# **Committee Final Report**

NOTE: \*\* = Required Field

**\*\*Type of report being submitted: Final report**

**\*\*Date: July 28, 2018**

**\*\*Committee Name:** Liaison Coordination & Support Committee

**\*\*Supervising Board Member:** Amanda Goodsett – a.goodsett@csuohio.edu

**\*\*Co-Chairs:** Akiema Buchanan – akiemabuchanan@gmail.com;

Ethan Fenichel – ethanfenichel@gmail.com

**\*\*Committee members:** Lara E.M. Harrison – lemharrison@gmail.com

Renae Newhouse – renae.newhouse@colostate.edu

Teresa Schulz – tmauch@gmail.com

Stephanie Carter – sscarter@nmsu.edu

Robert Michael Sarwark – rmsarwark@gmail.com

**\*\*Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

**Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):**

* Recruited NMRT members to volunteer as liaisons
* Updated spreadsheet
* Established a committtee email address, nmrt.lcs@gmail.com
* Distributed announcements from NMRT to other library units through our liaisons

**\*\*Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

* + New committee chair will need to recruit new liaisons

**Financial Report Section:**

|  |  |
| --- | --- |
| **Your budget appropriation (see budget)** | a. 0 |
| **Amount which you have spent this year** | b. 0 |
| **Difference between budgeted amount and amount spent (a-b)** | c. 0 |

**\*\*Report submitted by:** Ethan Fenichel

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