

EXECUTIVE BOARD AND OFFICERS OF DIVISIONS

Topics Suggested for Discussion

October 12, 1944, 8:00 P.M.

1. Division relations to Headquarters

- a) Desirability of clearing Division activities with A.L.A. Headquarters, and Headquarters clearing with Divisions. International Relations Board activities also should be cleared.
- b) Handbook for Division officers (Calendar when reports expected, practice in handling Division membership dues, allotments, etc.)
- c) Should division committees place copies of their reports on file at A.L.A. Headquarters?
- d) Better understanding of the purposes of some of the A.L.A. Committees which might be related to work of Divisions, and better policy in connection with information about memberships to the Division.
- e) Possibility of Division Executive Secretaries working at Headquarters.
- f) Committee to represent divisions and Headquarters.

2. Funds for Divisions

- a) Use of A.L.A. dues allotment for division projects.
- b) Things the divisions are now accomplishing through the financial aid of allotments and projects they would like to undertake.

3. Membership

- a) Should there be representatives of the divisions on A.L.A. Membership Committee?
- b) Division Membership Committee representatives should be urged to promote A.L.A. membership.
- c) Membership - dues, machinery, allotments, etc.

*to go in Handbook Manual*

4. Publications

- ✓ a) Should the publications' business be centered in one office? There are delays due to dealing with publication committees of divisions.
- ✓ b) Relations of the Divisions with publishing activities of A.L.A. - Fontaine.
- c) Use of name "Division of American Library Association" as a subordinate title for groups which call themselves associations.

*representative from  
Divisions, as ch. of committee  
to be empowered to vote.  
present & recommend  
Committee*

5. Relation of Divisions to Council of National Library Associations. Representation of Divisions to national organizations.

*are autonomous  
So as they please*

6. Statistics report.

*presented -  
no action -  
Thought they were important*

October 11, 1944

JN 11731

1944

SHEPHERDSONE BOUND  
RAG CONTENT

JOYCE PIPER  
CHICAGO, ILLINOIS

P r o c e e d i n g s

MEETING OF

EXECUTIVE BOARD AND OFFICERS OF DIVISIONS

AMERICAN LIBRARY ASSOCIATION

October 12, 1944

Drake Hotel

Chicago, Illinois

JOYCE PIPER  
CHICAGO, ILLINOIS

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THURSDAY EVENING SESSION

October 12, 1944

The meeting of the Executive Board of the American Library Association with Division Officers, held at the Drake Hotel, Chicago, Illinois, October 12, 1944, convened at eight o'clock, Mr. Carl Vitz, President of the Association, presiding.

PRESIDENT VITZ: We are glad that there are so many of you here. I want to explain at the beginning that this is not a meeting. It is just a get-together, and in one sense has no official standing because we won't "resolute" or vote. We will just swap ideas and pose our problems one to the other and see whether as a result of free and frank and friendly discussion we can reach a point in which our A.L.A. and its many component parts, especially the Divisions, can function more smoothly and more effectively for the common good.

Many of us are unacquainted with many of the rest of us so perhaps as a sort of start, an ice-breaker, I could ask you to rise and describe yourselves, both in terms of A.L.A. connection and in terms of your own local position. The two introductions in that way will make your personality a little more vivid and perhaps your name will stick a little bit better in our minds. We will start with Miss Fay. Will you state who you are, and your connection with the A.L.A.?

... Those present were as follows:

Lucy E. Fay, Executive Board member; acting librarian,  
Temple University

Mildred Batchelder, chief, School and Children's Library  
Division, A. L. A. Headquarters.

Mary Peacock Douglas, President, Division of Libraries  
for Children and Young People; State School  
Library Supervisor with the State Department  
of Public Instruction, Raleigh, North Carolina

Hazel Timmerman, Chief, Personnel Division, A.L.A.

Harry Lydenberg, Office of Board of International Relations  
with headquarters in Washington.

Wayne Shirley, Librarian at Pratt; Dean of the Library  
School; Chairman of A.L.A. Committee on  
Divisional Relations.

Andrew Lemke, Chairman of the Trustees Division of A.L.A.;  
Congregational Minister at Princeton, Illinois

B. F. Coen, Fort Collins, Colorado, Trustee; representing  
Trustees and the Council.

Mary Cannous, Trustee from River Forest, Illinois;  
Council member from Trustees Division.

Margaret Fulmer, Public Library Division; until recently  
librarian at Billings, Montana

Julia Wright Merrill, Department of Information and  
Advisory Services, A.L.A.

*Eileen*  
Annie Duggan, Booklist Editor, A.L.A.

Anita Hostetter, Department of Library Education and  
Personnel, A.L.A.

Amy Winslow, Library of Cuyahoga County in Cleveland;  
member of the A.L.A. Executive Board.

Winifred Ver Nooy, University of Chicago Libraries, Chicago.  
President, Association of College and Research  
Libraries.

Almere L. Scott, Extension, University of Wisconsin;  
representing University Extension on the A.L.A.  
Council.

Julia Pressey, Council member for the Division of Cataloging and Classification; representing Miss Morsch, President of the Division. Head of the Classification Section at the Library of Congress.

Elizabeth Briggs, Public Library, Cleveland, Ohio; Vice President, Division of Libraries for Children and Young People.

Olga Peterson, A.L.A. Public Relations Division

Lucille Deaderick, A.L.A. Bulletin

Marion Milczewski, Assistant Director, International Relations Office, A.L.A., Washington, D. C.

Carl Milam, Executive Secretary, A.L.A.

R. E. Dooley, Comptroller, A.L.A.

Everett O. Fontaine, Chief, Department of Publishing and Cooperative Services, A.L.A.

Florence Lee<sup>or</sup> Simmons, Assistant to Secretary, A.L.A.

Laura Colvin, Assistant Professor, Library Science, Simmons College; representative for the Division of Cataloging and Classification.

Miss Weed, University of Michigan Library School; director Association of College and Reference Libraries.

Vera Cuthberg, Librarian of DePaul University; treasurer, Association of College and Reference Libraries; Council member.

Cora Beatty, Chief, Department of Membership Organization and Information, A.L.A.

Thomas Fleming, Librarian of the College of Physicians and Surgeons, New York; Executive Board member.

Rudolph Gjelsness, Department of Library Science, University of Michigan; Treasurer of the A.L.A.

Elizabeth Scripture, A.L.A. Executive Board; Supervisor of School Libraries for the Denver Public Schools

Margaret Greer, Second Vice President, A.L.A.; Director of School Libraries, Minneapolis, Minnesota

Althea Warren, Executive Board member; Los Angeles Public Library

Carl Vitz, President of the American Library Association; Librarian, Minneapolis Public Library

...

PRESIDENT VITZ: As said earlier, this meeting is to be anything but formal. It is to be free, friendly, fast and furious and all relating to problems that concern us either as those charged with the responsibility of directing for the time being the affairs of the Association, or as being in responsible relationship to the divisions or as being members of the headquarters staff who have the responsibility of seeing to it that the machine keeps oiled and keeps on working.

This sheet which has been passed around lists quite a number of topics that those planning the meeting thought might interest you - at least, some of you; and I am hoping that before we begin discussing any of the topics that we will have volunteer statements from the audience, especially from those representing the divisions, as to the topics that they would like to have discussed. I would like to have six or a dozen suggested as being of real interest to one or two of you at least, so that we can toss them into the ring.

The first division person I see is Mr. Lemke. Is there anything that occurs to Mr. Lemke?

MR. LEMKE: The whole No. 1 topic I am very much interested in.

PRESIDENT VITZ: How about Miss Ver Nooy?

MISS VER NOOY: All of it is very interesting. I think this handbook for division officers would be very useful.

PRESIDENT VITZ: That is 1-b. Any other?

MISS PRESSEY: There are some there that Miss Morsch asked me to keep my ears open on in case something was mentioned - 4 and 4-b, the matter of publishing. Another one is related to a question which she asked me to keep my ears open about, and that is 1-c, only her question was a little different. She was wondering whether any of the divisions had formulated anything in the way of criteria as to what should be kept and what should not be kept of the records and reports of the divisions so as to avoid this expensive expressing of material from one officer to another. She would like any suggestions that you have about that and she has thought of some things herself.

PRESIDENT VITZ: Criteria as to what to will to the next fellow?

MR. LEMKE: May I ask for discussion on 1-a.? This doesn't bear out others, but I thought I would quiz division representatives first, or staff members or members of the Board.

MR. MILAM: Mr. Vitz, the second half of No. 5 was actually a question which arose during the year.

PRESIDENT VITZ: Second half of No. 5. You mean representation of divisions to a national organization?

Perhaps we will get to all of them at that. Apparently there was more interest in the group of topics brought together under Division Relations to Headquarters, and then especially a, b, and c.

"1. a) Desirability of clearing division activities with A.L.A. Headquarters, and Headquarters clearing with Divisions. International Relations Board activities also should be cleared."

That is primarily a question between the Divisions and the A.L.A. Headquarters, and perhaps to have the problem before us I would like to ask Mr. Milam to mention some of the points that he thinks could well be brought out, and perhaps ask others of his staff to supplement.

MR. MILAM: Mr. Chairman, this subject was under discussion very briefly at the Executive Board today in connection with something else, as you will recall, and I can only state part of the problem without finding any solution. To head right into the complexity of the problem, let me say that ideally every publication proposal considered by the editorial committee or the Publishing Department really should be cleared with at least one and sometimes with several divisions. How many publishing proposals are current, Mr. Fontaine? A couple hundred?

MR. FONTAINE: Usually 100 to 150.

MR. MILAM: To go to another group of projects,

the International Relations Board and the International Relations Office cover a considerable amount of territory. I remember that the last report that I wrote before Mr. Lydenberg became a director of the Washington office had something like thirty-five or forty or fifty items, ranging all the way from relatively small things to - well, it might have included a plan for the rehabilitation of libraries throughout the war-devastated countries.

Now the complexity, the enormity of the problem which is involved with just those two groups of activities is almost overwhelming to me. I don't know how that integration can possibly be achieved unless we can eventually arrive at a situation when each division will have at least a part-time Executive Secretary who can sit with the staff and the various committees which meet at headquarters for staff discussion of the whole A.L.A. family of problems.

I see no other possible way; no division officer would read everything that she ought to read even if we could take the time and the trouble and the expense to send it out. You couldn't read anything else. And yet so far as the heads, the chiefs of the departments are concerned and the chiefs of divisions, we manage to keep ourselves fairly well informed of what is going on in the different groups and committees of the A.L.A., not so well informed about the divisions because they are not represented.

So I would suggest, Mr. Chairman, that we look hopefully toward the time when each division can have at least a part-time secretary at A.L.A. Headquarters.

PRESIDENT VITZ: Will some of the division people speak on that? Miss Pressey?

MISS PRESSEY: Well, I don't feel capable of making a comment about that because I haven't been in an executive office of a division; so I don't know the problems.

MISS WARREN: The only division that has now got a secretary is the division of Libraries for Children and Young People, isn't it? That has a real executive secretary at headquarters.

MR. MILAM: Miss Batchelder, do you hold any office in the Division?

MISS BATCHELDER: No, I hold no office in the Division and when the Division was set up it was very definitely stated that I should not. I hold my position by virtue of the Executive Board determination of the budget, not by virtue of the fact that I happen to be working in the School and Children's field and the Division of Libraries for Children and Young People is also interested in that field. Obviously I work closely with that division and have always done so. I think I have always attended all of their board meetings. However it was voted before the first one whether or not they would invite me.

MISS BRIGGS: We couldn't get along without her.

MRS. DOUGLAS: I think we should make it very clear that, regardless of the fact that she is not designated here as executive secretary, we are using her that way, and we are clearing things through that office. I don't think that we felt that we haven't known about things that are going on or that things that we should know about have not been brought to our attention. I think we have felt rather close to Headquarters in that respect. Don't you think so, Miss Briggs?

MISS BRIGGS: Yes, I do.

MISS WARREN: Then there is no such situation, is there, as any one of the divisions having an executive secretary or part of one?

PRESIDENT VITZ: Not that I know of. If I understood Mr. Milam correctly, we have simply an imitation executive secretary, but a very good imitation.

MR. MILAM: You have two or three imitations.

MISS MERRILL: Mr. Vitz, I work closely with the Library Extension Division, but I have no organic relationship with them. As a matter of fact, I am secretary of the Library Extension Board and for the last two years we have had the same head for each. Mrs. Fyan doubles in brass. She is actually chairman of the Board, so I have a relationship with Mrs. Fyan, and of course I have, as Miss Batchelder has, a very close and informal relationship with the Division.

MR. MILAM: Miss Fulmer probably comes nearer to being the Executive Secretary of a division than anything else, because she works very closely with the Trustees Division and while she, so far as I know, holds no office in that division, she is free to render such service as they may require from time to time.

PRESIDENT VITZ: Can you expand that?

MR. LEMKE: We ought to express the gratitude which all of us do feel for the service the Trustees get through Miss Fulmer and that office.

PRESIDENT VITZ: I think there is quite a point to that suggestion. One division which we hope will come into being tomorrow, the Public Libraries Division, in its tentative thinking thought that it would be very helpful to have perhaps a formalized connection, doing formally what is actually being done by the three people that have already been mentioned, but having it on a definite and recognized official basis.

I wonder if Miss Scott wants to contribute some from the Library Extension angle?

MISS SCOTT: I know so little about the work that I really would rather listen.

MISS VER NOOY: I am sure the college and reference people would like to have a part-time executive secretary at Headquarters. It would help a lot, I think, in a good many cases.

It would be something that we have looked forward to.

MISS PRESSEY: It occurs that that might be connected up with Miss Morsch's problem of records.

PRESIDENT VITZ: Yes.

MISS PRESSEY: Your Executive Secretary would then have the responsibility for that, I suppose.

PRESIDENT VITZ: And it would not be a bad idea to have them here at Headquarters as part of the permanent record of the Association.

PRESIDENT VITZ: Shall we pass on to another topic? Are there still angles to that which might be explored?

MR. LEMKE: There is one aspect of this that I think I would like to hear mentioned, if possible, if it isn't taking us too far away from the specific question, and that is that I think it is pretty generally felt, this feeling of appreciation for the service which A.L.A. renders us through this particular office which Miss Culver has pointed out. But I think there is a feeling on the part of trustees which I have sensed as I have talked with trustees in different parts of the country, that we have a good deal of stored up energy and vitality and the desire to do something for an institution which we believe in, the A.L.A. the library program of our country, the whole thing has appealed to us or we would not be here. Because we have no other motive for being interested and yet a feeling of not being professionally endowed with the necessary information to

know just what we can do to make our energies effective in this program. I think we need definite guidance in specific things that we can do as trustees. Now that may be too far away from this question of clearing through divisions.

PRESIDENT VITZ: I think it might be a project for the trustees themselves to list, define the kinds of help that they would like, because I can think of few fields that would be more helpful to the development of libraries than to help the trustees to make their contribution.

MR. LEMKE: Am I wrong in feeling that we are a little different from the other divisions in that the other divisions are professional divisions and we are engaged in other activities, but trying to give our activities to something we believe in whole-heartedly?

PRESIDENT VITZ: I am glad you have learned that all the divisions are different, but there is a distinction between the group definitely and legally concerned with libraries as distinct from the professional group who are employees and performing the function of librarianship. I think you are definitely different.

Before passing on to another phase of the topic, several people came in and they haven't been introduced. I believe it has been helpful to make ourselves known, and I will ask them to introduce themselves to you.

... The following additional people were present:

Ralph Ulveling, Librarian of the Detroit Public Library;  
First Vice President of the A.L.A.

John Russell, Librarian, University of Rochester; member  
of the Executive Board.

Clara Wells Herbert, Librarian of the District of Columbia  
Public Library; member of the Executive Board

...

PRESIDENT VITZ: Now this thing is a two-way street and we have discussed so far the problem of getting information from the Association as a whole, particularly through its officers and employees, back to the divisions. How about information in other directions? Is there a question as to whether the divisions are informing the Association and those carrying on other phases of the work of the Association, whether they are informing them sufficiently of their own activities. Does anyone want to talk to that point? Perhaps we should on this occasion call upon members of the Headquarters Staff to express themselves, because they have the job of knowing everything. You know the Headquarters Staff knows all but doesn't always see all.

MISS MERRILL: I think we are very eager, Mr. Vitz, to have every bit of printed or mimeographed material that they can possibly send us, and not in single copy; because a single copy takes a long time to go around for all the staff and it perhaps might stop in one of the offices of the most interested people and not get around to the whole staff. I am not saying that isn't being done, but I think it is important that we get everything.

PRESIDENT VITZ: Those of you who have ever had any responsibility for getting public documents realize how difficult it is to get several copies of everything that your state government publishes, and we have somewhat the same problem here. Headquarters really should have a file copy and working copies of everything that any subdivisions of A.L.A. produce, because you never can tell when an inquiry will come to the Headquarters Staff for the information. Oftentimes the general public does not distinguish between one division or one committee of the A.L.A. and another. They just know it is done by librarians and they throw the question at headquarters and it is awkward to be discovered not knowing all.

What is a practical way of getting the information from the division back to Headquarters?

MISS MERRILL: How are the mailing lists set up? On cards?

MISS WARREN: Two of the divisions have publications, don't they? The College and Reference and the Work with Children and Young People.

PRESIDENT VITZ: The serial publications presumably don't present any difficulty, but the mimeographed bulletins and reports, studies, anything of that sort do present a difficulty.

MR. MILAM: Mr. Vitz, I wonder whether you could not broaden that out a little bit. You talk about relations with

Headquarters, and I believe that is the way the topic is stated, but you members of the Executive Board know perhaps too well how the members of Headquarters staff try to keep you informed about the activities that we know about and are engaged in. I am wondering whether Miss Ver Nooy, for example, would be willing to send me a paragraph two or three times a year which summarizes the activities of the division which she thinks would be of great interest to the members of the Executive Board; so that that might be incorporated with a letter to the Executive Board. That would automatically bring it to the attention of the members of the staff and would spread it out considerably further and make it known to the Executive Board. This is on the assumption that neither the members of the Executive Board or of the Headquarters Staff can be counted on to read as much as you would be writing for your own group. What we want is the cream of it.

MISS VER NOOY: It is very easy to do. At certain stated times all the divisions would do the same thing.

PRESIDENT VITZ: Say the first day of a quarter, a sort of dead line, so as to bring them together, and when they all come together it would easily result in a letter.

MR. MILAM: My office girl will be glad to send out reminders if necessary.

MISS MERRILL: It would be exciting if they told us the things that were going to happen and not the things that had happened.

MISS BEATTY: In connection with that, I think I ought to say that this year for the first time we asked the divisions if they cared to make annual reports in the annual reports issue, and I have in proof right now an annual report from each of the divisions. That is the first time that has happened.

Miss Merrill's point is an excellent one. We like to know what you have in prospect, because it may dovetail into something else that we happen to know about because of the position. We sit at the crossroads and we might have a little something that would be background that might help. Certainly what you would tell us would be of immense help to us in what we are doing.

PRESIDENT VITZ: That is one of the great difficulties, to keep informed as to the whole area and of course the Executive Board has that responsibility also. We are an executive board for the whole Association, even the divisions, and we are going to know what the divisions are doing as much as we are going to know about any other activity.

MISS BATCHELDER: I wish that such a paragraph or two paragraphs would include not only the divisional activities but in the case of the Division of Libraries for Children and Young People or the A.C.R.L. similar comments on the groups within those, because I find that my greatest difficulty is in keeping in touch with some of the groups within the Divisions

rather than the divisions themselves. I am much more likely - and of course there are fewer groups in this case - to know division activities than I am to know the activities of other groups.

PRESIDENT VITZ: Should that be cleared directly from this section on headquarters, or should it be cleared through the division officers?

MRS. DOUGLAS: It would be very helpful to clear through the division so that the division officers will know about it also. (Laughter)

MR. MILAM: Mr. Vitz, I would like to ask another question. I don't know whether any of the officers of divisions have ever been members of the Executive Board and have been inflicted from month to month with the occasional Executive Board letters which go out from the headquarters office. I am wondering whether we would sacrifice any great confidence if we sent to the president and to the secretary of each division the executive board letters, which try to keep the members of the Executive Board informed on what has just happened and what may happen. There is a whole lot of "future guessing," much of which never happens, so I wouldn't want you to be led astray. But that is the kind of thing you need to know if you are going to do certain things.

MRS. DOUGLAS: I was especially conscious of that when I was here in a dual role. As a member of the staff I

received that, and it immediately tied up with things that we were able to make a little different approach to. I did not say anything to my group about how I got the information, but I can say here that that really would be one of the best things for a little better coordinated program among all groups. I of course did not even know you had it until I was up here, and I was really excited about being in on it.

PRESIDENT VITZ: They are grand letters. They are just as stimulating. I suppose it would be possible to indicate occasionally when the matter should be kept confidential and when a thing was so in the future that general discussion of it was inadvisable, but still influence your thinking and planning.

MISS MERRILL: Mr. Vitz, we cannot ask all new division presidents to come and stay six weeks the way we did Mrs. Douglas. This summer when Miss Batchelder deserted us we asked Mrs. Douglas to come up. Some of the division officers, however, have come and stayed two days with us. I wonder if any who have done that are here, and whether they would want to comment on whether it is worth the time and trouble it takes. Perhaps they are here tonight.

MISS BEATTY: I would like to say in connection with that, that I do not know how much they get from us, but we certainly are richly repaid by what we get from the division officers when we spend a little time with them, because we can

clear a lot of things with them that we are puzzled about. We know their wishes and how to adapt our routines to suit their convenience.

PRESIDENT VITZ: Is it agreed that the division people will send the gist of what they are doing and thinking about and planning in to Headquarters, and in turn they will receive the Executive Secretary's letter, which is a catch-all of the many different interesting things that are going on and about which the Executive Board in especial should be informed, but certainly won't do the division heads any harm either?

MR. ULVELING: It is my understanding, then, that the division heads will follow up with their sections and get the information from their sections? Or does that have to be done from headquarters?

PRESIDENT VITZ: I believe the opinion expressed was that the sections will clear through their own division organization for the benefit of the division head as well as for the Executive Board, and also I think administratively it is sound.

MR. ULVELING: Yes, I think it is sound too except the point I want to emphasize is that somebody has to take the initiative for getting after the heads of each of the sections.

PRESIDENT VITZ: You would feel, Miss Ver Nooy, that you could do that?

MISS VER NOOY: Yes.

PRESIDENT VITZ: Shall we shift to another topic? Publishing was mentioned. Does any of the division people want to mention experiences, fortunate or unfortunate in connection with books published by the A.L.A.?

MR. MILAM: 4-a).

PRESIDENT VITZ: No. 1-a). That and the International Relations Board were mentioned in connection with 1-a.)

When you started out with a kind of introductory statement, that was mentioned.

MR. MILAM: Publishing comes under 4-a) and is a pretty broad subject.

PRESIDENT VITZ: International Relations Board activities. Should that be handled like a division in this particular reporting field? It is mentioned here in the list of topics.

MR. MILAM: That is pretty well handled because there is a staff on that, Mr. Vitz, and we are not uninformed in Chicago as to what is going on in Washington. We can handle that report without any additional or special information.

MISS BATCHELDER: There is another point there, though, that I would like to raise. In the present situation, with the tremendous interest in international activities, it is quite natural that many of the groups have ideas and do or want to

do certain things in their natural fields, and I have felt the need to know about those things going on in the children's and young people's field, so that I might see that our international Relations Board had authority. It is another matter of clearing with all the different committees and groups working.

MISS WARREN: Of course Mr. Lydenberg's letter, the International Relations Board letter that goes to the members of the Executive Board, is a wonderful survey of all those things for us, but they do not reach the divisions.

PRESIDENT VITZ: What would you think of having that go in the same mailing list as the letter of the Executive Secretary? That is a little bit more abstruse. (Laughter) I see that letter and I wish occasionally there would be a glossary or something that would tell what all the initials stand for.

MR. ULVELING: May I speak one moment about the initials and ask if that and all other boards would once in each letter put the full name in? Really, it is very difficult, particularly for anybody who is becoming initiated, as I am; because as you read down the letter you find your mind working on the initials, trying to figure out what they could stand for, and you don't get the point of the letter unless you know.

PRESIDENT VITZ: Topic b) Handbook for Division officers. That seemed to strike a responsive chord. That was also discussed at the Executive Board meeting. What should go into such a handbook? Miss Ver Nooy? Mr. Lemke?

MR. LEMKE: I have no comment to make.

PRESIDENT VITZ: Miss Ver Nooy?

MISS VER NOOY: I would like to know a lot of things. If I could have a handbook, it would explain a great deal. Mr. Powell made a manual for the A.C.R.L. which has been very helpful, but it doesn't tell what has been done for other divisions and if we could have a handbook which would give the important things that we should do, and the time when we should do them, it would help out the chairmen.

MISS MERRILL: If anybody wanted to compare the constitutions of the different divisions, would he know just where to find them? I doubt it.

PRESIDENT VITZ: It would take some real research to get together four or five existing constitutions.

MISS MERRILL: I think I have them all in a folder but I may lack one or two.

PRESIDENT VITZ: It would have helped you, Mr. Shirley, wouldn't it?

MR. SHIRLEY: Very much.

PRESIDENT VITZ: I know of one place where the A.C.R.L. constitution may be found, and it is a very helpful constitution, at least I have found it to be such. I guess you did too when we were thinking of the Public Library Division.

What else besides the constitutions of the existing divisions should be included/ Should there be just one

Handbook, all inclusive, the same handbook for all the divisions? Or should it be in two parts, one part general material and the second part relating only to the division for which the handbooks is prepared.

MISS VER NOOY: It would be useful to have it all in one, because so often we want to know what other divisions do. We may know what we have done before, but we don't know what the other divisions are expected to do.

PRESIDENT VITZ: And presumably the emphasis should be on including relatively permanent details rather than officers and committees which change constantly. It would save Miss Beatty a good deal of time.

MISS BEATTY: It would still have to be revised each year because what you want to know is: Who are the officers each year, so that portion would have to be revised always.

PRESIDENT VITZ: That is in the regular Handbook now.

MISS BEATTY: We could carry over. One compilation would do for both.

MR. MILAM: I am wondering why it should not all go into the regular A.L.A. Handbook, and since we have been pinching Miss Beatty's and Miss Deaderick's pennies, I wonder whether the divisions would be willing to pay for the handbook, and have it all in one place and have it in a permanent place where it would always be available?

MISS VER NOOY: Every one would have it, not just the committee.

MRS. DOUGLAS: In addition to that, it would seem to me to be very helpful to have this thin little pamphlet that tells these things that are noted here that are more or less permanent, that you can put with your little president's notebook that you have all your things in, instead of always having to get the thick Handbook.

When I started out here it was just like packing for an airplane trip. I had to keep getting down in weight until I could finally carry the suitcase, and the handbook, which already had some markings in it, I had to leave at home. But if I had had a little pamphlet that would tell me when reports are expected and things of that kind, which would not change from year to year, it would have been very useful.

MR. MILAM: You might work out something with Miss Beatty and Miss Deaderick so that you could have reprints of that.

MISS BEATTY: If you would note the items that you would like to have. The formula is considerably expanded in the last two years and I have tried to get it uniform so you could have the same information for each division if it is available at all. If you could note some items that you would like added to that information, it would be just as easy to compile it as it is to compile the items we now have, and perhaps, as Mr. Milam says, we could reprint separates of all the

divisions and it would meet Miss Ver Nooy's point, which is that you would like to know what other divisions are doing at the same time. If we incorporated it in the regular Handbook and yet had reprints of that part, would that do, Mrs. Douglas?

MRS. DOUGLAS: I guess I am not quite quick enough on what you are driving at. I thought this was the general A.L.A. thing. For example, the time that the reports from the divisions should be sent in to Mr. Dooley, the financial report, which would be exactly the same for my division as for any other division; how the membership allotments are made and when we can expect groups of things, which would be the same for all of them. I was not thinking in terms of the divisions as set up, but rather of A.L.A. setup; that would help the divisions get into the thing at the time that it ought to come.

MISS MERRILL: A code of practice, isn't it?

MR. MILAM: That ought not to be difficult. You can get all of that on one page. If we just know what you want, it ought to be very simple.

MRS. DOUGLAS: That is one thing I want to know. What about you, Miss Ver Nooy?

MISS VER NOOY: Yes, I do.

PRESIDENT VITZ: I wonder if every division president could take the responsibility of sending to Miss Beatty a notation of the two kinds of things she wants - one to go into the handbook, and the other to go into this - shall we call it the code of practice?

MISS BEATTY: A kind of manual for division officers.

MR. ULVELING: Can't you put the whole thing in the Handbook and just get a reprint?

MRS. DOUGLAS: So we could have those separate.

PRESIDENT VITZ: We seem to have covered 1-c), perhaps sufficiently.

And again we have added to our number another member of the Executive Board. I wonder whether Mr. Sanderson will permit himself to be introduced to the group here, because we are trying to have each one here know the names of the others. Mr. Sanderson is librarian of the Toronto Public Library and a member of the Executive Board.

Shall we go right through No. 1? "d) Better understanding of the purposes of some of the A.L.A. Committees which might be related to work of Divisions, and better policy in connection with information about memberships to the Divisions!

Will you tell us, Miss Beatty, what we mean by that?

MISS BEATTY: I would like very much to know, Mr. Vitz.

MRS. DOUGLAS: I am the guilty one. We have had the feeling that some of the things we were trying to do in our Division in a sense were things that were also A.L.A. Committee responsibilities. And we wondered about how we can get together

on that so that at least we would know what those committees were working on and would be able to present our opinions. For instance, we might even mention buildings, architecture. We have some rather definite ideas about what we think would work in a children's room or in a young people's room in public libraries, and we have some other ideas about school libraries. But there doesn't seem to be anywhere in that committee that that angle is picked up. We like to be working with you and we would also like you to be working with us. We want to know how to go about it. That was one part of it. And then that other part ought to have been another sentence, I am sure - information about membership to the division. We issue this little quarterly bulletin, and the people we are sending the Bulletin to are the people whose names came from A.L.A. in 1943 plus those that came in the first spring allotment. We have now sent out or are sending out this week an October issue, but the people who pay their A.L.A. dues in April are not yet on our mailing list because we don't get the names from A.L.A. until September, and by that time we have already addressed our envelopes on the October issue, and these people are writing to us and saying, "I have belonged to A L.A. for practically all of 1944 and I haven't gotten a thing from you," and to keep up the interest in the division they are going to have to be picked up by the division faster than that. It was the idea in this suggestion that we could devise some means of doing that.

JOYCE PIPER  
CHICAGO, ILLINOIS

Hopefully I have talked to Miss Batchelder about whether or not there would be any way even for the division to pay for some extra help, if extra help could be gotten, to take those slips monthly and make us a typed list and send it on, even if the slips still had to be held at A.L.A. for some reason, so we could at least get the people on our roles.

MISS BEATTY: Mr. Dooley ought to speak on that because he is the one who takes care of that angle.

PRESIDENT VITZ: He controls it.

MR. DOOLEY: The constitution provides that funds and slips shall be transmitted at six-month intervals. Obviously that is too long a period and the time of transmitting has depended partly on the peak load of membership payments, which isn't quite the same each year. The slips and funds this year were sent out - I mean during the past twelve months - about four different times. Right after the peak load there was sent out - right after our fiscal year and one earlier in the year and one before Christmas, I think - I am not positive about those dates --

It could be speeded up, as you suggest. It could be done more frequently in some period of the year. One time would be just about Christmas at the end of the calendar year; one would be after the first rush of dues in the early spring. If it was done before March, you would have just as many in March as you had the previous three months. And then another

payment sometime in May would catch about all, about three-fourths, I should think, of those who were going to pay their dues for the whole year. And then the pick-up of the September payment we did this year.

I think there is another difficulty in connection with this, perhaps from the viewpoint of divisions. I am not at all sure that there is. There apparently are three different fiscal years in the divisions. The most recent reports we have show fiscal years. Two divisions have fiscal years ending with December; one has a fiscal year ending in June; and two end August 31. And the A.L.A. fiscal year of course ends August 31. There is the calendar year of membership and the conference year of officers. So there is something as complicated as calculus. And it is quite likely that slips and money for one division - that it is more important that it be there at a given date than it is in another division, because of the close of the fiscal year.

MRS. DOUGLAS: Mr. Dooley, we weren't so much excited about the money as we were about the names of the people. Of course we have a place for the money. But it was really the idea to get hold of the names of the people we were concerned about, rather than to get the money. We can wait over six months for the money.

MR. DOOLEY: The money and the slips. Of course the money can be sent when the slips are sent. That is easy

enough. And this year I think we sent the bulk of the slips and the money right after the bulk of payments in the spring. Last year the time of maximum dues payments happened to fall about a month later, I believe, than it did this year, and perhaps they were later last year than this, because they were flowing in so rapidly and piling up so rapidly in the accounting division that there seemed to be no stopping place where you could begin to tie your slips and money together and quit entering. But I think that could be speeded up for you.

PRESIDENT VITZ: Do the slips have to be as slow as the money? Wouldn't it be possible to send the slips with greater promptness and then have the cash settlement made?

MRS. DOUGLAS: You see, they fill out a separate slip which apparently is a divisional slip.

MR. DOOLEY: They have to be retained long enough to clear through the membership department; there is some cross-referencing. The membership ticket itself is stamped with the name of the division and when thousands of them pile in in a couple of weeks, the mere matter of the record work is such that you have to hold the divisional slips longer than you have any real need for the divisional slips because you have to handle the regular membership slips and be sure that there has not been some slip there in the matter of recording. I think that time period is essential, although I do not think it has to

be very long. I don't know what Miss Beatty thinks about that.

MISS BEATTY: Well, what I think about it is academic if the accounting office can't do it. They are hampered just as we are in the membership department with a constantly shifting staff. I think that for ideal purposes the checks for divisional allotments and the slips to accompany them ought to go once a month, but I do not think we can manage that under the circumstances. We can't enter into that. After the accounting office has posted dues in the bookkeeping transaction, we can't keep up with posting the membership records in the peak of the time when the remittances are coming in. We are always falling behind at that time. The idea would be to send those slips and a check monthly. Mrs. Douglas has mentioned that they mail out a publication in their division, and they write and say, "I have been a member so many months and haven't had any of the publications." They write to us and we are concerned about the fact, but we check our records and find they are members and check with Mr. Dooley and find that he has sent the slip and the check. There is always that business of their thinking we are not closely enough coordinated. It seems to me if there is any way of speeding it up, we ought to do it. We may fall behind in getting our posting, but if the accounting office knows the dues are paid and can send that slip on, we might even have to investigate a little later, but I think we would gain more in being prompter with our membership

lists to the divisions.

MRS. DOUGLAS: We would like to know also if it would be at all possible, if these slips are cleared and so on, at A.L.A. Headquarters at the end of the year to send mimeographed lists of division members at division expense.

MR. DOOLEY: You want to know whether they could be prepared? Well, I think the membership department has no record of divisions as separate from the regular members. I checked with our auditors on the desirability of sending ~~slips~~ a copied list, and it seemed desirable also in consultation with some people in the office that the slip itself go because it often contains information that might not be on a list, and the complete information is there and there would be no inaccuracies in typing or transcribing such a list.

Now a list could be transcribed from the set of slips as we send them out so that we could keep that. You mean that it should be so segregated that the sections would also show section members in a division?

MRS. DOUGLAS: Yes.

MR. SHIRLEY: Mr. Chairman, a question. Is the membership of the A.L.A. on Addressograph plates now?

MISS BEATTY: Yes.

MR. SHIRLEY: Why not use section stencils? There is a place for them, if you have Addressograph plates.

MISS BEATTY: Yes, we have the stencils.

MR. SHIRLEY: On the top of each one is the place where any stencil can be divided twenty-four different ways.

MR. DOOLEY: That division on the plate can be done, of course. I might say that we have an Addressograph machine that is twenty-five years old, and it is about to fall to pieces. The running of several thousand plates in order to select all of the individual groups would mean of course a complete running of all of them several times, and we bring in outside help of course when we run large jobs. I think that would be very expensive to set up, very expensive to run. It would require a great deal more mechanical operation of rather poor equipment. I don't know how feasible that would be. It might be more feasible if we had the very latest equipment available. We could make copies, as has been suggested; that would mean bringing in stenographic or typing help. I think it is a rather long and rather expensive job. I don't know how much it would cost. I would have to study that a little bit.

MRS. DOUGLAS: We would want to know what it would cost before we knew whether that was what we really wanted or not.

MR. DOOLEY: I think we can speed up getting the slips to you. The original plan was six month intervals and this first year we didn't even adhere to it. We have doubled up on it since then. Perhaps we had better forget that entirely and get the slips to you, not monthly during the peak

period, but as we have now, right after the peak period, and then more frequently, subsequent to that, before the end of your fiscal year.

One year ends in June, two years in August and the other two years in December.

PRESIDENT VITZ: Perhaps we have illuminated that subject sufficiently unless Miss Ver Nooy wants to present something.

MR. ULVELING: May I speak to the first point that Mrs. Douglas brought up, which was cooperation between groups. The thing that I have been wondering about and concerned about is something that perhaps has not become too real a problem yet, but I think certainly will, and that is cooperation between divisions on overlapping areas. Now I am thinking in particular of the matter of youth which I think is under the Children and Young People's Division, and I do not know just what age you think of that as covering.

MISS BATCHELDER: I would say sixteen to twenty-four.

MR. ULVELING: Sixteen to twenty-four is certainly the area that is referred to by the National Youth Administration and so on. But it seems to me that the Public Library Division is going to be driven into that field. They simply can't escape it, and because it is a young adult problem it becomes more and more closely related to the great mass of

their work than it does to their children's work, and the same may be true of adult education with the Public Library Division and the College Division. If there should have been a section set up for public relations or radio or audiovisual materials, any of those things, that in turn also would affect several groups. I don't know what means there could be for coordinating those things, but I think that whether these same names are used or not, that these activities are going to be pushed in different areas.

MR. SHIRLEY: I can answer that, Mr. Chairman. In the constitution of the Division of Public Libraries to be, as first drawn up, there is provision made for representation of all other divisions on points exactly as you have named them - publicity, adult education and so forth.

MISS PETERSON: I would like to supplement that, Mr. Vitz. The problem is already becoming a little complicated so far as public relations are concerned. There is a Public Relations Division at headquarters. There is the A.L.A. Public Relations Committee. There is a Division of Children's and Young People's Libraries Committee on Public Relations, and presumably there is going to be one when the Public Library Division is set up. We already have a little trouble clearing. Nothing has ever happened. Presumably something could happen some time where we would both try to get an article in LIFE MAGAZINE on the same thing. I think that probably some system of

intercommittee reporting is going to have to be worked out sooner or later.

PRESIDENT VITZ: There is the Cataloging and Classification Division. Do they have a publicity committee?

MISS TIMMERMAN: What Miss Peterson says of publicity holds true for personnel as well.

PRESIDENT VITZ: It would apply to all divisions. How should that be met? I suppose it never can be met completely, but our approach to a solution should be made. Have you a solution in the publicity field, Miss Peterson?

MISS PETERSON: Only that I do not think it would be difficult to arrange some system of intercommittee reporting. The Public Relations Committee has in the past reported to headquarters on its activities. I don't know. I would like to ask Mrs. Douglas if she thinks it would be possible for the Public Relations Committee of the Division to report either bi-monthly or at any period that is convenient on the activities of that committee, and the Public Relations Division at Headquarters could serve as a clearing house, sending out the information about activities to all the others.

MRS. DOUGLAS: Well, I don't know whether we would have reports to make that frequently, but we don't have a public relations committee. We do have a magazine publicity committee, with the idea of getting articles written and placed. But I thought that you did some of that.

MISS PETERSON: We did in September. No, I think it was June or May.

MISS BATCHELDER: No, it was September.

MISS PETERSON: That, I think, is probably where I got the idea. That is fine if we can keep up that standard. That committee was just appointed. We had some correspondence at the time it was appointed, and it may be that that particular committee will continue to report. I hope that that is the way it will work. I think it is a perfectly practical plan, but I think it should not be something which is casually developed among ourselves, but a policy which we have tried to continue with all divisions which have publicity activities.

PRESIDENT VITZ: Does anybody else want to comment on the points raised by Mr. Ulveling?

MISS BATCHELDER: To come back to the youth field, I think there is something to study quite seriously there. I appreciate the comment Mr. Shirley made and the constitutional provision for the committee in the children's and various other fields; but as a member of the Division of Libraries for Children and Young People . I would like to know whether that division was going to be consulted about that representation, granting what you say that the major field is in the adult division, nevertheless we will have as a pattern in a large number of our libraries responsibility for those services, even toward some

of the older ones in our children's departments. And your young people's librarians, of course, are working with the older group.

PRESIDENT VITZ: Up to twenty-four.

MR. ULVELING: That is where I think the thing is wrong. I don't believe a children's department should be working up to 24. It is a young adult problem.

MISS BATCHELDER: I won't argue with you on that, but I am saying that in a number of our cities the only special responsibility that is being taken for work with young people as a special group is being done by the children's departments. But that is beside the point. The important thing is that the young people's Reading Round Table be fully consulted and consulted as a group, I should think, or through the Division in this relationship that is worked out.

MR. SHIRLEY: I do not believe I made myself clear, Mr. Chairman. If the constitution that is originally drawn up or anything like it goes through, the other divisions concerned would be asked to nominate persons on that committee to study children or publicity so we would know. It would be your own people, members of this Committee.

MR. ULVELING: They would serve as members of the committee in the Public Library Division?

MR. SHIRLEY: Advisory committee, advisory members of the committee. I don't know that the constitution has

adopted that, but that is what it started with.

MISS BATCHELDER: I understood they were to be appointed by the other divisions. I knew the provision was there.

PRESIDENT VITZ: Let's pass on to e). I think we have discussed that sufficiently, haven't we?

The next is f). Again I will ask whoever wrote that to explain it. At least I find myself unable to explain what those words mean - "committee to represent divisions and headquarters." Is there a sponsor for that?

MR. MILAM: I wonder whether that is intended to refer, Miss Batchelder, to the discussions we had last winter? Anyhow, I would like to discuss the question that is on my mind, Mr. Chairman, if I may adapt it to this. There came last year some time a request from the National Council of Teachers of English for representation of the A.L.A. on a certain joint committee. The matter was more or less automatically referred to Miss Batchelder who decided that this was material for the Division of Libraries for Children and Young People. They were asked to designate the representatives. Later it came to my attention and I said I thought they ought to be coordinate with the A.L.A., since that was a national organization. I thought it would be nice if the Executive Board would confirm those appointments so that they would represent not only the Division but the A.L.A. on the National Council of Teachers of English.

That poses the question which is in my mind:

Should divisions or the A.L.A. as a whole, when dealing with organizations of a national character, try to get joint representation of both the appropriate division and the A.L.A. no matter which one takes the initiative?

MR. SHIRLEY: No, I wouldn't favor that. I would think the A.L.A. deals with other national organizations rather than the divisions.

PRESIDENT VITZ: It wouldn't be so different from present-day practice of other divisions' committees. There are some committees which are defined as being concerned with the area of the division, and in that case the division nominates and the Executive Board has no option except to appoint the person nominated or to choose from a list suggested or to reject the nomination and ask for another nomination. So the initiative is always with the division.

MR. MILAM: But Mr. Chairman, I am not speaking of the committees of the A.L.A.

PRESIDENT VITZ: I know, but the same routine could be employed also for joint committees, have the initiative still come from the division concerned, but have the Executive Board formally appoint also an A.L.A. representative. Was that the point you had in mind, Mr. Milam?

MR. MILAM: Yes, and it ought to work both ways. The A.L.A. has been a member of the American Council on Education for many years. I have served on a great many committees and am now on the Executive Board of the American Council. It is quite

possible that we should gradually break that relation between the A.L.A. and the Council and make it a joint representation of A.C.R.L. and the A.L.A. to the American Council on Education, which perhaps represents primarily higher education.

MISS BATCHELDER: That certainly would be awfully unpleasant if that happened. I hope the Division of Libraries for Children and Young People would not object strenuously because the American Council is active in some other field of higher education.

MR. MILAM: Quite true.

PRESIDENT VITZ: Is there any real difficulty there? If the problem is understood and a policy just accepted as the prevailing practice, we don't need a recommendation. Is that right?

MISS BATCHELDER: Is that a kind of thing that should go in some form in the handbook that we were talking about?

PRESIDENT VITZ: Does anybody want to answer that?

MR. SHIRLEY: Yes.

PRESIDENT VITZ: I accept that. I see shaking of heads affirmatively and I hear the word "yes" so it is part of the plan at least.

Now, nobody volunteered topics 2 and 3. We will go over to 4, perhaps coming back to 2 and 3, but taking the problem of publications. There are some very knotty problems to

that one.

"a) Should the publications' business be centered in one office? There are delays due to dealing with publication committees of divisions."

Perhaps you might introduce the topic, Mr. Fontaine, by explaining some of the complications that you now face in getting a book into being.

MR. FONTAINE: We think of the principal function of the Editorial Committee of A.L.A. as being responsible for discovering needs of the profession and putting forth efforts to meet those needs. The divisions cooperate closely with the Editorial Committee and thereby they are serving their own constituents through their cooperation in making sure that what is produced by the Editorial Committee is something that their own group wants and is willing to support. One of the responsibilities of the divisions, as I see it, is to keep a constant stream of suggestions of needs coming to the Editorial Committee, and we in turn throw them right back at the divisions and ask them to help us study those needs so that we can decide what is important - at least, what is more important than something else, so that we can do the more important, the more pressing things first. The divisions in their committees cooperate closely, not only in planning of projects and outlines and manuscripts, but also in examining the results. They help us in examining the manuscript that has been produced and help us

decide whether it is worthy of publication.

The complications are many. I touched upon them in the annual report of the Editorial Committee in the Publishing Department which will be in the Bulletin in October or November, and those questions really need serious study. One thing that is very much needed is continuity. I think that most of the committees - publications committees or editorial committees, whichever they are called in the divisions - are appointed so that the membership in them rotates, so that we don't have a completely new group at any one time, but always have some new people and some older members of the committees who are familiar with some of the past history of the project. That continuity is very necessary. Along with that is the necessity for abiding by decisions which have previously been made. We have had occasions where new officers of the division are appointed members of the committee who are not in full agreement with some of the previous plans that have been made and either refuse to cooperate or throw the project out of the window completely, and sometimes those are projects which have been worked upon not only by headquarters, but by many members of the profession for months or even years and all that work has to go down the drain. It is serious from the standpoint of publishing budget because the Executive Board charges the Publishing Department with the responsibility for balancing its own budget, and if we put a great deal of time on a project, only

three or four years later to find it is thrown out the window because somebody doesn't agree with the judgment of those who preceded them in office, we are put in a difficult position. The hands of the Editorial Committee are practically tied. What to do in a situation of that kind is a very ticklish question, I can assure you, because we do try to meet the wishes of the groups to be served.

There is another point which has come up recently and that has to do with the examination of manuscripts. It is the policy of the Editorial Committee to have manuscripts examined by people who are not too close to the preparation of the manuscript. If a group within a division prepares a manuscript and that division has an editorial or publications committee, it usually comes to us through that publications committee. If, however, that publications committee is a committee which compiled the manuscript, then it is along the line of general policy to submit that manuscript to outside critics, simply to assure ourselves before we recommend it to the Editorial Committee that it is an acceptable piece of work. That procedure is no different at all from the procedures that we usually follow. That is, seeking specialists in the field when there is no specialist in that field on the Editorial Committee itself.

Another remark I might make with respect to the committees within the divisions: We had a rather embarrassing

situation during the past year when we were trying very hard to get some people to do some work on a compilation of a list and the section within a division was asked to make suggestions for appointments to a committee to work on this project. I think there were three names submitted, from which the chairman of the Editorial Committee was to make appointment. Two of those persons were entirely unknown to the person who made the nominations and the third person was appointed because it was a person who should be more active in the work of the division. And that to me does not seem like very sound policy on which to base appointments to a committee when they have a responsible job to do.

Those are some of the problems. I think that as we go along and as we get more experience, we will know better how to handle those things, but I think it is well for the group here to know some of the problems that we face in trying to create a manuscript for publication.

PRESIDENT VITZ: Should anything be said on the point of undue delay because of a necessity for consulting so many different groups, boards, committees?

MR. FONTAINE: I could go on at length about the delays, but I don't think that will help the situation any. It is a fact that since we must go through the very complicated machinery of handling manuscripts so that all of the division committees, section committees within the divisions, can be informed and be given an opportunity to make such suggestions or

comments as they think pertinent, those delays are very serious and a handicap not only to the prompt publication of a manuscript which might go out of date while we are talking about it, but very serious also from the standpoint of the publishing budget. Because it means that the longer we take to produce a manuscript, the fewer manuscripts we have coming to fruition each year, and, according to the survey which Mr. Couch made of A.L.A. publishing two years ago, we are obliged to publish approximately twenty fairly substantial items per year in order to balance our budget. The past year I think we did about fourteen titles. The coming year we have only eight or nine of them.

PRESIDENT VITZ: Miss Ver Nooy, Mr. Russell, Mr. Fleming: I am not asking for suggestions as to manuscripts, but just the technique of work with the divisions in the production of books of interest to the division.

Well, perhaps we have given enough time to that topic, then.

MR. MILAM: Mr. Chairman, may I say a word? It seems to me that the point that was discussed by Miss Peterson and others a little while ago finds its best illustration in this subject we are talking about now. This is a perfectly concrete thing. Every division is interested in publications in its own field. The Editorial Committee and the publishing office in Chicago are eager not to publish anything which is not

satisfactory to the people in that field, eager to get new ideas and to develop them as quickly as possible in the publications when something is needed.

Now here is an opportunity to prove that we can make this complicated machinery work. If it does not work in publications, we might just as well give up everywhere else, because the others are less concrete, less definite. I don't know what the machinery is, but I have been wondering whether by any stretch of the imagination we could create a new editorial committee which is composed of people elected for long terms by the divisions, not the section, but the divisions, whether that person who represents ACRL Division on the Editorial Committee would be the chairman of a publications committee, the members of which would represent all the sections of ACRL, whether the ACRL could choose a person whom they would be willing to trust with decisions as a member of the Editorial Committee as representative of the whole group of the ACRL, so that when they have a meeting here and the thing was ready to go, that person would not have to go back and say, "Well, I must ask my group once more whether they want this or not." She would be there as a representative of that whole group and her judgment would be taken as final by the members if that is the position to which they had elected her. I don't see any other machinery for getting action that is prompt enough to be business like. And certainly the kind of performance that we are going

through now is anything but business like, and it really is absurd for the Executive Board and Executive Secretary to ask Mr. Fontaine to balance his budget when he has to go through all the rigmarole that is necessary now to get ideas, suggestions for authors, outlines, development of a manuscript, and then a new committee says that they don't think they want it anyhow.

MR. FONTAINE: Well, I can produce as Exhibit A this six-page memorandum over which Miss Batchelder and I probably put fifty hours of work, trying to set forth all the ifs and buts, whys and wherefores - how manuscripts are to be handled in the School and Children's Libraries Division: When we propose it, when the Division proposes it, when the Section proposes it. It is a tremendous machine.

MRS. DOUGLAS: May I say in that connection that when I received that document and read through it, I wrote them and told them that I would not worry them, that they did not need to worry about us, that so long as I was president we would not sponsor anything, because I could not understand it and I was not going through that system to get anything done.

MR. MILAM: If you don't mind, I would like to ask the divisions whether they think that some such scheme as I have outlined would be feasible. I would like the members of the Executive Board to express themselves too.

PRESIDENT VITZ: I was going to ask Mrs. Douglas

whether she would feel that that was a sound solution.

MRS. DOUGLAS: I would feel so. Of course I think our board would have to accept it.

PRESIDENT VITZ: The idea is, as I understand it, that your division would appoint an editorial publications committee representing all the sections, the chairman of which would be your official representative on the A.L.A. editorial committee and would make decisions for your division and the sections both.

MR. MILAM: Appointed for at least five years.

MRS. DOUGLAS: If you could accept it for that long.

PRESIDENT VITZ: You as an individual are for it.

MRS. DOUGLAS: Enthusiastically.

PRESIDENT VITZ: I don't know whether those representing Miss Morsch would want to speak positively on it, but we would like to have as much of an opinion as Mrs. Douglas was able to give.

MISS PRESSEY: It sounds workable to me. As you say, I can't speak for Miss Morsch, but it seems to me that she would think it would be.

MISS COLVIN: It is much less complicated.

MISS PRESSEY: She is the one who had had difficulties with this problem, particularly because of the delayed publication of the Yearbook.

PRESIDENT VITZ: If you delay a timely book by a year, you lose a good deal of its value and from the Executive Board's standpoint a good deal of its sales possibilities.

MISS PRESSEY: I presume that happening is explained by what you said about wanting somebody other than the compiling body to go over it.

MR. FONTAINE: Yes.

MISS VER NOOY: It sounds very reasonable, as though it would be a time saver as long as you picked the person who was capable of judging.

PRESIDENT VITZ: That would be up to the division.

How about Library Extension? They are a little less interested perhaps than the others in publishing, Mr. Fontaine?

MR. FONTAINE: They have a publications committee and we are working with them.

PRESIDENT VITZ: Do you know about that Miss Scott?

MISS SCOTT: I know nothing about that.

MISS FULMER: I don't know about that, Mr. Vitz.

PRESIDENT VITZ: Do you know, Carl, whether they would be inclined to follow that suggestion.

MR. MILAM: I have no idea. Yes, I think they would, because I think it is reasonable.

PRESIDENT VITZ: Your trustees haven't much of a publishing program, but perhaps Mr. Lemke would have something to say.

MR. LEMKE: It sounds reasonable. Mrs. Mitchell of the Editorial Committee would be interested in hearing about it.

PRESIDENT VITZ: It sounds as if the solution suggested was one to work towards and get all of our complicated machinery to agree to simplify.

MR. MILAM: Shall we refer this to Mr. McDiarmid? Mr. Fontaine tells me the Editorial Committee is in the Constitution and By-Laws.

PRESIDENT VITZ: Well, the matter of framing something that is suitable would be Mr. McDiarmid's committee's work, wouldn't it?

MR. FONTAINE: I think they would have to prepare an amendment to the Constitution or By-Laws.

PRESIDENT VITZ: I mean, who will frame it? Do we ask the committee on Constitution and By-Laws to frame wording to accomplish this purpose?

MR. MILAM: That is customary. Mr. Dooley, being an accountant and next door to a lawyer, suggests that this be made effective without an amendment by common consent, if Mr. Ulveling will agree to appoint the people named by the divisions when he selects the committee next year. It could become

operative without waiting for the amendment perhaps.

MR. ULVELING: At this point I would be willing to appoint anybody that anyone suggests. (Laughter)

PRESIDENT VITZ: Under the constitution the president-elect has the pleasure of determining the committees for the year, in which he has to have help.

MISS WINSLOW: Their term of office would not be five years without a change in the constitution.

PRESIDENT VITZ: If it were called a board it would be.

MR. ULVELING: I wonder if it should not be gone into and put on the regularized basis rather than just one of understanding.

MR. DOOLEY: My suggestion was that it might accomplish it during the first experimental year.

MR. MILAM: It may take you a year to amend the Constitution and By-Laws and in the meantime it will begin to work.

PRESIDENT VITZ: I think we should have some minds on it, but not take the time to select the minds tonight. We really have covered b) as well as a), haven't we?

I think we have covered the second sentence under 5, haven't we? Representation of divisions to the national organizations.

MR. MILAM: I don't know what No. 5 meant.

PRESIDENT VITZ: That is Miss Morsch's inquiry. Miss Morsch has wondered why the Catalog and Classification Division should be represented by two members on the Council of National Library Associations. She can't see any sense to it and she wanted more light on that and some discussion. Perhaps Miss Pressey or her associate, Miss Colvin, have had correspondence from Miss Morsch on that point.

MISS PRESSEY: I talked with Miss Morsch. She brought the subject up to me the other day when she was talking with me in preparation for coming to this meeting. As I understand it, - well, I could read a copy of her letter to you, Mr. Vitz. I think she wrote this same letter to several different people. The one I have happens to be addressed to you.

"I am writing to you for advice on a problem which has bothered me for a long time. It is the question of whether the A.L.A. Division on Cataloging and Classification should be a member of the Council of National Library Associations.

"We have been a member since the organization of the Council, as you know; but I believe we joined without due consideration. Consequently, at the meeting of our Board of Directors in Detroit on July 12 and 13 we are going to reconsider the matter. (This letter is dated the first of July.)

"Inasmuch as the structure of the A.L.A. since its reorganization provides for turning over to special divisions matters which fall within the scope of these divisions, I have never been able to understand why we should have separate membership in the Council. The situation is not different, I suppose, from that of several other divisions of the A.L.A., as, for example, the Trustees Division. From the standpoint of the Council I should consider it a case of a packed jury. If the Council increases in importance and broadens its activities, its members will have to bear increased financial obligations. Why should the members of the Cataloging and Classification Division pay twice for

the work of the Council when only the small part of the work falls in our special field of interest. Bill Wright, who has been one of our representatives on the Council, has just been elected as Secretary-Treasurer, which makes the reconsideration at this time a bit awkward. Nevertheless, I think the problem should be thought out individually, even if we should decide to delay action on withdrawing until the end of the year. I would be very grateful if you would give your reaction to this question before our meeting on July 12."

PRESIDENT VITZ: I wrote to Miss Morsch at the time, urging her to watch it for a while longer and not make any change.

MISS PRESSEY: I am not sure she has any idea of making a change this year. That is for principle.

MR. SHIRLEY: That letter of Miss Morsch has interested me very much indeed, because I think she is on the right track. This Council was established without any reference to the Committee on Divisional Relations at all. I, for one, never could see why it should be, and had it been brought up to us, I certainly should have felt the same as Miss Morsch and opposed it. I think the A.L.A. should be a member of the Council, but why each division should I cannot see. I have never favored it.

MISS WARREN: Is every division a member?

MR. SHIRLEY: Practically.

MISS BEATTY: Yes. Every one.

MR. ULVELING: The Public Library Division would automatically become a member of the Council?

PRESIDENT VITZ: At the time it was formed I think

all the divisions automatically went in, but from now on it will be a matter of invitation, I think.

MRS. DOUGLAS: They invited us at that time. I wasn't in on the plan.

MR. MILAM: I do not think there is anything compulsory about membership in the Council, the National Council. So far as I know the invitation is extended and the division makes its own decision. I believe it was the thought of those who were active in the formation of the Council that having just declared the divisions of the A.L.A. to be autonomous and dependent organizations, they should not be discriminated against as compared with, say, the Music Library Association, which happens not to be one of the divisions but a group of two or three hundred; whereas, the Association of College and Reference Libraries, being a large group of 3,000, should certainly be entitled to equal representation on the Council. And we have got there the same situation which prevailed there with the British Empire and the League of Nations. All the separate dominions were invited to join. Each one made its own decision; each one had its one vote if it did join in the League of Nations.

MR. LEMKE: I received a letter about a week ago stating that we had been invited to be a member four years ago and had paid a \$10,000 fee and a renewed invitation to be a member again.

PRESIDENT VITZ: The situation is probably as Mr. Milam indicated. The Trustees Division is a free agent in continuing or discontinuing.

MR. LEMKE: It is a matter that should come up at our business meeting.

PRESIDENT VITZ: I would think so. I can't rule on that officially. I am not informed. But the Council of National Library Associations is a sort of federating and coordinating agency. It is not an operating agency. It is a kind of clearing house and opportunity for many of these organizations to keep each other informed. Do you think that it would be necessary to notify the divisions of the A.L.A. of the status, that they can withdraw if they choose?

MR. MILAM: I wouldn't want to send such a letter to the Association of College and Reference Libraries. They would say, "It is rather obvious, isn't it, Mr. Milam, that we are an autonomous organization." It seems to me it is perfectly obvious that they can stay in or get out as they please.

PRESIDENT VITZ: I think somebody from each division has heard the discussion, so that is taken care of.

Now we will select from the remaining topics, for I think we ought to plan to adjourn by ten-thirty. Mr. Ulveling suggests #16, the Statistics report.

This has been under discussion by the Executive

Board, the possibility of furnishing much wanted statistics on a basis of the venture supporting itself - a self-supporting statistical service. There was a time when A.L.A. had on its staff a statistician. Economy made it necessary to drop that staff member and the statistical work as done by the Association has become less and less until now it is almost negligible, and the budget situation is such that it almost has to go by default except perhaps just maintaining files of information at the headquarters office, but nothing by way of publication. But because of the need and desire for statistics, a tentative program has been developed under which libraries interested, by subscribing either to a bulletin or to a service could, it is hoped, bring together enough funds so that a statistical service could be made available. I realize I am not the best person to explain this. There are persons in headquarters staff who can make it clearer, but for that much of an introduction I would like to have somebody ask questions or call upon Mr. Milam or someone whom he designates to present it a little more forcefully.

You have put more work on it than anybody else, Miss Merrill.

MISS MERRILL: We have several periodicals at headquarters which are financed on a subscription basis. The N.E.A. has a research service which is financed on what might be called a subscription or a contributory basis. It might be

possible that a circularization of libraries would show that enough of them were willing to pay for a series of statistical sheets or bulletins in the course of a year to underwrite the salary of a statistician and the necessary postage and planographing or printing and the other items so that could actually be on a self-supporting basis. The question was discussed within the Executive Board, whether the cost should be the same for the New York Public Library and Madison, Wisconsin Public Library, or whether it should be on a graded price according to the size of the institution. The question was also raised whether the divisions would have any interest in that, whether the extent of individual libraries helping might decide the matter as to whether the divisions would want to consider any participating plans. It could be developed in any one of a half dozen different directions, and it is still in a somewhat fluid stage. That is why we thought it might be worth bringing up at this meeting to hear what you people thought about.

PRESIDENT VITZ: Can we have a comment first on the possibility of a service charge based somewhat on the size of the institution, not a uniform price for the same thing, but a price adjusted to the budget, ranging perhaps from ten dollars to twenty-five dollars for the same thing, depending upon the size of the institution? Perhaps the whole proposition is too little understood for easy discussion.

MR. MILAM: Mr. Vitz, I would like to say what I said to the Board meeting today, to say it to this other group, that I think the happy days of foundation support for most any project that we toss up are gone forever, and that except in highly specialized fields, such as international relations, there is at least now practically no prospect of getting foundation funds for the things which the libraries want to have done.

The libraries of the United States spend, I suppose, somewhere around twenty million dollars a year, maybe 50% more than that. It ought to be possible for them, the libraries of the United States, to pay for some of the things they want done if they want them enough. This is simply a beginning device, experimental, exploratory, to find out whether that statement that I have just made is true. We propose to set up some kind of scheme built as nearly as possible to suit the needs of the different kinds of libraries that would be included - college, university, public and school libraries of different sizes, and when we can arrive by adjustment to what they want, to what can be done at a figure of such-and-such, then we will see whether there are enough libraries that are willing to pay for that to enable us to do it.

One reason for bringing it to this group is that - well, suppose six months from now we found that in a budget of \$10,000 we were \$3,000 short. We could not go ahead

without balancing that budget. Maybe the A.L.A. Executive Board would find a thousand or fifteen hundred dollars and we would want to come back to the different divisions and say, "Are you enough interested to put in \$300 or \$500 apiece in order to make it possible to put in statistics on an experimental basis for two or three years?"

MISS WARREN: I know from a public library standpoint there is hardly a thing the A.L.A. does that means so much, from the smallest public library to the largest, as that April number of the Bulletin with its figures. It is the only thing you have when you go to talk budget to your council that is a basis for showing your comparative means for your per capita book circulation and your number of borrowers for your population and your budget, and it is invaluable. I just can't think of living without it or seeing the generations ahead living without those statistics, and it is the only place that you can get them. I can't conceive of letting it go. I don't know that the representatives of other public libraries feel the same way.

MR. ULVELING: I feel exactly as you do. I feel that a great deal of the progress that we have made along certain lines has been due pretty largely to that. For instance, the matter of salaries. Now it isn't always that you cite the salaries quoted, but you know which ones not to cite. (Laughter) It is all of that. You have to have that whole background of

information. And then the jumping across lines - public library salaries versus school library salaries. Things of that sort become extremely helpful. I am like Miss Warren. I would like to know if other groups feel that they need that as much as we do.

PRESIDENT VITZ: There are several college and university librarians here.

MISS FAY: I think very emphatically that it is quite important. There are not enough of them; that is the trouble.

MR. ULVELING: I am sure there are not enough of them. The figures should be extended. An over-all on book funds, for instance, would be extremely helpful.

MISS WARREN: A lot more percentages.

MR. ULVELING: The percentage you allot to children's books. The percentage you allot to purely reference books in a library such as ours. You could use them all. Perhaps the amount even that goes into replacement, pure and simple.

PRESIDENT VITZ: Wouldn't that interest the trustees, Mr. Lemke and Mr. Coen?

MR. LEMKE: Mr. Coen made a comment to me which you might like to hear.

MR. COEN: I was saying that from the standpoint of trustees, whenever we go before the city council or a board, there isn't anything they listen to more than what the police

department is doing and the fire department and the funds they paid and how much they have. And if you can come at them from the standpoint of the library, it works the same way. What little we get, we get through things like that.

MISS WARREN: We just don't get enough; that is it.

PRESIDENT VITZ: There are several representatives of school libraries here. Mrs. Douglas; Miss Greer.

MISS GREER: I feel it would be of very great service to the city school systems. I don't know how much service it is to individual school libraries in perhaps smaller communities.

MR. ULVELING: Miss Ver Nooy, how much did you say - what did you say about colleges?

MISS VER NOOY: How much does it overlap with the material Mr. Dunbar furnishes?

MISS WARREN: His material is so out of date. It doesn't do any good unless you quote this year, you know.

MISS MERRILL: There is a tradition, I think, not a formal ruling, but at least a tradition in the Office of Education that you must not print a salary in such a way that it can be identified with the individual. You could say that the teachers are paid such-and-such a range of salaries but you can't print that Bridgeport, Connecticut superintendent of schools gets so much.

At a conference that I attended this summer on

the clearing of statistics, we talked about the possibility of their giving a range of statistics in certain population groups; that might not clash with tradition too much. The other thing was they said that it seemed impossible to do anything more than the cycle of these big compilations, these complete compilations for the whole United States requiring about every sixth year - public libraries these two years; school libraries, these two; and college libraries, these two; and then coming back and giving that again. And that means six years apart.

PRESIDENT VITZ: The divisions will understand a little better this information as plans are presented to them.

Shall we now talk about funds for divisions and what they do with them?

Use of A.L.A. dues, allotment for division projects and things that divisions are now accomplishing through the financial aid of allotments and projects they would like to undertake. Who wants to throw the first item into the ring on that?

MISS VER NOOY: We are using part of our allotment for the publication of College and Research Libraries. Part of it comes from subscriptions, but part of it from the allotment. The allotment for dues pays part.

MR. MILAM: About \$940.

MISS VER NOOY: We have allowed \$1,200 in the budget for it.

PRESIDENT VITZ: It is a very important addition to professional literature, the quarterly that you are publishing.

Is there anything else that you use your funds for - projects that you would like to mention?

MISS VER NOOY: I don't think so.

MRS. DOUGLAS: The first thing we do is to divide ours in two - fifty per cent for division purposes and fifty per cent to the two sections - Public Library Section and School Library Section. They in turn prorate in terms of their membership. This is done in terms of membership. Of course they use theirs as they see fit, although it has always been in line with the general program of the division. Maybe that is a happen-so, but it has been true.

Of the money then that we have left, approximately one third of it has gone into the publication of our little bulletin. Last year another third of it went into the printing of our directory, including the constitution. That, we felt, was of historical significance and should be in print for the first time. We have this year allocated \$100 from the division budget to partially pay for the printing of the bulletin on school library standards and the School Libraries Section in turn is putting \$200 into that same project, which means that \$300 of the approximately \$1,800 is going into the publication of a bulletin in the planning for a library service that we had

hoped A.L.A. as such would sponsor as a part of a series which it had begun. We are putting aside funds, starting a budget to do the same thing for the Public Library Section for a similar publication of a special study in their field corresponding to this.

It left us a leeway of approximately \$300 which to date we have hung onto, with the hope that there will be an annual conference some day.

MR. MILAM: You had better see Mr. Dooley tomorrow. The Executive Board adopted a budget today that had something that looked like School Library Standards in it.

MRS. DOUGLAS: Was that a continuation of the funds that they had previously allotted?

MR. MILAM: That was a renewal of the grant.

MRS. DOUGLAS: That was less than half of what it was going to take.

MR. MILAM: You shouldn't be so extravagant.

MRS. DOUGLAS: We are running ours for about a third that which the public librarian calls for. I think we are doing right well.

MR. MILAM: I thought it was a duplicate.

MRS. DOUGLAS: No, it isn't a duplicate. Mr. Fontaine said it would take six or seven hundred dollars approximately and we had better be ready for it. You had \$300 in your budget.

PRESIDENT VITZ: What do you think of the idea of having the division allotments go for the expenses in connection with projects in which they are particularly interested, printing or financing studies, and so on? As the A.L.A. loses some of its income through allotments to divisions, perhaps there should be a parallel stepping down also of financial responsibility for publications in the fields of the divisions. I am very much interested in that.

MRS. DOUGLAS: I think we have suffered that.

PRESIDENT VITZ: The Public Library Division is not yet in existence, but it is thinking about that problem and we may realize that we will deprive the A.L.A. of a good deal of income and yet we are conscious of a lot of things we would like to have done and we are wondering whether we shouldn't take the responsibility with us as well as the allotment and make possible publications that we want through the allotment, which might have been done by the A.L.A. as a whole if the division had not been created.

MRS. DOUGLAS: I think there will be certain publications where obviously A.L.A. would be responsible for them and they would be of general interest. But where the publication is of a specific interest for a division, I have the feeling that the division would feel a little more responsible for it and take a little more care in its preparation and promotion and what not if they at least had some financial responsibility in connection with it. On the other hand, a great many of those

publications might well be the financial responsibility of the A.L.A. and the division as a demonstration that it is of actual A.L.A. membership interest and promotion.

MISS MERRILL: Mr. Vitz, the Library Extension Division which has a very small budget, because its membership is small, made a contribution to the cost of printing the Equal Chance a few years ago.

PRESIDENT VITZ: Yes. That is also a topic that we can't decide anything about tonight.

MR. MILAM: It should be said that the Cataloging and Classification Division paid for the yearbook to the extent of two or three hundred dollars.

PRESIDENT VITZ: I think generally speaking the publications in serial form are subsidized by the divisions.

Is there anything under Membership that we should bring up? If we cover No. 3, we will have covered the whole range of topics. "Should there be a representative of divisions on A.L.A. membership committee?"

One of the big aspects in having divisions is that it makes a new approach for membership possible. A person who is a member of a division and knowing that the division will financially benefit, can invite a co-worker at the desk next to her to come into the A.L.A. so she can get into the division and the division benefit by the allotment. It seems to me that we ought to capitalize on that a little bit more in our membership

program and draw the divisions in as recruiting agencies for the A.L.A. but also for their own benefit. And should that be recognized by having membership on the membership committee representing the divisions?

MISS SCOTT: I am very much interested in that from the university extension point of view because some state universities have instituted rather recently rather extensive library service, and they know nothing about the activities of the A.L.A. and I think there is an opportunity for a campaign with them. I want to find out what steps to take to follow that up.

PRESIDENT VITZ: There is a lead, Miss Beatty. Do those representing divisions feel that they would like to have someone designated by them to work with the general A.L.A. membership committee to plan a recruiting program?

MISS SCOTT: I would like to.

MISS BEATTY: I might say that some of these are things that Miss Aldrich, the Chairman of the A.L.A. Membership Committee, has talked about and has tried to put into practice in the last year at least, and we hope to do a great deal more in the coming year. We like to get some promotion pieces into the Bulletin, and I suppose you have noticed that we very frequently use the inside back cover for membership promotion. It has been my desire to have the divisions take a page at an appropriate time and to phrase their own promotional material

from which we will take reprints and make those available not only to the A.L.A. membership division - they use them constantly - but the membership committees of the divisions. We had one very fine example of cooperation along that line this past year. We asked the members of the membership committee of the Division of Cataloging and Classification to formulate a page, display page. I think you may have seen it. Those things ought to be kept up to date because they refer to publications which are fairly current. You see, there ought to be a lot of coordination in that. We took reprints of that. It not only was a good page in the inside back cover of the Bulletin. We took quantity reprints and made them available to the Cataloging Division membership committee and we made them available to the entire membership committee.

There are many other ways that we can cooperate and Miss Aldrich herself feels that we have only touched that field and that we want closer cooperation. We were talking with Mrs. Douglas just the other day in the office and there are numerous ways. Now, if you lay out one definite plan, it might suit one division, Mr. Vitz, and not be adaptable to another division. They have liked to work another way and we have tried to suit their needs, but we want to use that inside back cover. That is one way in which we could do it. I believe that would accomplish more than having divisional representatives on the A.L.A. Membership Committee, although that

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is thought to be the best way. The willingness exists on both sides, and I think we can accomplish more this time.

PRESIDENT VITZ: Maybe we should get a better technique in trying to get the individual members to do a little bit of boosting.

MISS BEATTY: That is very nice, Mr. Vitz. You may have observed that it is an annual custom to have the A.L.A. president address a message to the June issue of the Bulletin. Will you make a little note? You can say what you please.

PRESIDENT VITZ: I have got the heading "Every Member Get A Member."

MISS BEATTY: The divisional committees will make use of your remarks in reprint form, I may tell you.

PRESIDENT VITZ: I hadn't gotten that far yet.

Well, I think that we are on the eve of adjourning the meeting, but I want to ask a question or two. This meeting tonight was an experiment, but I would like to learn particularly from the division people whether they feel that it would be worth while to repeat it a year from now?

MISS SCOTT: I certainly feel it would.

MISS VER NOOY: Yes.

MR. LEMKE: Yes.

PRESIDENT VITZ: I haven't heard anything, but I have seen a lot of head nodding which is very, very effective.

I think that perhaps Mr. Ulveling and members of the headquarters staff and others will keep that in mind in possible planning for whatever meetings are held approximately a year from now.

I want to thank you all for your attendance and your interest and cooperation and the very full participation in discussion. I think we have learned a lot. We have seen some directions in which we can improve the machinery and we certainly understand a great deal more about the overall work of the A.L.A. and the work that is being done by the divisions.

I feel personally that we have gotten much closer together and as a result we will function better. Thank you all.

... The meeting adjourned at ten-thirty o'clock...

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