

## **NMRT Board Member Planning Report**

**1. Office Name: Member Services Director**

**2. Office Term (Date: Ex. 2005-2006): 2016-2018**

**3. How do you plan to help committees address the four NMRT goals? (If it does not apply, put N/A.)**

**Communication is a key element of the four NMRT goals; whether it's cross committee communication or to current and potential NMRT members. I will work with my committee chairs to ensure that they are working with other relevant NMRT committees, such as Liaison Communication and Support and the Student and Student Chapter Outreach to push out information about their committees and any services that they offer, such as Mentoring and Resume Review. The newly revamped Footnotes Committee, now called the Communications Committee, will strive to provide relevant content to our membership via the NMRT blog and social media. In the vein of cross committee communication, I will encourage the chairs of Mentoring, Endnotes, and Resume Review Service to work with the Communication Committee to promote their services and opportunities.**

**4. How do you plan to create a positive committee experience? What type of support do you plan to provide to chairs and committee members, and how often do you plan to provide such support?**

**To ensure a positive committee experience, I will stay in frequent (at least once a month) contact with my chairs. I want my chairs to know what's going on with NMRT and the Board and to know that I am available to work with them if they encounter any problems or have any questions. My primary mode of communication is via email, but I also let my chairs know that I am available via phone or video conference to chat if they want.**

**5. What future directions do you see your office or NMRT needing to take this year or the following year? What kind of strategies do you envision for addressing projects that affect committees outside of your supervision?**

**Encouraging more communication within NMRT and ALA groups will be key to the continued success of NMRT. This means NMRT committees need to work with other, relevant NMRT committees and committees outside of NMRT to promote our services and resources. Additionally, reaching out to the membership and potential membership and creating a dialogue with them to understand and address their needs will be critical. The NMRT Communication Committee is a very helpful first step in this process and I hope that more posts on social media and the blog will help open the lines of communication.**

**6. Date of report: September 28, 2016**

**7. Submitted by: Julia Frankosky**