

# 2014-11 Executive Board Meeting Agenda

November 19, 2014, 4 pm CST  
Location: Conference Call  
**Dial** - (605) 475-4700  
**Enter Access Code** - 974507#

This document holds meeting minutes in spaces at the end of each agenda item. The minutes for this meeting will be approved at the October board meeting. Please share agenda/minutes amendments to the board email list. Non-board members can submit amendments via the [board contact form](#).

**Attendees:** A. Symons, P. Coyl, M. Ciszek, R. Hansen, A. de Campos Salles, L. Johnston, D. McNeill, P. Hepburn, I. Abrams, and M. Townley

**Guests:** D. Isaak

## 1. Call to Order and Introductions

Action: Callers present should introduce themselves.

Item Facilitator: Ann Symons

Vote: n/a

**Minutes:** The meeting was called to order at 4:02 pm CST.

## 2. Approval of Agenda

Action: Approve agenda for the November 2014 Executive Board meeting.

Item Facilitator: Ann Symons

Vote: n/a

Background Information: <http://connect.ala.org/node/65035>

**Minutes:** The agenda was approved.

## 3. Approval of Previous Board Meeting Minutes (5 mins)

Action: Approve minutes from the October 2014 Executive Board meeting.

Item Facilitator: Ann Symons

Vote: n/a

Background Information: <http://connect.ala.org/node/230763>

**Minutes:** Item #7 should read "Stonewall book awards ceremony". Item #10 should be edited to explain that the website mock-ups are not for Connect but for the actual GLBTRT home page.

## **4. Treasurer's Report (5 mins)**

Action: Update & Discussion

Item Facilitator: Dale McNeill

Vote: N/A

Supporting Information: <http://connect.ala.org/node/230077>

Dale was unable to make the October meeting, but asked that members consider if they had any questions about the proposed budget. This budget will be discussed further and approved at Midwinter. Dale wanted to give time in advance for viewing and discussion. The question was raised about why the budget does not include funding for programming because it limits the RT to only holding programming which can be done for free. Discussion points: Taking \$1,000 from long term investment fund for Stonewall Awards, \$\$ for program committee each year.

**Minutes:** Dale clarified that the budget being spoken about would not go into effect until October 2015 and would be voted on at Midwinter. The Association is currently working on end of the year results for ALA and divisions, with round tables usually last to receive such reports. Dale discussed putting \$1,000 from the long term investment fund into the FY2016 budget, however clarified that RT could take up to \$3,000 to use for Stonewall Book Awards.

Dale also brought up the point that currently, donations are not included as a part of the RT's budgeted revenue, but that ALA had encouraged that we do so. It was also recommended that we include Emerging Leader donations in our budget.

## **5. ALA Design Office Web Mock-Ups (10 mins)**

Action: Update & Discussion

Item Facilitator: David Isaak

Vote: Yes

Supporting Information: Matt Cizek conducted a Doodle Poll and results will be available soon. David will join the discussion with the Executive Board for feedback on the second round of GLBTRT custom website designs created by the ALA Design Office. The round two mock-ups can be viewed here: <http://connect.ala.org/node/230822>

Results of the survey: Nine people voted. Design #4 was a slight favorite with Design #5 being the second favorite.

**Minutes:** David began by clarifying what the last round of discussion had yielded as far as website preferences. HE went on to explain that the image strip at the bottom of each sample in the second round of mock-ups was not a footer. Rather, it was an extended header to show what the site would look like on desktops or extra wide monitors. The larger image would be how the site would appear on a smaller computer screen.

The question was raised whether we were or should be including a redesign for mobile devices. David explained that essentially all of ALA just followed the same mobile template, so that wasn't really something to consider.

David explained that the Design Office would be happy to do another round of templates for but that this would obviously slow down the process of actually getting a new design on the site. Additionally, he explained that the Design Office was not responsible for the implementation of the new designs. Rather, the Design Office would pass the completed product onto the ALA IT folks, who would then add it to their queue of work to do. David indicated that their queue is quite long and that it might take months before the design was up on the site.

In the official Doodle poll, Designs #4 and #5 were the clear favorites. It was motioned and seconded to accept Design #4 as the new website design. The point was raised that the black bar of #4 seemed too dark. It was asked if the main design of #4 could be kept, but the purple bar from #5 be used in place of the black bar. This motion was amended, seconded, and passed.

Design Office will complete changes forward that design to the ALA IT . The ALA Design Office will move onto designing the feature slides for the site using the same color scheme that had been utilized for the site redesign.

## **6. ALA Annual 2015 Social and 45th Anniversary Annual Celebration Brainstorm (15 mins)**

Action: Information

Item Facilitator: Dale McNeill, Guests: Tom Fortin (San Mateo County Library), and Karen Strauss (SFPL)

Vote: ??

Supporting Information: Dale, Tom, and Karen will discuss the status of the ALA Annual 2015 Social in San Francisco, CA as well as plans for the 45<sup>th</sup> Anniversary. Tom Fortin, Dale McNeill, and Karen Strauss were all unable to attend the October 2014 meeting, so this discussion was moved to the November 2014 Executive Board meeting.

**Minutes:** Karen and Tom were unable to attend, but Dale acted as our liaison. Plans for the social are proceeding with decisions to be made about venue, date, amount of donation, and budget for the RT social.

TA motion was made to accept an increase in the event budget to \$1,000. It was seconded and passed.

Dale stated that typically the social received \$550-\$600 in donations and that this money could be put to the operating budget plans should be known by the end of the month.

Plans for the 45<sup>th</sup> anniversary were moved to the December agenda.

## **7. Request to co-sponsor IFRT Program at ALA Annual Conference San Francisco (5 mins)**

Action: Move to co-sponsor program and discuss full sponsorship.

Item Facilitator: Ann Symons

Vote: Yes - on co-sponsorship in name only

Supporting Information: From Robert P. Holley <[aa3805@wayne.edu](mailto:aa3805@wayne.edu)>

Hi Ann, As the senior member of the IFRT Program Committee, I have been tasked with consulting with the GLBTRT Round Table to see if you have

Any suggestions for speakers at our proposed program at ALA Annual and if your Round Table would be interested in co-sponsoring.

The tentative title for the program is "The history and evolving acceptance of collecting LGBT materials in libraries." The format would be a four person panel with one academic librarian, one public librarian and one school librarian as well as someone with historical knowledge of the topic. Since he's been active in IFRT, we're going to ask Martin Garnar to represent academic libraries; but we would appreciate your RT's suggestion for the other three speakers.

I'd also like to know if GLBRTR would be interested in co-sponsoring. This could be "in name only" or perhaps the GLBRTR would be interested in participating more fully.

**Minutes:** This program will be held at the same time as the RT co-sponsored ACRL RBMS program. A motion was made to co-sponsor the IFRT program in name only. It was seconded and passed. It was recommended that suggestions for panelists should be emailed directly to Rob Holley ([aa3805@wayne.edu](mailto:aa3805@wayne.edu))

## **8. Social at Midwinter Chicago 2015 (5 minutes)**

Action: Discussion

Item Facilitator: Roland Hansen

Vote: ??

Supporting Information:

**Minutes:** Roland reported that the social would take place at the library at Columbia College. While the space is free, the RT must pay for a security guard to keep the building open past the normal 6 pm closing time.

Roland will continue to work with a caterer and report back in December. Dale confirmed that the budget could provide up to \$1,000 for this event. It was agreed that the discussion should be continued next month.

## **9. Informal Reports by Board Members – Liaisons to GLBTRT Committees (10 minutes)**

Action: Discussion

Item Facilitator: Peter Coyl

Vote: N/A

Supporting Information:

**Minutes:** Ann reported from the Bylaws Committee that if we wanted changes to the bylaws then the changes must be proposed by Midwinter so that they could be on the spring ballot. However, it was still unclear who initiated bylaw changes.

Ingrid Abrams reported from the Pre-Conference committee that they were collecting speaker photos and bios for Midwinter.

Matt Ciszek reported from the Membership Promotion Committee that there was not much to report. The question was raised about whether letters were or would be sent to new and re-upping members as had been done in the past. Additionally, it was asked how many GLBTRT brochures were left and whether more should be ordered. Matt agreed to look in on these items. Matt also reported from the News Committee that new newsletter format was being met with an extremely positive reception.

Dale McNeill reported from the Fundraising Committee and said that fundraising letters would be sent by the end of the month

Lisa reported from the Program Planning Committee that the *Trans 101* session planning was going well. Also, work was being completed on the RBMS event and a panel moderator had been chosen.

Peter reported from the Stonewall Book Awards Committee that everything was on schedule for Midwinter and that there would be more to report once the winners had been chosen.

Ana Elisa reported from the Over the Rainbow Committee that there were 182 books under consideration for the list. The Committee is working on narrowing down that pool for the final list. Ana Elisa also reported from the Web Committee that David Isaak had recently taken over as the head of the Committee. The board is already aware of that Committee's work since they are undertaking the web redesign and the feature slide project. However, Ana Elisa reported that the lack of face-to-face time in the Web Committee sometimes made motivation difficult, so David was looking for a fun, more interactive way for the Committee to communicate.

There was no word from the Resource Committee. The Advocacy Committee will be on the December agenda.

## **10. ALA Task Force on Equity, Diversity, and Inclusion**

Action: Information

Item Facilitator: Martin Garnar

Vote: N/A

Supporting Information: Here's a brief report from the ALA Task Force on Equity, Diversity, and Inclusion:

\* The definitions circulated for comment have been tweaked based on suggestions from a number of people. Thanks for your input. The current version is available on the Task Force's Connect site at <http://connect.ala.org/node/229669>.

\* The Task Force is hoping to undertake a series of surveys between now and the Orlando conference in 2016. We're aiming to launch a short one before Midwinter in Chicago, so stay tuned for updates -- the groups represented on the Task Force may be asked to pretest.

\* The Task Force will be holding a facilitated Harwood Conversation at Midwinter in Chicago on Sunday from 1 to 2:30 p.m. If you're not familiar with the Harwood approach, read more here: <http://www.theharwoodinstitute.org/about/>. The session will be facilitated by Nancy Kranich and Jorge Schement.

\* The Task Force will be cosponsoring a Human Library program with the Spectrum Initiative for Annual 2015 in San Francisco. All groups represented on the Task force, including GLBTRT, will be approached for volunteers to participate.

\* Questions about the report or the task force in general should be referred to Martin Garnar, GLBTRT liaison and Task Force co-chair, at [mgarnar@regis.edu](mailto:mgarnar@regis.edu).

**Minutes:** This was just an information item to make the board aware of what the Task Force will be doing.

## **11. Announcements**

Action: Update & Discussion

Item Facilitator: Any

Vote: n/a

**Minutes:** The announcement was made that John "Mac"k was chosen by the ALA Emerging Leaders program as the RT's first sponsored EL.

## **12. Adjournment**

Action: The meeting will be adjourned.

Item Facilitator: Ann Symons

Vote: n/a

**Minutes:** The meeting was adjourned at 5:00 pm.