be used as well.

VI. Task Force Reports

Federal Documents (Beth Clausen) – in Beth’s initial absence, Arlene Weible indicated that Beth Clausen had outlined a good plan to secure comments to send to GPO regarding the Essential Titles list. Steering should look for a draft letter to review around July 15th. Comments can be sent to Beth Clausen, Arlene Weible or Cindi Wolf.

International Documents (Chuck Malone) - nothing further to add to Membership/Business meeting report.

State and Local Documents (Stephen Woods) – nothing further to add to Membership/Business meeting report.

VII. Committee Reports

Awards (John Phillips) – nothing further to add to Membership/Business meeting report.

Bylaws and Organization (Bill Sleeman) – in summarizing the discussion at Membership/Business meeting, there seems to be a general consensus to do something with respect to committees and scheduling now while at the same time, working towards a strategic review. Arlene Weible suggested that Steering let the By-laws Committee continue to work on this process.

Cataloging (Andrea Morrison) – nothing further to add to Membership/Business report.

Conference (Justin Otto) – nothing further to add to Membership/Business report.

Development (Susan Tulis) – nothing further to add to Membership/Business report.

Education (Judith Downie) – Due to turnover in committee membership, a new workgroup was constituted on the competencies project and charged with developing ideas of the audience for this project and timeline to develop a survey. The Clearinghouse and Handout Exchange clean-up is finished, questions remain as to archiving older versions which are scattered around the web and promotion of the site. 'Talking points' are to be drafted for potential partners in the Government Information@yourlibrary project. A new suggestion is to incorporate a discussion group activity in the Education Committee meeting or run at a separate time with further discussion to take place via email before Midwinter.

GITCO (James Jacobs) – nothing further to add to Membership/Business report.

Legislation (Mary Mallory) – After talking with others who attended the Committee on Legislation meeting, Arlene Weible reported that COL did not endorse the Resolution “Concerning Advocacy for Federal Library and Information Programs” - but that the information will go into COL’s report to Council. COL preferred to communicate the matter within its report to Council rather than submitting a formal resolution. Bernadine Hoduski indicated that she intends to express her concern during Council about the Washington Office priorities. She emphasized the importance of additional support at the Washington Office for Federal libraries. Jill Vassilakos-Long, having also attended the COL meeting at which this resolution was discussed, reported that COL felt the last resolve was too directed and implied a micromanagement of the ALA Executive Director.

Mary Mallory reported that Susan Kendall conducted a survey on Federal tax forms. Susan received an excellent response to her IRS Tax Form Distribution Survey. Upon review, GODORT will need to decide if future investigation is warranted and if GODORT Legislation should prepare a resolution at some point in the near future. Overall a number of libraries did receive the forms that they requested, a number of libraries received selected types of forms, and there were libraries who did not receive any forms and had numerous requests for them. The majority of libraries responded that print copies of forms are still useful and desirable.

Megan Dreger, Amy Stewart-Mailhiot, and Cindy Wolff attended the Legislative Advocacy Summit on Friday afternoon, organized and led by Cathy Hartman, chair, COL Grassroots Advocacy Subcommittee (COL-GRAS), and Michele McKnelly, chair, ALA Legislation Assembly (ALA-LA). The twenty-one participants each reported on his or her committee's or other professional association advocacy activities. The attendees then brainstormed on ways to extend advocacy efforts, and also, discussed the most effective tools already in use. These included: target emails, Virtual Legislative Day, developing younger advocates, and ALA's online advocacy page, among other events and communications. It was determined that the next collaborative step should be to "evaluate existing networks using the horizontal/vertical model" and identify lapses in communication channels. An ad-hoc group of six, including GODORT member Jill Vassilakos-Long, was formed to further develop communication and new directions strategies. Erin Haggerty will function as the ALA Washington Office staff liaison. The group will report to the ALA Legislative Assembly at the Midwinter Meeting 2007.

Mary Mallory requested direction on how to handle the oversight hearing issue. Last year a request was made for an oversight hearing to be held to look over GPO's actions. The hearing did not happen - should a letter be sent or some other action taken? Arlene Weible reminded Steering that the Washington Office would be in flux with the departure of Patrice McDermott. Arlene suggested that Mary get a clear picture of what the Washington Office is doing with respect to following up on original resolution, then see if other action needs further discussion over the Reflector. As a follow-up to this discussion, the Washington Office has advertised the vacant position. No further action was taken at this time.

Membership (Chelsea Dinsmore) – nothing further to add to Membership/Business report.

Nominating (Vicki Phillips) – raised a concern about the length of the GODORT Ballot. Ours is three pages long while other ALA groups are one page. A review might be in order to consider if some offices are appropriate for appointment rather than election. Action would need to happen before Midwinter to allow for deadline changes in By-Laws. This issue will be discussed at Midwinter.

Program (Aimée Quinn) – stated that the web conferencing report would be held to see what ALA does. Also that she will be bringing a policy vote to Steering to include online programming within committee purview. She also discussed the fact that ideas for programming were coming in from other Committees, but they were not developed. Quinn asked that everyone look at the PPM for an idea of what should be in a program or pre-conference proposal.

Aimée reported receiving several requests for co-sponsorship including one from MAGERT regarding a pre-conference on cataloging historical maps, a Program proposal from MAGERT on map security, and a program from IFRT on political threats to scientific and health information. She has not received any other information about except that co-sponsorship would be to advertise to our members and there would be no financial obligation

Chuck reported on issues for Pre-Conference: a) Registration Fees – figure 30% bite from ALA, make larger fee difference between non-GODORT and GODORT members (225/175) and student/retiree member fee, b) food donations covered by Vendors, c) can't cover all potential groups in DC area, and d) need something in budget for supplies and marketing.

Publications (Barb Mann) – moved slate for GODORT Notable Documents Panel. The motion was seconded and carried by voice vote.

Rare & Endangered (Geoff Swindells) – mentioned request to coordinate oral histories of GODORT experience with another ALA Unit. Since this is not part of the Archivist role, Geoff is soliciting ideas where could fit within existing structure. Aimée and Arlene suggested Publications discuss the matter further.

Schedule (John Stevenson) – please send comments on schedule to John. The deadline for DTTP is July 5th. Please report on any equipment received that was not requested or any equipment not received that was requested to John. Jill and John will seek any credit from ALA.

Old Business

Reminder – Chair should send letter of thanks to Patrice.

GODORT Program was great and well attended in part because of sponsorships. Suggestion was made to consider having Development look at funding professional memberships. Jill suggested that Membership discuss this further and examine who we would want to attract with professional memberships before Steering charges Development with proceeding.

New Business

Aimée moved acceptance of 2006/2007 Committee Appointments roster. The motion was seconded and carried by voice vote. The roster will be distributed in written form after the Conference.

Adjourned 2005/2006 Meeting at 5:24pm

Thanks and appreciation was given to Arlene as outgoing Chair. New Steering will be added to Reflector so please watch and respond. A Pre-Conference Proposal about the Patent & Trademark Depository program will go out on Reflector. Reminder to give Attendance Sheets to Vicki Phillips for Marianne Mason.

Adjourned New Steering at 5:30pm

Steering GODORT Reflector Minutes
January 2006-June 2006
Chair – Arlene Weible
Secretary – Beth L. Rowe

Membership (1/06-2/06) – General discussion about the membership numbers for GODORT, migrating and improving the website pages, coordinating efforts at the Depository Library Council (DLC) meetings, including the final touches on the Seattle DLC-GODORT program.

Councilor’s Report (2/7/06) – Cathy Hartman posted her Councilor’s Report to Steering, which report will be published in the DTTP. Cathy noted that both the by-laws vote on increased round table representation and the dues increase will be on the ALA Ballot.

GODORT Ballot (2/8/06) – Steering approved the final adjustments to the GODORT Ballot, submitted by Vicki Phillips, including Barbara Mann to run for Publications Committee Chair-Elect and Stephen Woods to run for Awards Committee.

Chair’s Report of 2/10/06 GPO Conference Call – Arlene Weible posted a summary of the GODORT Conference Call with GPO discussing such issues as the Budget, FDLP Directory, ILS Update, Item Lister, Item Selection, and the Customer Care Center.

Informal Vote by Steering on Seattle DLC- GODORT Program (2/16/06) – Aimee Quinn collected the informal vote of Steering, which approved having a state/local digital archival project as the subject of the April Seattle DLC GODORT Program.

Informal Vote by Steering on ALA Annual New Orleans Reception Logistics – Justin Otto collected the informal vote of Steering, which approved having Loyola Law Library as the location for the GODORT reception at the ALA Annual New Orleans Conference.

Chair’s Official Response Library Journal Inquiry on the EPA Library Budget Cut issue (2/17/06) – Arlene Weible posted a copy of her official GODORT response to a reporter from the Library Journal inquiring about the EPA Library Budget Cut issue.

Chair’s Letter of Thanks to UN Depository Librarian (2/21/06) – Arlene Weible posted a copy of the thanks/appreciation letter to be sent to the UN Depository Librarian, Kikko Maeyama.

Steering Vote on GODORT Legislation Committee Vacancy (3/2/06) – Steering approved the appointment of Sarah Maximiek, Government Documents/Reference Librarian, Binghamton University to the GODORT Legislation Committee. She would complete the term vacated by Peter Kraus, which is thru June 2007.

New URL for GODORT web pages (3/3/06) - Lesley Pease reported the new URL for GODORT’s web pages to be <http://www.ala.org/ala/godort/>.

Chair’s Report of 2/10/06 GPO Conference Call – Arlene Weible posted a summary of the GODORT Conference Call with GPO discussing such issues as the Budget, Cataloging matters, PURL statistics and Essential Titles.

Candidate Nominations to Round Table Coordinating Assembly (RTCA) 4/17/06 – Aimee Quinn reported that she and Chair, Arlene Weible, submitted GODORT nominations for potential service on the ALA Committee on Scholarships and Awards and the ALA Conference Committee. Kris Kasianovitz was nominated for the ALA Scholarships and Awards Committee, and Justin Otto was nominated for the ALA Conference Committee.

Intramural agreement between ALA and GODORT regarding the publication of Managing Electronic Government Information in Libraries: Issues and Practices (5/2/06) – Barbara Mann reported the Chair's and the Program Committee's acceptance of the book contract for "Managing Electronic Government Information in Libraries: Issues and Practices, which is being edited by Andrea Morrison. GODORT is to be the beneficiary of the profits.

Chair's Report of 5/17/06 GPO Conference Call – Arlene Weible posted a summary of the GODORT Conference Call with GPO discussing such issues as the Budget, ID 71 and the Essential Titles list, SOD 301, and the Kansas/Nebraska Shared Regional MOU.

Steering Vote on GODORT Liaison (5/18/06) – *Steering approved the nomination of Marcy Allen's nomination as the GODORT liaison to the IFLA GIOPS committee.*

Steering Vote on 2008 ALA Conference Coordinating Planning Team (6/19/06) – Steering approved the nomination of Mary McInroy to serve on the 2008 ALA Conference Coordinating Planning Team.

GODORT Awards Committee
ALA Annual Conference New Orleans
Friday, June 23, 2006
4-6 pm.
MAR Bonaparte

GODORT award recipients included: Grace Ann York, Coordinator, Documents Center, University of Michigan (James Bennett Childs Award), Sherry Mosley, Government Documents Department Head for her work with the Florida International University Libraries (LexisNexis/GODORT/ALA “Documents to the People” Award), Julie A. Linden, Government Information Librarian, Yale University, (Newsbank/Readex/GODORT/ALA Catharine J. Reynolds Research Grant Award), Ann Marie Sanders, Regional Government Documents Librarian, Library of Michigan (Bernadine Abbott Hoduski Founders Award), Kevin Reynolds, Assistant University Librarian for Learning and Access Services, University of the South in Seawee (W. David Rozkuszka Scholarship) The reception was supported by Newsbank/Readex, LexisNexis, Government Information Quarterly, Paratext, CQ Press, Marchive, Inc. and Renouf and planned by the Conference and Awards Committees. For more information about the five GODORT Award recipients, please see <http://www.ala.org/ala/godort/godortcommittees/godortawards/index.htm>

GODORT
Bylaws and Organization
ALA Annual Conference New Orleans
Friday 6/23/06
New Orleans Marriott –

Present: Members -Barbara Miller, Bill Sleeman (Chair), James Veatch. Guest: Arlene Weible

Meeting Notes:

- 1) Introductions.
- 2) Bill agreed to take notes
- 3) Minutes from Midwinter were approved
- 4) Old Business

PPM Revisions –

In David’s absence the Committee briefly discussed his report. It was agreed that a fuller examination of the PPM was in order. Barbara proposed that this might be something that could be assigned to any interns appointed to the GODORT committees. This was agreed to and Bill will take this up with Aimee. Bill raised the possibility of an overall editor for the effort to ensure consistency. Several names were suggested and Bill will approach them about the effort and report back to the Bylaws Committee.

PPM Flow Chart –

The Committee expressed its appreciation for Cass Hartnett's efforts in preparing the charts for the Committee. A few minor changes were recommended and these will be communicated to Cass. The charts will then be added to the GODORT Internet site and the PPM.

5) New Business

The bulk of the meeting was devoted to the challenge presented by the Chair (and Steering) that Bylaws and Organization consider how best to approach restructuring the Roundtable to possibly streamline the organization and reduce the number of meetings. There was considerable discussion about the need for this and how best to accomplish this without wasting the Roundtable's time and to not hinder the good work and reputation that GODORT has within ALA.

Two possible courses of actions (along with doing nothing) were proposed:

- 1) That Bylaws and Organization consider a simple reorganization of the Committees based on the current mission/goals of the Committees. This might involve a review of other library and cultural organizations to consider how they are structured and in turn presenting alternative models for the membership to consider. The advantage to this method is that it could be accomplished fairly quickly.
- 2) That Bylaws and Organization, working with the membership, ALA and other stakeholders, undertake a strategic planning effort (with a limited time frame attached to this effort) to look at the mission and goals of GODORT and that any restructuring of the organization be based on the recommendations of such an effort. The advantage to this method, we believe, is that it allows for a more forward looking effort.

Because of the magnitude of either approach it was agreed that the Chair would ask for a brief discussion at the membership meeting of the issue and possible approaches. The goal of this would not be to call for a vote but to get a sense of how the membership views the issue.

- 6) The Committee then concluded and re-convened with Membership to discuss issues related to building membership and how any restructuring might fit into those efforts.

It was agreed that the Bylaws Committee would draft an introductory paragraph (only a few sentences) on "how GODORT works" for the PPM and for Membership to use in any future brochures.

GODORT Cataloging Committee Meeting
ALA Annual Conference New Orleans
Sunday, June 25, 2006
10:30am-12:00pm

Attending: Rebecca Culbertson, Anna Korhonen, Andrea Morrison (chair), Susan Pinckard, Lorna Newman, Sara Strider, Robert Rohrbacher, Eva Sorrell, and John Stevenson. Absent: David Griffiths, Michele McKnelly

The Chair announced that those interested in serving on the Cataloging Committee should get in touch with her – there are opportunities such as internships. She would also talk to those interested in running for election within GODORT. Becky Culbertson, the Committee's liaison to CC:DA, reported on *RDA: Resource Description and Access*. The new *RDA* draft part on cataloging description is soon to be posted to the Internet for review and public comment and the Cataloging Committee webpage will link to the draft and the comment page. She recommended that GODORT will be particularly interested in the *RDA* part on access which will soon be developed. The Committee agreed that documents cataloging would benefit from simplifying the complex rules for setting up series authorities.

During the liaison reports, the chair asked the group to acknowledge and thank John Stevenson for his outstanding contribution as webmaster to the Committee. After the liaison reports, the Committee discussed the Library of Congress' decision to cease creating series authority records as part of Library of Congress cataloging, April 20, 2006. The chair pointed out that the Cataloging Committee has a web page on the decision. It includes links to responses on the decision (i.e., GPO, OCLC, ALA/CLCTS, etc.) and to an informational document for GODORT members on the decision with documents examples and background for non-catalogers. Anna Kohonen reported from the OCLC forum on the decision held on Friday of the conference. The Committee emphasized the importance of communication within the library community in discussing this decision and understanding its impact and voted to act in four ways.

- The survey in the GODORT Informational Document, Appendix C, "Survey to Assess Series Access Practices and Policies" will be sent out and the results compiled in order to have a better understanding of library practices in libraries concerned with documents cataloging and to use this information as a basis for decision-making. This task will be assigned.
- Discover the policy decision from major federal cataloging agencies, GPO, NLM, NAL, USGS, GAO, and write a letter of thanks or concern on this issue. GPO representative, Jennifer Davis, affirmed GPO's decision to continue series authority record creation as they have done in the past. The Committee voted to take this as an action item to GODORT Membership. Andrea and Eva agreed to do this.
- Gather information about the decision and give practical advice to documents librarians on learning about the issue so they can make informed decisions and give input. This includes topics such as checking how the local system indexes series and checking with government cataloging agencies that affect their collections. This task will be assigned.
- Request SLDTF discover and publicize the series policies decisions of the state cataloging agencies. Lorna agreed to take this to SLDTF.

Lorna reported that the Toolbox for Processing and Cataloging state and Local Government Documents was ready to be posted online as draft, inviting comments, and the Committee voted to approve. There was no report on UN Classification from the IDTF working group.

Jennifer Davis gave the GPO cataloging update. The handouts had not yet arrived and will be made available Monday afternoon in the GODORT bin #25 and at the GODORT Membership Meeting. GPO is starting to add the series for the *United States Congressional serial set* with subfield v serial numbers to each individual Congressional document and report bibliographic record. GPO expects to start creating separate records for formats in late summer and there will be a period open for comment. The retrospective cataloging contract proposals have been received and are being discussed. Cataloging statistics will be regularly gathered and posted, but this is still in the planning stage. Reporting categories and collection procedures are still being decided.

Tim Byrne announced that the ASI non-depository microfiche 2001 cataloging project is complete and the records can now be purchased.

Respectfully submitted,

Andrea Morrison
Cataloging Committee, chair

GODORT Development Committee
ALA Annual Meeting Minutes
New Orleans, LA, June 25, 2006, 8:00 a.m.
Sheraton New Orleans Hotel, Salon 817

Attendees: Susan Tulis (chair), Carol Turner (member), Tim Byrne (incoming member and chair), Jill Morieraty (GODORT Treasurer)

Scholarship Fundraiser: There was discussion about the long-term viability of the fundraiser as a method for raising the \$3,000 necessary for the Rozkuszka Scholarship. Last year's fundraiser in Chicago did not generate as much money as in previous years—much of this was due to the convention center being so far from the hotels where meetings were taking place. It did not allow for repeat visits to the GODORT booth. While we don't have as many donations this year for the silent auction, we might end up with the same amount of revenue since it is easier for attendees to get to the booth.

The bigger question is—are we relying on the same 30-40 people to bid on the items at the silent auction? Would it be just as easy to ask them to write a check to GODORT instead of having to solicit donations for the auction, set up and monitor the auction, get people to bid on the items, deal with finding the successful bidder, get the money, and/or worry about getting the items home?

If we continue the auction, should it be done virtually? Would that be better, worse or the same in terms of headaches?

Should we investigate corporate sponsorship for the scholarship?

We also talked about doing some sort of raffle but concluded that you have to sell many tickets over the course of the conference to generate the amount of money we are talking about.

Action items:

1. Poll membership—should we continue with the silent auction fundraiser at the GODORT booth?
2. Contact Rozkuszka scholarship recipients and ask them to write 4-5 sentences on the value of the scholarship to them and what they did with the money they received. This information will be put on the GODORT website and used in a solicitation letter for contributions to the Rozkuska Endowment.
3. Send out solicitation letter to current and former GODORT members which would focus on the Rozkuska Endowment.
4. Request \$300 for postage to mail out the solicitation letter.

**GODORT Education Committee
ALA 2006 Annual Meeting
Sunday, June 25, 1:30-3:30 p.m.
Sheraton Hotel, Southdown
Judith A. Downie, Chair**

Committee members in attendance: Paul Arrigo, Tim Byrne, Jennie Burroughs, Judith Downie, Kris Kasianovitz, Valery King, Sally Haines Lawler, Heather Tompkins

Visitors: Elaine Coppola, Jeremy Donald, Marianne Mason, Elaine Coppola, Karen Hogenboom, Barbara Miller, Kathy Piselli, Aimee Quinn, Janet Scheitle, Linda Spiro, Amy Stewart Mailhiot, Geoff Swindells

1. Welcome and Introductions

2. Approval of Agenda

3. Minutes from Midwinter 2006 approved without change as found at (<http://www.ala.org/ala/godort/godortminutes/2006mwconf.pdf> pp.12-15)

4. Liaison Reports

FDTF (Judith Downie) Discussion focused on SOD 301, the proposal from GPO on the revision of the Essential Titles list. Meeting was followed by GODORT Update.

SLDTF (Barbara Miller for Sarah Santos) Discussion in small groups to respond to the charge to brainstorm what members want and what is offered by SLDTF to members.

IDTF (Jennifer Abramson not present, Elaine Coppola provided a report) Discussion of proposal for 2007 preconference, followed by project brainstorming (ex., a webpage list of IGOs with resource annotations.)

Literacy Assembly (Marianne Mason) GODORT had representation at the Diversity Fair for the first time (OLOS is organizer). Marianne requested suggestions for resources over GOVDOC-L with little response, so created a website and advertising card handout on her own with help from an intern. The contribution was met with positive response and should be repeated. A letter of appreciation for the intern's contribution will be drafted for the GODORT Chair to send.

Education Assembly (Karen Hogenboom) Possible collaborators for Education activities could be YALSA and FAFLRT as they are respectively working on WebCT/podcasting and competency skills projects. The Assembly has concerns with library school education not covering current professional needs which could correlate with Education's competencies project.

5. Announcements

IMLS grant status (Tim Byrne) Still no word from the IMLS although the proposal for a documents-based train-the-trainers grant has made the first cut.

Information on the IMLS grant (Tim Byrne) An overview of the IMLS project's purpose and proposed activities. Part of the product is to report

out to appropriate ALA entities about the project and its findings, so Education will be hearing more.

Information Literacy is the Destination Program everyone was reminded about the GODORT program for Monday morning.

6. Old Business

Handout Exchange and Clearinghouse

Name Now that the Clearinghouse and Exchange have been reviewed and revised into one resource, discussion was resumed on the name. Since this is a revision of an existing and well-known product, is it better to retain the current name or “re-brand”? Judith will approach Grace and Larry as to their thoughts.

Maintenance In conjunction with the name discussion, Judith revealed that a search of the web retrieves a wide number of versions of the Clearinghouse/Exchange. In a number of cases, the Education Committee is identified as the responsible agency. Having old sites up is not effective as they provide outdated information that has now been archived. Heather will review the sites found and make a virtual report on her findings to the committee for follow up. Since the implementation of the Creative Commons licensing for ‘shared with attribution’ status, the stray sites do need to be checked for attribution. A related question was raised as to whether the web managers have archived the previous site versions. Grace has archived the inactive material from the Clearinghouse/Exchange, but has GODORT?

Promotion The committee was asked to begin thinking about ways to promote the revised site. Some suggestions were made, with continued discussion to be over email.

Government Information @your library This continues to be an active charge for Education Committee. We are to follow up on the suggestion to partner with another division. Since we are not able to contribute funds to a partnership, Jennie will develop ‘talking points’ that can be used when approaching potential partners, emphasizing non-monetary reasons for such collaboration by September 1. Some suggestions for partners were suggested by Deborah Davis from ALA’s @yourlibrary. Once we have talking points, contacts and appropriate contact-makers will be identified.

Competencies for Government Information Specialists This project has not seen much progress since Midwinter. As the task force loses all members but one (Valery King) at the end of this meeting, Valery has been asked to reform the task force. We need to identify the process to develop competencies as started by Judith and Paul, as well as identify to whom the competencies are targeted. Members rotating off the committee are asked to contribute ideas and new members coming on the committee will be asked to participate on the task force.

Mission and Goals and Membership Brainstorming Judith reported to the committee that our work on both Mission Review and Membership

Brainstorming have been submitted to Steering with favorable response. We now wait to hear from Steering on next steps. The Chair thanked the entire committee for their work on this project at Midwinter.

7. New Business

GPO representative at Education After a period of absence, GPO is again sending a representative to Education meetings. Janet Scheitle was welcomed and spoke briefly about past and current GPO training plans and her own experience as a trainer. This representation will be helpful in GODORT/GPO collaboration and also helpful in preventing duplicative work or cross-purposes.

Report on "Forum on Education for Librarianship" (Valery King) A brief review of President Gorman's forum, a continuation of the state of LIS education with a focus on international education. Presentations and discussions focused on the lack of standardization in LIS education internationally. This currently does not directly impact Education Committee, but is worthy of continued observation.

Move to ALA server Esther Crawford, Education Committee web master, was unable to attend ALA, but great appreciation was expressed for her work on the move to the ALA server. Judith reported that Esther discovered some hidden files of earlier meeting minutes and links have been restored, providing broader committee archives.

Discussion Group (Jennie Burroughs) Discussion on document created to examine the possibility of offering discussion group opportunities. This follows the model for idea exchange done by other groups (ex., ACRL/MIS' Bright Ideas). Aimee Quinn stated that ALA has ruled roundtables are not able to conduct this activity, only divisions. Alternatives were discussed with possibilities including 'open forums' during business meetings (relying on more virtual committee work), requesting a second meeting slot to allow the same time allotment for business yet adding for discussion, and partnering with divisions that can do such programming such as RUSA or ACRL.

Thank yous to all members rotating off the committee were extended by the Chair.

8. Meeting adjourned at 3:36 PM

Respectfully submitted,
Judith A. Downie

Government Information Technology Committee (GITCO)
ALA 2006 Annual Meeting
6/25/2006 Sunday
1:30 pm - 3:30 pm
SHER Borgne

I. Welcome and Introductions – James R. Jacobs, GITCO Chair

Attending: Grace York, Catherine Morse, George Barnum, Kate Zwaard, Mary Horton, Sara Striner, Richard Yarnall, Kevin McClure, Lora Amsberryaugier, Georgia Charwick, Patricia Kenly, Louis Takaos, Beth Rowe, Valerie Glenn, James Jacobs, Brett Cloyd, Susan Jane Golding, Kathy Piselli, Hui Hua Chua, Jennie Gerke, Grace-Ellen McCrann, Jian Anna Xiong, Bruce Samuelson, Niki Hume, Vickey Baggott, Will Wheeler. (26 total)

II. Approval of Agenda. Agenda approved.

III. Approval of Minutes, Mid-winter, 2006. Approved on the GITCO listserv before ALA and will be put up on the GITCO site.

IV. Announcements

Awards ceremony tonight (Sunday). Mass transit information given.

V. Liaison Reports

1) Federal Documents Taskforce – Kevin McClure

GPO budget discussed. Spring '07 Depository Library Council meeting announced.

2) International Documents Taskforce – Brett Cloyd

Preconference for Annual '07 in Washington D.C. entitled “It’s a small world after all” regarding international documents in a globalized world. It will be held at the World Bank on Thursday from 8am – 4:30.

UN is planning on digitizing EVERY document and making it freely available through ODS. A joint working group with Rare and Endangered Documents Taskforce (which was originally called “Rare and Valued govt documents”!). IDTF is also beginning work on a directory for intl documents as a way to reach out to a wider community.

3) State & Local Documents Taskforce - Jennie Gerke

Working groups set up to create content and reach out to other working groups and units within ALA.

VI. Old Business/Updates

1) IASSIST update -- Catherine Morse

Themes: statistical literacy, educating data librarians. There was also a speech on Open Access by Jeffrey Bullington (U. of Kansas)

2) Akamai platform evaluation. There were some technical difficulties faced by GITCO members. GPO will send information to James Jacobs, who will post to the GITCO listserv and forward to Steering.

3) Web Manager report

Sunsite is now closed. Almost all content has now been migrated to the ALA CMS. All GITCO files were saved and given to Vicki Tate, the GODORT Archivist. ALA will be moving to a new CMS in October. All are encouraged to check out the GITCO website and report bad links etc... The Web managers will be looking into blog/wiki/online community tools as there has been talk about using them in several committee meetings.

VII. New Business/Program

1) George Barnum & Kate Villano Zwaard (GPO), Presentation of the Future Digital System and Q&A regarding phases 2 and 3 of the FDSys. Related documents (at <http://www.gpo.gov/projects/fdsys.htm>):

GPO appreciates all feedback. George stressed that FDSys is NOT a new GPO access and is NOT the new ILS, but is an integrated system across all GPO functions. Planning is moving along. A master integrator RFP was released on 4/4/06 with a “Best and final offer” phase (contract negotiations) set for the end of July. The MI will be chosen based on “best value for the govt.” George stressed that this did not mean “low bid” but the system that best meets their needs. Price is a ranking factor, but not the only one.

Questions/comments: Managing administrative accounts was discussed. Flexibility was stressed for the new system.

The GITCO chair stressed the need for open source software and open data formats. GPO noted that the requirements for FDSys (which are currently running at 1700!) stress this as well. The chair also noted that this is extremely important because software developers have a habit of cannibalizing other software that is not necessarily GPL and so may include parts of the code that are proprietary without GPO’s knowledge. GPO is aware that “open standards” can be somewhat undefined and will be vigilant about stressing this need to the software developers.

There was also a question about preservation. GPO knows that there is no one strategy for preservation and so will be building into the system the ability to do migration, emulation and bit refreshment.

Web services was also discussed. A member mentioned that web services are becoming more popular and important to end users, so FDSys needs to have the ability to allow users to use their API to remix govt information with other services. GPO acknowledged this and will build this into their scenarios in the future. Barnum mentioned that GPO has begun to think about what hybrid documents will look like and stressed the need for authenticity of govt information.

2) Introduction to LOCKSS – Patricia Kenly, GA Institute of Technology and Dave Bretthauer, University of Connecticut.

Dave manages the LOCKSS cache for UConn. He stressed that the minimum technical requirements are quite low. Most library IT departments should have the technical know-how to run LOCKSS. It only takes 10 minutes to set up the system. The OS (OpenBSD) is the most secure OS.

Patricia talked about the LOCKSS pilot project. 10 journals were selected. Analysis will be completed by August, 2006.

Both Patricia and Dave mentioned the ease of LOCKSS. Dave also said that the fee for alliance membership (\$10,000) was a very small part of their overall e-resources budget of \$3 million and was well worth the cost to test this important preservation system.

VIII. Reports from ad hoc committees

1) Summary of GITCO Projects & Programs since 2000– Brett Cloyd and Hui Hua Chua

This report will be put up on the GITCO site.

2) Outreach document prepared by Victoria Packard, Grace York, Vicky Baggott

GITCO members will begin looking more at the organizations/blogs/journals etc listed in the report's appendix and will begin posting interesting news items to the GITCO listserv. When the GODORT blog is in place, committee members will begin blogging in order to update GODORT and the wider community of important issues.

Recommendations #2 and #5 will be brought to steering for wider GODORT discussion.

IX. Many thanks to those rotating-off the committee for their work!! Thanks to Brett Cloyd, Kevin McClure, Mark Phillips, Grace York, Mary Horton, Hui Hua Chua, and James Jacobs!! Also, welcome to Valerie Glenn, the incoming GITCO chair.

X. Adjourn 3:40pm

Minutes recorded by: Patricia Kenly (patricia.kenly@library.gatech.edu)

Edited by: James R. Jacobs (radlib@ucimc.org)

GODORT Legislation I
Friday, June 23, 2006, 5:00-6:00pm
Morial Convention Center – MCC Room 252

GODORT Legislation II
Saturday, June 24, 2006, 1:30-3:30pm
Morial Convention Center – MCC Room 277

GODORT Legislation III
Sunday, June 25, 2006, 8:00-10:00am
Sheraton New Orleans Gallier

GODORT Legislation IV
Monday, June 26, 2006, 8:00-10:00am
Morial Convention Center – MCC Room 277

The initial meeting began with introductions, the approval of both the agenda for the conference and the minutes from the 2006 mid-winter meeting in San Antonio.

Cindi Wolff, Megan Dreger, and Amy Stewart-Mailhiot represented GODORT Legislation at the Legislative Advocacy Summit, earlier in the day. They reported to the committee on the summit, as did Cathy Hartman, GODORT councilor. One outcome of the summit was the proposed formation of an ad hoc committee to explore ways to coordinate advocacy efforts across the various divisions of ALA. The organizers have agreed that a GODORT Legislation Committee member should be appointed as a member to this group.

The committee addressed necessary revisions to the PPM, specifically on the section on the National Action Alert Network (NAAN). A final draft will be emailed to Steering after the conference.

In response to the proposed changes to the federal regulations that would have made possible the sale of client data by tax preparers, Jeff Bullington investigated this matter and reported his findings to the committee. It appears that there has been no further action on this issue.

The committee approved a draft letter thanking Eliot J. Christian for his leadership within the Interagency Committee on Government Information and his support for access to government information.

The remainder of Friday's meeting was devoted to a draft resolution requesting congressional oversight hearings on proposed changes to the Federal Depository Library Program (FDLP).

At Saturday's joint meeting with the COL-GIS committee, work was done on the following drafts of resolutions: EPA libraries; the closure of Federal libraries; the Federal Research Public Access Act of 2006; GPO issues brought forth from GODORT legislation including the budget situation, SOD 301/Essential Titles List, and anticipated changes to Regional libraries organizational structure.

On Sunday, the meeting began with liaison reports. Susan Kendall had the previous day has shared the findings from her survey of the documents community regarding the distribution of IRS materials in tangible format. More details will appear about this in the complete minutes and

GODORT may need to take further action on this issue. Cindi Wolff and Arlene Weible talked about the work done by FDTF and GODORT liaisons on the Essential Titles List (ETL) at the FDTF meeting. IDTF discussed plans for a preconference at the Washington, DC, annual meeting, 2007, and changes to the United Nations depository program.

During the Sunday Legislation meeting, one breakout group focused extensively on analyzing the ETL proposal. Their primary concerns will be provided to FDTF for possible incorporation into FDTF's formal comments to GPO, which will be done in letter format.

A second breakout group brainstormed about outreach ideas for the committee. They highlighted two types of advocacy, including 1) advocating on external issues, such as federal legislation, and 2) internal issues within GODORT and ALA. A number of excellent ideas were mentioned, and the committee plans to examine these during the next six months.

A third breakout group continued to work on the draft to request to oversight hearing resolution.

The Monday meeting, also jointly held with COL-GIS, the committees reviewed, revised and finalized drafts of six resolutions, all of which were approved by vote. One additional information item was approved. Please see attachments for further information.

Submitted by Amy Stewart-Mailhiot, June 26, 2006.

Membership Committee meeting I
Friday, June 23, 2006
Marriott New Orleans, Napoleon Room

Members present: Chelsea Dinsmore, Steve Hayes, Nancy Kolenbrander, Becky Byrum, John Stevenson

Minutes: postponed

Brochure was discussed. It will be re-printed:

- 1) Find file and correct existing brochure to provided sufficient copies for DLC Interagency Seminar (Aug 2006) and Fall FDLP (Oct 2006)
- 2) Effectiveness testing on potential new members. Focus groups from Committee members home institutions

Membership plan was discussed with the following additions suggested.

Goal of membership plan is:

- More clout in ALA
- Advocacy network, increased base
- Only GODORT member get the red badge <joke>

ALA's "dropped member" classification in unclear or not useful.

Assessment of GODORTS:

Strengths:

- Strong public service
- Unique set of knowledge
- Represent all types of libraries, and age groups. And doc type
- Crusaders / zealots for our value
- Networking opportunities
- Common interest in a small group

Weakness:

- And FDLP program
- Not enough committee slots
- Website does not encourage membership development
- Don't know our own demographics
- Not diverse... why?

Opportunities (possible 'actions'):

- Depository required doc "contact"
- Mentoring program
- Conference mentoring
- FDLP mentoring

- GODORT version of Office Friendly for Lib Schools – intro to reference
- When GODORT members make presentations – pitch GODORT membership

Barriers:

- Are there still people interested in GODORT
- Changing positions and moving out of Gov Docs

Target Audience:

- Member of related ALA organization MEGERT
- Library Schools students

5:15pm moved to joint meeting with By-Laws Committee

Discussion turned to common interested between the groups.

Steering members were asked to answer two questions. Their unedited answers are below:

What does your Task Force or Committee offer ONLY to GODORT members?

- Opportunity to serve in organization in an elected office
- To hold office or committee membership
- Rare & Endangered does not offer anything
- Raise \$ for endowment that only benefits GODORT members; other \$ go to scholarship that benefits potential members
- Maintains by-laws so structure is clear to members
- Cataloging provides input on cataloging policy and cataloging and classification issues & GPO cataloging issues
- Organizational support across all forms of gov. info.
- IDFT provided updates and education on accessing information from international organizations, i.e. UN, EC, etc.
- A schedule that works – much lighter than the ALA books/printouts
- Awards offers a way to honor its members for their work and a scholarship for those interested in pursuing future career in government documents
- Online access to *DttP*

What COULD Task Force or Committee offer ONLY to GODORT members?

- Committee assignments are easier to get
- Conference or FDLP mentors
- Cataloging Committee may offer advice, consulting to members only such as loading vendor records for GPO records, etc.
- IDTF could provide additional educational opportunities on international info through:
 - RSS feed
 - Authoring articles and publishing
 - More workshops
 - Video conferencing
- Conference Committee provides a block of hotel rooms for GODORT members

- Take room requests from members prior to setting room blocks to provide more rooms for members
- Room mate service
- Online training without a PO
- Educational programs for professional development
- Municipal bibliography service
- Electronic directory of municipalities
- Occasional papers

Membership meeting II
SHER – Evergreen
Sunday, June 25, 2006

Members present: Chelsea Dinsmore, Steve Hayes, Nancy Kolenbrander, John Stevenson

Mid-winter 2006 Minutes approved.

Announcements: none

GODORT Happy Hour, attended by about 40 people, had positive comments. Good for new people to help make dinner plans. Fifteen people at New Members Lunch – including getting one person on a committee. Look to plan a FDLP Fall conference new member lunch. Looking for local contact for ALA Annual 2007 reception. (most successful if TF are in same location after lunch)

Treasurer: Asked what Committee needed. Brochures will be needed for two upcoming meeting. See Membership Meeting I for details.

Membership Plan:

New Attendance Sheet; New members Cheat Sheet; Index card for question/problem (Committee Chair)(Include with Draft end of Already drafted by Chair)

Short paragraph for PPM on overview of GODORT meeting structures (Barbara Miller)(End of July)

Survey GODORT Update as test (S. Hayes)(Mid-August)

Contact FDLP attendee who are not ALA/GODORT members – build database (S. Hayes) and mail brochure and letter (Chelsea) and mail:

New Members Link on Web page (John)(Aug 1)

Joint GODORT for potential targeted mailing with reciprocity (Chair)

Conference Mentor Program (Chelae)(Rebecca Hyde)

Correct and Re-Write Brochure (Incoming chair)

Review Web site: (Committee as a Whole)

New Business:

To Amiee information to Round Table Coordinating Committee – by e-mail. (Aug 1St)

Adjourned:

10:10

Stephen Hayes

GODORT Nominating Committee
ALA Annual 2006
Friday, June 23, 2006
4 – 6 pm.
MAR Bacchus

Members present: Vicki Phillips, Outgoing Chair; Bill Sudduth, Outgoing Member; Andrea Morrison; Yvonne Wilson; Marianne Mason (Incoming Chair)

There was general agreement that since the business of the Nominating Committee had been concluded there was no need to meet during the scheduled second meeting at Annual Conference.

Vicki introduced a discussion regarding the large slate of candidates required by GODORT and the difficulty of finding individuals to fill the slate. General discussion followed regarding the characteristics of GODORT as an organization, the trend to refine organization procedures, the desire to broadly distribute decision-making, and the protocol necessary to alter the number of elected offices. It was decided that Vicki would submit this issue for consideration during the second Steering Committee meeting.

Meeting adjourned.

Respectfully Submitted,
Marianne Mason, Chair Nominating Committee

GODORT Program Committee
ALA Annual Conference
Friday, June 23, 2006 4:00 – 6:00pm
Marriott Lafayette
Aimée C. Quinn, Chair
David Utz, Recorder

Attendance: Jan Goldsmith (SLDTF), Karen Hogenboom (FDTF) , Chuck Malone (for Elizabeth Margutti, IDTF), Aimée Quinn (Chair), David Utz (recording)

Guests: Jennie Burroughs, Geoff Swindells

Meeting was called to order at 4:06pm. After welcome and introductions, the agenda and 2006 Midwinter meeting minutes were corrected and approved.

Liaisons reports:

FDTF: no report.

IDTF: Presented an overview of working groups 5 proposal to help IDTF meet its mission. Will be discussing United Nations plan for an all-electronic publications program for UN depositories.

SLDTF: no report.

Chair stressed the need for the liaisons to go to their task forces to get program and pre-conference ideas. It is never too early to start working on proposals.

The committee then looks at the proposed changes to the PPM. The first change is to add a statement articulates the differences between programming and pre-conferences. Quinn noted that there is not a clear description of the difference so this change to the PPM will be helpful future members and for the Incoming Chair in the development of programs. Utz moved to approve these changes, Hogenboom seconded. Motion passed by vote of 3-0.

The second change to the PPM is to add pre-conference and online seminar planning as part of the purpose of the committee. This change will also need to be a bylaws change. Discussed the idea of programming outside of ALA. Quinn agreed to clean up language and then Utz moved to accept the revisions and send to Bylaws. Goldsmith seconded and the motion passed by a vote of 3-0.

Hogenboom asked about the status of proposed language for articulating co-sponsorship as discussed at Midwinter. Quinn noted that since it is simply procedural change, we do not need to vote. Only policy or bylaw changes need to have committee votes to be sent to the Bylaws and Organization Committee. That said, the committee agreed that the suggested language for co-sponsorship be added to the PPM.

The next item of the agenda was the status of the web conferencing report. Jennie Burroughs examined the report on behalf of the Education Committee. Discussed the need to have specific programs in mind. ALA will be offering its web seminar software later this summer. Given that no specific suggestions came from any committee or task force regarding topic and ALA's software is not yet available, the Committee agreed to table this discussion until after Steering.

(Motion made by Utz, and seconded by Hogenboom, vote 3-0). Committee agrees that the ACS (American Community Survey) would be a good topic as the initial web seminar. Hogenboom expressed concern that the current structure of this committee will not be able to handle additional work of web programs. Quinn agreed that this issue will have to be examined in the larger context of restructuring GODORT's internal framework.

The 2007 Program proposal was approved by Steering. Quinn forwarded the proposal to Jeannette Pierce who will take to the RUSA History Section Board for co-sponsorship. Pierce also serves as the liaison to the ALA Conference Planning Committee from the RTCA (Round Table Coordinating Assembly) and will be investigating the possibility of special pricing for both the program and pre-conference in order to attract potential new members from the metro-D.C. area.

Malone circulated a 2007 pre-conference status report. The venue is now set at the World Bank. The committee discussed catering pricing and how much to charge. The committee recommends the following:

\$175.00 for non-GODORT members
\$150.00 for GODORT members
\$100.00 for students or retired GODORT members.

Quinn noted that there is a new Director for Development at ALA who is willing to work with us regarding vendor relations. So we need to coordinate with the Conference and Development Committees. Malone noted that IDTF is still very interested in regular education opportunities to be offered by IDTF in the future.

New Business: Quinn received a suggestion for a possible program or workshop on just what is government information policy and how to write for publication. It is possible we could work with John Bertot, Incoming Chair of the Library Research Round Table and Editor of *Government Information* along with the DttP editorial team to meet this request. Quinn will work with Incoming Chair to follow-up on this idea. Also, Quinn noted there was no additional information for either the Education Committee pre-conference proposal from Midwinter on teaching pedagogy or the MAGERT pre-conference on cataloging historical maps.

Quinn raised the question about the times for this Committee to meet because of the new ALA schedule. Quinn was able to reschedule the conflict from the Round Table Coordinating Assembly and the committee agreed that we only really need to meet at annual once and perhaps have a lunch so there should not be future conflicts. The problem is that the traditional Monday morning time at Annual now conflicts with the LexisNexis breakfast. By eliminating this meeting, we removed the conflict.

Note: between Midwinter and the annual conference, the Committee agreed to work with the Social Responsibilities Round Table (SRRT) in the development of a program in 2007 on the EPA Library closures. No written proposal has yet been submitted, so this proposal was not discussed at Annual.

The meeting adjourned at 5:35pm.
Respectfully submitted by Aimée C. Quinn

GODORT Publications Committee Meeting Minutes
ALA Annual, Sunday, 06/25/06
Sheraton: Borgne

The meeting was called to order at 8:05 AM.

Members present: Marcy Allen, James Jacobs, Linda Johnson, Barb Mann (chair), Jill Moriearty, Andrea Sevetson

Members absent: Dan Barkley, Maureen Olle, Lesley Pease

Notable Documents – Linda Johnson

Slate of judges/selectors in place for 2007 issue and the slate for 2008 was presented, approved by the Committee subsequently approved by the Steering Committee at Steering II (State and Local: Sharon Richer-selector, Robert Dowd-judge, Mark Anderson-judge; International: Maxine Grosshans-selector, Brett Cloyd-judge, Jim Church-judge; Federal: Vicki-Tate-selector, Joseph Salem Jr.-judge, Wendy Mann-judge). The Chair commended Linda Johnson, Notable Documents Chair, for all she has done to standardize the whole Notable Documents process.

GODORT Web Site

Lesley Pease was unable to attend due to family emergency. James Jacobs brought us up to date. The new content management system will hopefully be in place by October. Ideas being considered for the future include blogs, RSS feeds, and wikis.

GODORT book update: *Managing Electronic Government Information in Libraries: Issues and Practices* (edited by Andrea Morrison)

The intramural agreement (contract) has been signed by GODORT and ALA Editions. GODORT will receive 5% of net receipts for up to 1200 copies and 10% of net receipts after 1200 copies. GODORT will receive 30 copies, with 5 designated for Andrea Morrison, at no charge. There is also no charge for indexing. All authors are in place with the deadline of the end of August for chapters to be completed. Chapter editors are being sought. The final manuscript is due to ALA Editions by January 5, 2007.

GODORT book proposal: *Untold Treasures: The U. S. Congressional Serial Set Revealed* (editors Aimee Quinn and Donna Koepp)

“This book is intended for anyone interested in the legislative history and development of the United States as told by, or to, Congress.” Preliminary outline: What is the Serial Set? Significance; Scholars Perspective (transportation, economics, public lands, telecommunications, Indian Affairs, military, public health, social reform, natural resources, and water); 21st Century and the Future. The Committee approved this proposal and the editors will contact ALA Editions as possible publisher. If ALA Editions declines, they will seek a private publisher. The target audience is outside of librarianship as this is more a book of scholarship than a “how to.”

DttP – Andrea Sevetson

The content is outlined through next year. As of the end of May there are 269 individual subscribers. Eleven companies have signed up as advertisers for all four issues. The

revenue projected for 2006 is \$12,600. Andrea et al are drafting a user satisfaction survey with thirteen possible questions, which address demographics, content, and format delivery. The survey is still being vetted. Issues of online access are still being addressed, including online access to institutional subscribers who are not ALA members. A letter is being sent to Stanford University authorizing them to provide online access for volumes 1-26, which are searchable across issues. *DttP* wants at least 100 more subscribers in order to increase revenue to cover costs. How to make this happen is a question for the Committee and *DttP* to ponder.

Occasional Papers

An occasional papers series has been under consideration for a long time. The Committee moved this idea closer to reality by drafting the framework. This series will be open access under the auspices of the Publication Committee. The Editorial Board will consist of the chair and chair-elect of the Publications Committee and two GODORT members, one with editorial experience and one who will serve as an “apprentice,” i.e., someone who wants to gain editorial skills. The goal is to launch this project within the next few months. Editorial Board members and contributions are to be solicited.

The meeting ended at 9:45 AM.

Respectfully submitted,
Barb Mann, Chair

**Rare and Endangered Government Publications Committee
Summary Minutes
ALA Annual Meeting, 2006
Sunday, June 25 10:30-12:00
Southdown Room, Sheraton New Orleans**

1. The meeting was called to order by the Geoff Swindells (Chair) at 10:30 AM. A quorum was present.
 2. The agenda was adopted by general consent.
 3. The approval of the Midwinter 2006 minutes was postponed temporarily by general consent.
 4. Geoff Swindells reported that the tour of the historic New Orleans Collection was a success, with twelve attending, including five non-GODORT members.
 5. Geoff Swindells reported that the Preservation chapter of the new FDL P Handbook is available on the FDL P Desktop. While the comment period has passed, GPO will still accept comments.
 6. Geoff Swindells reported that he will be stepping down as Chair of REGP.
 7. [Reports from Task Force Representatives.]
 8. [Reports from Liaisons.]
 9. [Web Manager's Report.]
 10. Aimee Quinn reported on the status of the Serial Set book project [details to follow] and announced that Donna Koepp would be taking over as general editor of the project during Aimee's term as GODORT Chair.
 11. August Imholtz reported on the planning for the GODORT program entitled "What Difference does it Make What Congress Published? American History in the Earliest Congressional Documents," to be held on Monday, June 25, 2007.
 12. George Barnum presented a draft of his research into the Government Printing Office's paper standards. August Imholtz and George Barnum will present a final draft at the Midwinter meeting in Seattle, at which time the Committee will discuss publication options.
 13. Geoff Swindells led a discussion of REGP's role with respect to digital publications. There was general consensus that all formats should be considered by the Committee, but that REGP's role needed further clarification. Geoff Swindells appointed a subcommittee, composed of himself, George Barnum, Catherine Morse, Charles Pennell, and Stephen Sexton to explore this issue, and to report back to the Committee at Midwinter in Seattle.
 14. Aimee Quinn raised the possibility of REGP (in concert with Membership) coordinating an oral history project of long-time GODORT members. Geoff Swindells agreed to take this up with Steering.
 15. By general consent, the Committee postponed further discussion of the 1932-1962 project until Midwinter in Seattle.
 16. The meeting adjourned at 12:00 PM.
- 26 June 2006
Geoff Swindells, Chair

**International Documents Task Force, GODORT
Annual Meeting Minutes
Saturday June 24, 2007, 1:30–3:30 P.M.
Sheraton New Orleans Hotel, Napoleon Ballroom
Charles E. Malone, Coordinator
Jeff Knapp, Secretary**

Coordinator Charles Malone called the meeting to order at 1:35 P.M. Present: Marcy Allen, Brett Cloyd, Dan Coyle, Sherry DeDecker, Mary Fetzer, Christof Galli, Jennie Gerke, Gordon Grahame, Linda Johnson, Jeff Knapp, Danielle Lachter, Chuck Malone, Catherine Morse, David Oldenkamp, Christina Perantonakis, Sandy Peterson, Aimee Quinn, Robert Rohrbacher, Bruce Samuelson, Helen Sheehy, Amy Stewart-Mailhiot, Sara Striner, Lynne Stuart, Louis Takács, Triinu Tombak, Will Wheeler, and Susan White.

The agenda was approved with the addition of a U.N. depository discussion requested by the Coordinator.

The minutes of the Midwinter Meeting 2006 were approved with one amendment requested by Robert Rohrbacher, the Liaison to the Cataloging Committee. The report from the Cataloging Committee Liaison should read: “Robert Rohrbacher reported. The committee meeting will be held on Sunday and will include an update from GPO regarding separate records *for separate formats.*” (addition is in italics).

Committee Liaison Reports

Cataloging Committee: Robert Rohrbacher reported. The committee discussed the Library of Congress’s decision to cease creating series authority records in their cataloging.

Education Committee: No report.

Government Information and Technology Committee: Brett Cloyd reported. The committee will meet on Sunday, June 25, and plans to discuss GPO Access on Akamai, how GITCO can become more involved, a summary of programs, and how to increase involvement in GITCO.

Legislation Committee: Amy Stewart-Mailhiot reported. Met on Friday, June 23 and discussed the IRS Form Survey, Resolution SOD 301, the EPA libraries funding situation, and federal libraries in general.

Program Committee: Chuck Malone reported on the meeting in Elizabeth Margutti’s absence. The committee worked on amending the mission and bylaws to expand their role to include both programs and preconferences. Discussed the details of the 2007 preconference in Washington D.C. and approved a program for 2007 for Rare & Endangered Government Publications Committee. Decided to put involvement in video conferences on hold.

Publications Committee: Marcy M. Allen reported. Committee will meet on Sunday, June 25 and will discuss general publication issues, and whether to start an Occasional Papers Series.

Rare and Endangered Government Publications: Catherine Morse reported. There was an update from August Imholtz on paper and ink and REGP program, and also a discussion on where REGP should cover digital documents, which are usually considered GITCO’s realm. She would like feedback on how REGP should be involved and who should handle digital documents. GITCO is

considered more focused on federal documents. David Oldenkamp expressed his opinion that international digital documents should be the purview of IDTF, since these documents are indeed “endangered.”

IFLA: Sandra Peterson provided a report written by Jackie Druery, in her absence. IFLA’s Government Information and Official Publications Section (GIOPS) sponsored a seminar with Free Access to Information and Freedom of Expression (FAIFE) in Addis Ababa in March 2006 entitled “Strategic Management and Use of Government Information in Africa.” Papers from the seminar are available from the GIOPS website. The 2006 World Library and Information Congress will be held in Seoul, South Korea from August 20th to 24th.

Agency Liaison Program: Susan White reported. Susan expressed her appreciation for the reporters for providing a very worthwhile service. The most recent collection of reports included the first report from ESCAP in a long while.

Reports and Announcements from Vendors and Agencies

Renouf: Gordon Grahame announced a new statistical platform available from Renouf called “iGoStats” which provides online access to international statistics from various IGOs. Renouf is collecting feedback on it currently and is offering it on a free trial basis, with expected subscription availability offered in the fall. Interested parties can contact Renouf’s serials department to set up a trial.

Bernan: Bruce Samuelson reported that Bernan is now the authorized North American Sales Agent for the IGO collection from MyiLibrary. Also, ALA’s Patrice McDermott is leaving to join OpenTheGovernment.org and is publishing a book with Bernan, *The State of Public Access to Federal Government Information*, in the fall.

LexisNexis: Dan Coyle announced that in 2007, LexisNexis plans to offer PDF attachments for all IGO statistical publications covered by IIS. The documents will be accessed by searching the IIS abstract and indexing records in LexisNexis Statistical. More details will be made available at Midwinter 2007.

World Bank and IMF: Triinu Tombak announced new series being published in the areas of agribusiness, infrastructure, and East Asia issues, and a new *World Development Report 2007*. The *African Development Indicators 2006* has been revamped as well.

Old Business

Status of IFLA Representative: The changeover date for the new representative is technically during the middle of the 2007 IFLA Conference in Durban, South Africa. The 2007 Conference will probably be the last conference for Sandra Peterson as representative. Marcy Allen has volunteered to serve as the next representative and has been approved by the GODORT Steering Committee. The next and final step will be to obtain approval from ALA International Relations.

Planning for June 2007 Preconference: Chuck Malone and Susan White updated everyone on the status of plans for the preconference to be held in Washington, D.C. before 2007 Annual Conference. Thanks to Triinu Tombak, the World Bank will be hosting the preconference. The date will be Thursday, June 21, 2007, and a tentative schedule was distributed. At least 60 attendees are expected. Amy Quinn will provide a welcome to the attendees, since many non-GODORT members are expected. A representative from the World Bank will provide a welcome as well.

Susan White is working on the schedule. It will not be “dumbed-down” session for new users. The targeted attendee will be one with a sophisticated system of electronic documents, who is keen on finding the ways to access international documents on the web and has the tools necessary to get into them.

There will be no way to cover everything about international documents, but it is hoped that by covering some key sources, such as the United Nations, European Union, and World Bank, attendees will be more confident in searching on their own. It is hoped that an underlying message of the preconference will be that if they are interested in learning more, they can join IDTF.

The committee is trying to keep the price reasonable, estimating 60 attendees at \$140 per person. GODORT Steering might want a higher registration fee. The committee wants to create a good impression and image with the preconference, and would like to take advantage of revenue-producing events like preconferences to help ALA and GODORT continue with the valuable programs they provide. Vendors will be covering some expenses, and it was recognized that groups like GODORT and IDTF could not exist without the support we receive from our vendors. Susan White added that the IDTF’s relationship with its vendors will likely impress many attendees.

General comments and suggestions were then solicited on the logistics of the preconference, including:

- Should an afternoon coffee break be provided? The consensus generally supported this idea.
- Provide a tour of the joint IMF/World Bank library.
- Have a presentation on free databases offered by the World Bank, and/or a presentation on fee databases?
- Be sure to provide some activity that involves moving around, such as a tour, since attendees will be spending a lot of time sitting.
- Include one or two agencies from the developing world to present.
- Offer a tiered fee structure, such as a reduced rate for students and retirees, GODORT members, etc.

Bruce Samuelson of Bernan offered to get some of the other presenters together to put together a CD-ROM as a giveaway.

IDTF Working Group’s Report and Proposals on Service to IDTF Members and the Profession: In David Griffith’s absence, David Oldenkamp covered the handout that listed the Working Group’s proposed projects. The proposed projects listed were:

1. Create online information on IGO RSS feeds and pull them together into an IGO news blog;
2. Solicit authors to write books and articles for GODORT on topics suggested by IDTF;
3. Creation of an online database providing specialized information on the publishing and distribution policies and practices of IGOs and national governments;
4. Create a directory of IDTF members willing to answer questions about specific IGOs; and
5. Promote collaborative collection development in order to ensure that major research libraries in the U.S. and Canada are acquiring nearly all available IGO and national government documents.

New Business

Adoption of any of the Working Group's Recommended Activities: After some discussion of each of the proposed projects, it was clear that there was specific interest in proposal 3, the online database. Some discussion ensued about how to proceed with the database, such as who will host it, how to populate it, how will it be delivered, etc., after which the Coordinator asked the Working Group to continue working on the items, focusing on proposal 3 and how to keep it current and up-to-date. He then thanked the Working Group for their work.

Congratulations to new IDTF Officers and Members: The Coordinator thanked all who helped him in the last year, and asked members to continue to create educational opportunities for people without an international documents background. He will work to help with future programs. Congratulations were offered to the incoming Coordinator, Christof Galli, and the incoming secretary, Brett Cloyd.

U.N. Depository Library Discussion: David Griffith was unable to attend the meeting, but asked that a discussion take place about the U.N.'s apparent plan to cease sending printed documents to U.N. depository libraries. Many depository libraries have reported a sharp decrease in the number of printed documents they are receiving. It has been reported that the U.N. is in the process of sending out a questionnaire to depositories to gauge feedback on the possibility of ceasing print distribution, although it is believed that they have already decided to move forward and are just looking for justification.

After some brief discussion and expressions of concern from members, Chuck Malone asked anyone interested in assisting in preparing a response to the U.N. to contact him.

Adjournment: With no further items from the floor, the meeting was adjourned at 3:10 P.M.

**GODORT State and Local Documents Task Force
Annual Meeting
Saturday, June 24, 2006; 4-5:30pm
Sheraton Grand Ballroom E**

Present: Paul Arrigo, Vickey Baggot, Crenetha Brunson, Patricia Finney, Tanya Finchum, Stephen Woods, Jennifer Gerke, Jan Goldsmith, James Jacobs, Barbara Miller, Lorna Newman, Stephen Patrick, Sarah Santos, Timothy Skeers, Vicky Tate, Yvonne Wilson, Stephen Woods

I. Welcome and Introductions (Stephen Woods, Chair)

Stephen will be outgoing chair. Paul Arrigo will be the incoming chair at Midwinter.

II. Agenda Approved

III. Draft Minutes of ALA Midwinter Meeting approved. **Action:** SLDTF Secretary will post to website.

IV. Reports from Committee Liaisons

Cataloging (Lorna Newman) will be meeting on Sunday, June 25. Topics to be discussed: RDA, LC Series Authority changes; Jenifer Davis from GPO will be there to discuss cataloging issues. Cataloging has migrated its website over to the new ALA CMS; check it out for information, links to LC and GPO Cataloging policies.

Education (Sarah Santos) will be meeting on Sunday, June 25

Government Information and Technology Committee (Jennie Gerke) will be meeting on Sunday, June 25.

Legislation Committee (Richard Matthews) is going over feedback on the Essential Titles list from FDTF meeting this morning; they are working of 4 resolutions: Federal Libraries; EPA Libraries; Voting Rights Act; and Oversight of GPO. **SLDTF is still in need of a liaison to Legislation, contact Paul Arrigo** (parrigo@lee.edu) **if interested.** **Action:** Kris Kasianovitz will post a call to GOVDOC-L.

Program Committee (Jan Goldsmith) is working on revising their mission. They are also clarifying the definitions of what constitutes a program vs. a pre-conference. Pre-conference for 2007 will be sponsored by International Documents Task Force: It's a Small World After All: Globalization of International Documents". 2007 Program will be sponsored by Rare & Endangered, "What Difference Does it Make What Congress Published? American History in the Earliest Congressional Documents". The Program committee asks that we work on putting forth program or pre-conference plans.

Publications (James Jacobs) Andrea Morrison is still seeking editors for Managing Government Information in the Electronic Age (deadlines August 31, 2006).

Rare and Endangered Government Publications (Timothy Skeers) will be meeting on Sunday to discuss the Serial Set Book project and the Serial Set print inventory. REGP took a tour of Williams Research Center today.

Bylaws (Barbara Miller) discussed reorganizing the GODORT structure; ideas discussed: Task Forces may become more like Interest Groups; FDTF and Legislation could be merged into one since there is so much overlap.

V. Old Business

Patricia Finney, Center for Research Libraries, gave us an update on the comprehensive collection of U.S. State Documents for all 50 states and territories, 18th C. – 1950; and Legislative Journals to 1990. Pat has completed the review and organization of 48 states, DC and Puerto Rico. 2/3 of Washington and West Virginia are all that remain!

Report & presentation from Kris Kasianovitz, SLDTF web manager. SLDTF website has been migrated into ALA CMS; ALA will be moving to another CMS in October; all content is expected to migrate without a lot of intervention. There are a few remaining clean-up items to do (normalize URL naming convention; finish Website Documentation guide; clean up some html); information provided on how to submit content. If you have content to be added, questions, or ideas for SLDTF website, please contact Kris, krisk@library.ucla.edu

Reports & follow-up from web-working groups (see midwinter minutes action items):

- State Resources: Vickey Baggot completely updated and greatly expanded content for the State Depository Systems & Laws resource guide. Jennifer Gerke has reviewed and updated State resources page.
- Collection Development: Timothy Skeers is continuing to build content for this area; will tie-in discussion items from today's meeting for this area. Volunteers to work on this section welcome!
- Cataloging & Processing: Lorna Newman spoke with Cataloging Committee to determine if SLDTF should pursue a State & Local Cataloging Toolbox. Cataloging supported this idea. Lorna is working on updating content initially created by John Stevenson. The Toolbox will reside on the Cataloging Committee's Website. SLDTF website will point to it. **Action:** Lorna will send the link to the S&L Cataloging Toolbox; Task Force members should review and send comments to Lorna lorna.newman@uc.edu
- News and Issues: Kris Kasianovitz has contacted previous creators of the SLDTF Bibliographies to get information about criteria for inclusion of citations. Bibliographies for 2001-2006 will be added to the site. Volunteers to assist with this are welcome! Please contact Kris, krisk@library.ucla.edu Kris is also investigating the possibility of using a Blog or adding RSS feeds to the site for the News section.
- Committee of 8: Stephen Woods has updated the directory and filled a missing position. He will be working with current members of the C8 to review their Charge and what their needs in order to be more involved with SLDTF.

VI. New Business

Reflect on the Past, Envision the Future: Members engaged in a brainstorming session to evaluate the relationship of the Task Force's mission to the needs of GODORT members. The four areas below were discussed; we were asked to reflect on what we had done in the past and what we could do in the future. Task force members were asked to take the lead on each of the four areas and be the "contact". Each contact that is charged with the following:

1. Conduct a needs assessment to get feedback from those who work with State & Local docs; are we heading in the right direction? Are these resources what they need and find useful for their work?
2. Identify relevant groups within ALA that are doing similar work, review websites, identify ideas/issues that we can use as an example.
3. Brainstorm ideas for potential SLDTF sponsored Programs (we want to build a "bank" of program ideas)

Action: Contacts will report back at Midwinter 2007. If you have ideas, suggestions for any of the areas, please send to the contact.

Notes & Ideas from Brainstorm

Reference & User Services

Contact: Jennifer Gerke jennifer.gerke@colorado.edu

Possible participation in programs such as UIC's Pilot Program for Digital Reference; Reference Services – promotion of state and local documents in response to reference questions; how to lead users to state and local documents; are there reference resources which we need to promote, on a regional level (utilize the Committee of 8 to supply information or leads); provide locations of resources; Training aids for reference – how to start such a program; Work on more programs for State & Local Reference that are “documents for non-documents librarians” – cosponsor with RUSA, BRASS, etc.

Technical Services

Contact: Crenetha Brunson

Presentations at ALA Conferences on local and best practices for cataloging; develop the Cataloging Toolbox; Reporting from regional conferences.

Bibliographic Instruction & Training

Contacts: Barbara Miller barbara.miller@okstate.edu & **Kris Kasianovitz** krisk@library.ucla.edu

Expand and update the “Top 10 List for State Librarians” to help State & Local librarians build and manage collections as well as provide information literacy sessions to students; “Lists” for collection management will answer “how is X handled in your state (X = copyright; who, what, where of archiving, cataloging, harvesting born digital; state depository laws; state contacts for materials; how do you access state documents, tangible or print; include best practices and information from workshops, like the one held in NC; how and how often is your State Library Association involved in legislative actions/issues?). “Lists” for instruction will help explain state vs. local jurisdiction for laws, courts, budget and finance for programs, understanding legislative bodies, how they operate, how they are funded; what is an EIR.

Collection Development

Contacts: Paul Arrigo parrigo@lee.edu and **Yvonne Wilson** ymwilson@lib.uci.edu

SLDTF Programs on CD, web bibliographies, the SLDTF website have supported this area in the past. For the future: develop resources with links to various State Harvesting/Crawl projects and preservation of paper and electronic; “How to Collect Local Docs” guides; create partnerships with public libraries, historical societies and law libraries; Union List of State Documents; Notable State and Local Documents.

VII. Stephen thanked all on the committee for their work this past year; special thanks to those whose term ends: Kris Kasianovitz (returning for '06 – '07), Richard Matthews, Jan Goldmith (returning for '06-'07), Timothy Skeers, and James Jacobs.

VIII. Meeting Adjourned at 5:30pm

Respectfully submitted,
Kris Kasianovitz, Secretary
June 26, 2006