Executive Board meeting  
June 27, 1942, 10:00 a.m.

Present: Keyes D. Metcalf, Chairman; Charles H. Brown, Ralph M. Dunbar, Lucy E. Fay, Clara Wells Herbert, Milton E. Lord, Flora B. Ludington, Ruth Savord, Clarence E. Sherman, Carl M. White; Eleanor Burke, Assistant to the Executive Secretary; William H. Clift, Assistant to the Executive Secretary; Julia Wright Merrill, Chief of the Department of Information and Advisory Services; and Carl H. Milam, Executive Secretary, and R. E. Dooley, Comptroller, for a portion of the meeting.

President Metcalf called the meeting to order.


The Budget Committee consists of the President, President-Elect, Treasurer and a member of the Finance Committee designated by the Executive Board. The members of the Finance Committee for 1942-1943 are Anne M. Boyd, Chairman; Ralph M. Dunbar, and Donald Kohlstedt.

VOTED, That Anne M. Boyd be made a member of the Budget Committee, as the representative of the Finance Committee for the year 1942-43.

(17, Victory Book Campaign)

Mr. Sherman commented briefly on the plans made with regard to the Victory Book Campaign. A meeting with representatives of the Army and Navy and others is being arranged for early in July to determine what their wishes are regarding the Victory Book Campaign - whether it should go on soliciting and accepting books, or what the future of it should be. He commented that there are about $42,000, which would probably would not have to be spent unless the arrangements with the long distance trucking companies fall through and it would be necessary to pay for hauling books. The U.S.O. has indicated that it would advance more funds. The Red Cross is sympathetic, but has made not commitment.
Mr. Metcalf: What action do we want us take?

Mr. Sherman: It was felt that we ought to be guided by the Army and Navy and by what they thought about the next step.

Mr. Dunbar: Trautman told me that other organizations were having book drives.

Mr. Sherman: The Board has had an interesting experience in resisting helping hands.

Mr. Brown: It seems to me we ought to leave it to the committee. We don't have enough facts.

Mr. Metcalf: We are all agreed to that. No formal action is needed.

Mr. Milam: It is the responsibility of the Executive Board to implement the resolution adopted by the Council yesterday morning and the motion made by the new President last night. Those seem to me to be our most important duties, and I wondered whether you wanted to head into those before anyone gets away.

Mr. Sherman: Mr. President, will you have that resolution read,

Mr. Metcalf read the resolution which is as follows:

I move that the Association instruct its Executive Board and the appropriate committees of the Association to make known to members of Congress the urgency of the need in these times for a government publishing policy that will keep the public fully informed of the Government's war activities and will provide for the prompt and wide distribution of war related Government publications to libraries and the public in general.

Mr. Milam: If the Tydings Bill is interpreted literally it will prohibit the issuing of any publications which have not been named specifically in an appropriation act of Congress.
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Mr. Metcalf: The motion asks the Association to instruct the Executive Board and the appropriate committees of the Association to make known to members of Congress the urgency of the need for a publishing policy. What duties does that put on us.

Mr. White: In whose hands would we expect to entrust the responsibility of seeing this through.

Mr. Milam: I think it would be appropriate to appoint a committee of this Board and give them an opportunity to try to draft something during the day which would at least form the basis for any letters with members of Congress.

Mr. White: It seems to me that would be a good idea. We have here a basic principle which seems to be basically right and I am highly afraid that it might not be as effective if we just drop it there. We could go a little further and plan a more definite campaign and see it through. The Board should take whatever action which would be appropriate.

Mr. Milam: This is an occasion when librarians should storm the hill.

Miss Merrill: May I ask what the time element is on this?

Mr. Dunbar: All I know is that it is introduced. It says that except for the Army and Navy, that no funds shall be expended by any Government agency on printing or on radio or on conferences, etc. It's got all the information services in Washington cited. It will cut about everything out.

Miss Herbert: What about Elmer Davis' set up?

Mr. Dunbar: That won't affect him. I think anything he wanted to get out would be included, that his bureau would be all right.
Mr. Metcalf: Do we want to follow Mr. White's suggestion of appointing a Committee to draw up a statement for this afternoon.

Mr. Milam: Well, I think it is much more than a Tydings-Byrd movement. Two months ago when I talked with MacLeish he mentioned his determination to talk about the subject he talked about last night in some such words as these: - That there is now a concerted movement in Congress to defeat and if possible to kill all enterprises which have to do with cultural and intellectual advancement. It is the Nazis in our camp. It is the people who are trying to destroy the intellectual activities of this country, and he mentioned a few names. Now this is a part of it, as he sees it, so that if we are going to do anything effective, I think it has to be fairly sizeable thing. It has to be on a big scale and be noisy. It is one of the things that we might do as the result of his talk last night. That is just background for this and some other things, but this fits right into that picture, so it is much more than just seeing Tydings, or trying to head off a man who has a crazy idea.

Miss Savord suggested lobbying.

It was VOTED, That a committee be appointed immediately to draft a recommendation to members of Congress to make known the urgency of the need for a publishing policy, and that it report to the Executive Board at its meeting Saturday afternoon, June 27, 1942.

Mr. Metcalf: Mr. White and Mr. Lord are appointed to this committee to report this afternoon. They can call in any one else they wish.
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Adult Education Board: 

Mr. Milam referred to the policy statement presented by the Adult Education Board to Council. (Exhibit A)

Mr. Milam: What can we do to implement this statement? Council has approved it, and it is to be printed in the Bulletin.

Mr. Sherman: Paragraph two has a very desirable and noble quality but I wonder how it lends itself to the consideration of the more or less practical matter. Not all of us know what the democratic goals are.

Mr. Milam: In another case we have used the words "normalcy" versus "the people's revolution." That represents the issue.

Mr. Sanderson: Up to this war we lent ourselves to a position of thinking. We had freedom of thought, speech, etc. Now we realize that those are only conditions of democracy. We are fighting to implement democracy. In the last war we were fighting for what was. We are now fighting for what should be. Many people are content with things as they have been. Others want to go back to what they were. Democracy is a device for achieving better goals.

Mr. Brown: This statement cannot be changed because Council has adopted it.

Mr. Milam: We can interpret it, or act on it, or refuse to act on it.

Mr. Metcalf: We are to help people decide what to think about. We prefer not to make a statement which will imply too much. When we tell them that one thing is right and that one thing is wrong, we are doing more than helping people what to think about.

Mr. Milam: The Board, when it was working on this resolution discussed this at considerable length, whether it needed the last paragraph. The final decision was that they needed to repeat what has been said...
in the previous policy stated, as stated in the final paragraph.

Mr. Sherman: The Action we should take is to designate ways of propagation.

Mr. Metcalf: What are those ways.

Mr. Milam: The July issue of the Bulletin will be devoted exclusively, or nearly so, to the addresses made during this week which were of a general character, all of them pointing toward these things. The August issue will pick up those which are of special character such as those with school libraries, universities, etc. The Board thought we should issue a special number of the Bulletin perhaps in October which would suggest the various ways in which the libraries could bring the greatest possible emphasis on these three problems. It has been suggested that we should issue reading courses and reading lists, in all cases remembering the last paragraph of this statement, which is that we are getting people to attempting to/think about these things and not telling them what to think.

Mr. Brown: I'd go further than that and have a reading list on some countries, why we are fighting, etc. The President sends out a letter to all state associations. In that letter he could call attention to the possibility of this program.

Mr. Milam: The difficulty is that we would want to issue reading courses on many subjects.

Mr. Sherman: It would be possible to prepare radio scripts to reach that field. It seems to me that the use of libraries is at a low point. They are not reaching as many people, general readers, as we have in the past. We could reach them by way of the air wave. Many of these little agencies would be more apt to respond to something said to them.
Mr. Metcalf: Who would prepare those scripts?

Mr. Milam: Our Public Relations office. Or we might have those radio scripts prepared by the office of War Information or the Office of Education for use in libraries. We might combine whatever we know about these things with the specialist in the subject and radio subjects all available in these Government offices. That is quite a possibility and I think if we had a part in it we would see to it that the thing was not overloaded. Lyman Bryson says he has five research workers on international relations, ranging from politics to cultural relations for the Columbia Broadcasting system. They are building programs which are intended to be exactly what we specify. We must tell them what to think about but not what to think. There are sources of information and assistance that we can tap. The question is whether you want to instruct me as Executive Secretary to do what the Council instructed me to do. If you will support Council in this resolution I will have a meeting of my staff next week in which we will try to direct our trends and thought in this direction rather than in normal activities.

Mr. Dunbar: I think we should list the efforts of other agencies and find out what they are doing, such as the N.E.A., P.T.A. and some of the others that are doing certain things so that it won't be a librarians' effort but a joint effort.

Mr. Metcalf: Are we ready to instruct the Executive Secretary that this is a matter which they are to emphasize in the next few months.

Mr. Brown: I think the Executive Board has instructions from the Council.

Mr. Milam: I disagree with you. The instructions of the Council are conclusive. We are authorized to do a great many things that we have
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never done well because when it came down to cases it was a problem of the budget and personnel and of emphasis. We are authorized to do this by the Council but the Council don't authorize the expenditure of money because it has no power to do that. This is the Board's decision, whether it wants the money to be turned into these directions.

It was VOTED, That the Executive Secretary be instructed to use all means feasible to implement the policy adopted at the Council meeting Friday, June 26, 1942, as presented in the recommendation presented to the Council by the Adult Education Board.

Mr. Milam: In 1941 the Council adopted a policy statement which was some advancement over previously adopted policy statements, that libraries have an opportunity to promote the reading of thought-provoking books. They have an obligation to make it difficult for people to escape the influence of such books. It is as essential for librarians to know what subjects are vital as to know what books are good. This is one more step along that course. This actually names three issues which are socially significant, and urges libraries to put all possible emphasis upon them.

Miss Herbert: I don't think we are going far enough if we make book lists. I think we ought to analyze and bring out a simple main idea of the books. I believe the lists be at least annotated.

Mr. Milam: Craven and Blakely thought our "Reading with a Purpose" should be revived, one of books and one of pamphlets.

Miss Merrill: The Adult Education Board has been worrying over the type of reading course and has brought out many points. The first of a type of new reading courses is just off the press, one on psychology
by Mrs. Hawes, with the help of quite a good many professors of psychology, and Mr. Chancellor and I think many people were solicited for opinions as making it useful and practical, so there is something there which has the best adult education thought. Copies will be gotten to you.

Miss Ludington: May I suggest one mechanical device for telling people about books that I met in Washington last week. They had cut up the Booklist supplements and had pasted them in the front of the book and in all there was stamped in "This is a clipping from the American Library Association Booklist." It was the first time that I had ever stumbled upon such a device. Many people looked at the books with that rather official comment. It might be possible to print such a list in such a way as to allow such clipping to be done.

Miss Savord: There is very little idea of carrying on after the war. If you can get the people to understand that we cannot stop having joint Boards and that we have got to control trade by international control you are going to go farther toward democratic goals. That is the thing that has to be stressed.

Mr. Milam: I think that a new series title is needed. May I add one word. I assume that while Mr. Brown's motion instructed the staff to do certain things we might also assume that that is in the nature of instructions to Boards and Committees. For instance on item 3, that is not the problem of the Adult Education Board. That is the problem of Ludington's Committee and Board. Those things will all have to be worked together. But all boards and committees and all sections and division should be involved.

Mr. Sherman: .... must be sure to check the book market that these listed books are available.
Mr. Hamill joined the meeting at 11:10 o'clock.

Mr. Hamill was asked to explain the publications situation in Washington.

Mr. Hamill: I don't know a great deal about it. We get our own publications in Baltimore. I think it a tremendously important problem. I think there is a real danger in the problem of re-organization of all information services, and there is no way of telling how complicated these things are. It's something that no one person can really understand. I think the principal thing we should remember is the economy-mindedness of the senators and congress members. I think the thing is very important and unless we have a very strong approach to it, and do the right thing and gather all the information of all the committees there is a great danger that we might be left out in some way.

Mr. Milam asked what tactics should be used.

Mr. Milam: It seems to be a case of making a sizeable and noisy attack on the problem with MacLeish's speech more or less as a background. There is supposed to be a growing effort to belittle the things of the mind. How are we going to make an attack or make a dent on our senator?

Mr. Hamill: I don't know whether we are big or powerful enough to stop that attack. We should use as many resources as we can. We should at least be sure that every reasonable sized library and all the large libraries have at least one copy of every publication that comes out of Washington, and I believe that you all know that no one library does have that or does get it. I don't think any one knows who issues it all. If this economy comes there is a danger that libraries will be cut out. We ought to be assured that in any plans that may be made
that distribution to libraries is carried through.

Mr. Brown: I disagree. I don't think this is solely an economy move. Also, there are a number of publications that are of great interest to the Small Public Libraries. Since we have been obtaining duplicate copies, I have been astonished how the students pick up those things and read them. One motive is to keep some of these government publications away from the people. I don't believe at all that we are protecting libraries if we protect the distribution to the large libraries. A great deal of material has been of extreme value in the field of education and I hate to think that distribution would be made only to the large libraries.

Mr. Metcalf: I don't want to cut off the discussion, but I think there are a few things we ought to go over. I think it is terribly complex and dangerous.

Miss Fay: I thought the idea was that they weren't going to print for economy reasons.

Mr. Hamill: There is a lack of information even among ourselves. Not any one of us knows the whole story and we need a committee or some kind of piecing together of all the information which Dunbar and Beals and I have and others have.

Mr. Dunbar: Even all the agencies don't know all the material which is being put out.

Miss Ludington: I wish that more libraries were aware of the importance of The Federal Register. It certainly now comes closer to tell you what is happening than the Congressional Record. I think that if there is a danger in the curtailment of the printing program that that information should be widespread among librarians. We must utilize the best documents that will be put in our hands.
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(8, Executive Board Meeting in Fall)

Mr. Milam: We had an invitation to meet in New Orleans. That conference was called off, so if we meet we will probably meet in Chicago according to custom. That is the cheapest place to meet and requires less travel. The Board is pretty well situated in the East. It was figured on the basis of Chicago versus New Orleans. The October meeting is the annual discussion meeting of the Executive Board. We usually have discussion for two or three days and transact business only at the last session. The usual time is the first or second week of October. If there is no objection we might agree on the week of October 5, either Monday, Tuesday, and Wednesday, or Thursday, Friday and Saturday.

By a showing of hands it was

VOTED, That the Fall meeting of the Executive Board be held on October 5, 6, and 7, in Chicago.

9, Representation at state, provincial and regional fall meetings.

Mr. Metcalf My guess is that some of them will be called off.

Mr. Milam: I think our general policy should be one of great restraint.

Miss Ludington: May we continue the policy that Executive Board members notify Headquarters when they intend to go to a state meeting so that an official notice might be sent to the Association that we are their delegate. That was very pleasing to the local group, and may implement this war program

10, Holding Conference during the War.

Mr. Milam: This is very important. It has a bearing on the Midwinter meeting, also. I want your instructions.

Mr. Metcalf inquired when the announcement is made regarding
the Midwinter Conference and was advised that it is made after the October meeting of the Board. Mr. Metcalf suggested waiting until after the October meeting before committing themselves.

Mr. Milam: This brings up something else. We may have to give up our Council meeting in spite of the constitution. We may have to give up our annual conference. Possibly, we may find it difficult or impossible to hold a meeting of the Executive Board. Would it not be well for you to confer upon an Executive Committee of the Executive Board, power?

Mr. Brown: The majority of the Executive Board are around New York.

Mr. Metcalf: Well we could manage a New York meeting although we can't be sure of that. By October we may well have more information. Do we need to consider the meeting place for 1944 to give the Executive Secretary any instructions.

Mr. Sherman: We should agree that if we can't meet in Toronto we should meet in that city the first time after the duration.

Mr. Sanderson: There is no restriction in Canada.

The question of Conference is to be carried over to the October meeting of the Board.

1 a and 1 b, A.L.A. Headquarters Staff salaries.

Mr. Dooley joined the meeting.

Mr. Dooley: You have two memorandum in your folder (Exhibit ) one dated the 8th from the Staff Association and one dated the 18th from Miss Timmerman and me as the administrative committee on the Salary plan.

Mr. Metcalf: Can you give us the essential parts.

Mr. Dooley: It is simply the problem of increasing salaries for the war period in the Headquarters Office.
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Mr. Milam: People who are on salaries whatever level are due to suffer rather severely, the Government's deliberate effort to absorb in taxes and war bonds, but particularly in taxes the increased increment of the American people, because the people on salaries are getting none of that increased increment, but are having it withdrawn from them just the same. This must be in the picture. Any information dealing with the situation with librarians as a whole is probably wise, to keep the A.L.A. in and about the same position of the library staff throughout the country, at least an argument could be made in that direction.

Mr. Dooley explained for the benefit of the new Board members the set up of the Staff Association and of the Classification and Pay Plan.

Mr. Sanderson inquired why no increments and adjustments have been given.

Mr. Dooley: Increments and adjustments have been made from time to time. I think the budget is the thing that has stood in the way of any over all operation of the plan which has been adopted.

Mr. Milam: We have been in a period of declining budget rather than a rising budget. That refers to the funds which are available for general purposes and has no very direct relation to the total figure you see in the annual report. Those funds over which we have complete control and can use pretty much as we like have been declining.

It was VOTED, That the recommendation of the Administrative Committee of the Classification and Pay Plan be referred to the Budget Committee with instructions that the Budget Committee give careful and sympathetic consideration to the memorandum.
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No. 7, Continuing activities on present basis until 1942-43 budgets have been approved. 

Mr. Milam: The books cannot be closed until fifteen or twenty days after the first of September. We then hold the Budget meeting as promptly as possible after the books are closed. Then we hold the Executive Board meeting as soon as possible after that, the purpose being to operate on a blank budget just as short a time as possible. 

Mr. Metcalf: You can get an estimate of the income. Then if you find the income is down and if you find that out the first of July instead of the middle of September could you stop filling vacancies and make sure that we won't have to curtail the total staff by any changes that we might make. 

Mr. Milam: I hoped you wouldn't give any construction to that. We have to use some discretion. 

No. 2, Special budgets for approval. (Exhibit ) 

Mr. Dooley: Referring to Funds for special projects, five items are listed. We have, or have been assured of funds for these special projects. We have outlined budgets for three of them (detailed), and item four has no detailed budget. You have had most of this information in previous correspondence but you have not been asked formally to approve estimates of income and budgets themselves. 

It was VOTED, that the Executive Board approve and accept the following budgets: 

- Bogota Library School $ 9,250 
- Canadian Library Council 17,500 
- Jalisco State Library Project 3,800 
- Memorandum on Public Library Standards 2,000 
- Books and Periodicals for Latin America 140,000
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No. 4, Group Insurance for Headquarters staff - change in contract.
Mr. Dooley: This refers to the group policy covering the Headquarters Staff.

Mr. Dooley read his memorandum of May 23 addressed to Mr. Milam.
No action.

No. 5, Headquarters office lease - expires 1943.
Mr. Dooley: Our lease expires in the summer of 1943. We have one year to go. There is a problem of re-leasing or extending the present contract, or attempting to find space elsewhere. The second problem is for how long a period to extend the lease if it is to be extended. It is probably desirable for the landlord and the tenant to write a short term lease. The last lease was a ten year lease but it was extended for an additional five years. It would run five years from this June. We do not have a definite figure as yet. I think we ought to attempt to renew the lease and secure additional storage space if possible for at least a four year period and if the building is insistent that it be a three or four or five year, that the Board permit that leeway.

Mr. Milam: It seems to me that this might be referred to the officers with power or with instructions from you.

It was VOTED, That the Executive Board delegate the question regarding the renewal or extension of the lease for Headquarters Office to the officers of the Association.
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Mr. White announced that the A.C.R.L. expects to take over the entire subsidy of the publication of the College and Research libraries.

It was VOTED, That a letter of appreciation go to the A. C. R. L. on the taking over of the entire subsidy of the publication of College Libraries over the President’s signature.

The meeting was adjourned at 12:15 p.m.
President Metcalf Called the meeting to order.

President Metcalf read a letter addressed to Mr. Brown from the Chicago Public Library Employees' Union (C.I.O.). (Exhibit 1)

Mr. Brown: I would suggest that you ignore it.

Mr. Metcalf: I could probably reply with the statement that I agree with what I understand their motives to be but I do not commend the methods they propose to use.

Mr. Brown: I don't think the President should take the whole responsibility.

Mr. Milam: It seems to me that in the policy statement adopted by the Council you have faced precisely that issue in a pretty carefully worded document. I believe that document goes just as far as any group of six members or twelve in the Association would be willing to go, if you picked the people to reason out their conclusions carefully. Why not send them a statement of the policy.

Mr. Metcalf: I believe the policy adopted by the Council is a much better way of handling it.

Mrs. White is to have copies of the letter made and sent to Mr. Brown and Mr. Metcalf.

Report of the Subcommittee that was appointed at the 10:00 meeting.

Mr. White: We had the benefit of the full advice of Mr. Milam and Mr. Dunbar too. It would be fair to say that if we think of three steps in the evolution that this represents a third. First would be the action that was taken last evening which, as it seemed to us
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which it seemed to us this morning represented more a direction that would be proper for us to move in than a program of action, and then the second step was the thought that perhaps in the course of the day we could evolve something sufficiently specific and definite in the way of a program of action that we could act upon and it would be disposed of. But as we looked at this horizon why the range began to give itself to one range after another so the third step was this, a recommendation. The recommendation is

"That we undertake a study to be concerned primarily with the reported trend to eliminate publication activities and related services necessary to the functioning of government agencies and to the understanding of the people. The inquiry would be related but not limited to the needs of libraries.

"The report would be used by the Association as a basis for projecting a program of action arrived at - wide dissemination of reliable information relating to the war and post war reconstruction; economy in producing government publications; and economy and simplicity in their distribution.

"The recommendation is based on the belief that the best way is to present a definite recommendation relating to library needs."

Mr. Megcalf: Supposing we adopt that. What next?

Mr. White: We were encouraged by something Mr. Milam said - that in case an individual is needed to put his full time on it for a while we have some money on which we could put that in.

Mr. Milam: (Emergency fund). I am thinking of this as a job that would legitimately commend the use of the fund and the question would be to find or assign somebody to assemble and organize facts. We found ourselves asking questions which we can't answer in this discussion.
How real is this trend? How serious is it? What kinds of things has it? What is underneath and behind? Is it real economy or purely political or, as MacLeish expressed it, is it a movement needed by the political economizers. But the whole thing is pretty confusing to Mr. Lord and Mr. White and me, and I think even Mr. Dunbar.

Mr. Metcalf: Do you think that there is any possibility of finding someone in a who may/reasonable short time make a report, who would help us to go on to the next step.

Mr. Milam: Just as we were leaving the room I thought that Miss Merrill would do a swell job of marshalling the facts if she could be scooted off to Washington to do it.

Mr. White: Something needs to be done in the way of clarifying that situation before we take the next step.

Miss Ludington: Is this something with which MacLeish is concerned or are there other people as deeply concerned as he is.

Mr. Milam: We talked this week with Kerr who certainly spoken with all of us in regard to the information service of the Government as something that is looking for expansion and better service. That is what he was here for, to learn how the government offices could better serve libraries in the distribution of material and circulation of material.

Mr. Dunbar: There is a bill before the U.S. House of representatives (HR6937) which provides that no funds shall be used by a government agency except the War and Navy Departments for the following purposes: publications not required by law, press service, radio broadcasting, group contacts, exhibits, motion pictures, lantern slides, lecture materials, photography, individual contacts, and posters.
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Mr. Metcalf: Can we wait?

Mr. Milam: Dunbar advised us that it was not anything that we could hope to do much about in the next few days.

It was asked for the authorization for the Executive Secretary to go ahead with funds left over from the C. C. award. Any arrangement in the handling of the personnel would be worked out by the Executive Secretary and the President of the Association. It would be authority for the President to go right ahead and take all the necessary steps leading to completing the study.

It was VOTED, That the Executive Board adopt the report of the Special Committee.

Mr. Milam requested that any thoughts on the above subject be mailed to him.

No. 13, Project for photographic equipment for the Benjamin Franklin Library.

Mr. Lydenberg sent, sometime ago, a tentative plan by way of continuing the discussion which resulted in a letter from Dr. Stevens indicating that they would be glad to receive the project and make a grant of $7500. Mr. Milam read a letter from Dr. Lydenberg.(Exhibit F)

It was VOTED, That the Executive Board approve the project and the application for the $7500 from the Rockefeller Foundation for the purpose of photographic equipment for the Biblioteca Benjamin Franklin.

14. Out-of-Print Books. (Exhibit F)

Council has given approval to an arrangement with commercial publishers to reprint books, with the understanding that before contracts are signed the Executive Board and legal advisers and the foundation should approve. Contracts might be made with more
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than one publisher and contract might be made with approval of
titles to be submitted for such consideration. We can refer the
matter back to the Committee and say that a general policy has been
approved but the particular contract giving the name of the
publisher and of the book and other details must be placed before
this Board and has to go out for a mail vote.

Mr. Brown I should hate to see A.L.A. Reprint service published by
Peter Smith. I feel skeptical.

Mr. Milam: That is the only objection which would necessarily guide the
Committee in drafting contracts (single contracts) but the other
suggestion would affect the total, namely that we should deal
with more than one publisher if possible. In preparing the first
contract it should consider whether any other publisher would be
interested. It has been rather implied. In the first contract
they could inquire of other publishers.

Miss Ludington: Kings Crown Press has done something of the sort and it will
be a university imprint.

Mr. Brown: The very name of Mr. Smith's organization has a slightly
ill air and tricky connotation

The secretary should send on to the Chairman of this
Committee the decision giving in some detail this discussion.

15, Editor of Journal of Documentary Reproduction. (Exhibit G.)

A letter of June 8 to Mr. Metcalf was read. The quality
of the Journal is slipping. Matters requiring attention don't get
it from the Editor. The last of the subsidy will be exhausted
December 31, and the question arises of - where do we go from here,
There are three questions: can we continue the journal next year?
There are five hundred subscribers. Can the problem of the editor
be solved? Or ask somebody else to be editor? Can you find persons to appoint to the Committee this year who will give the Association the help it needs in solving problems one and two? The committee as it stands and as you have proposed seems rather weak.

Mr. Metcalf: I had already had some correspondence with Dr. Tate about the matter. He had told me that he would like to continue until the end of the current year which would complete five years of his term as Editor, and that Fussler would be a very good person to succeed him. I thought we had things pretty well settled in that way. Then Dr. Tate was a little more inclined to continue because he had other things in mind which dropped through. I have talked to Fussler about taking over when Tate is ready to retire and while he did not definitely say he would, I think he can be persuaded to do it. We have appointed Danton as Chairman of the Committee, to provide initiative and push, and I think Danton, and Mr. Fussler and Mr. Rush will help. They will strengthen the Committee from the original suggestion.

VOTED, That the matter be left with the Executive Secretary and the President, with the hope that before the budget is made out in the Fall the matter may be settled.

Mr. White: There is perhaps more need for an organ of this sort when some new ways of communication come on the scene. Is the difficulty partly due to the levelling off of not interest, but productivity, in the field. If that were true there is a need for combining publication, and make Fussler the Editor of both College and Research Libraries and the Journal of Documentary Reproduction.
Mr. Metcalf: I think there is plenty of material for the Journal of Documentary Reproduction for a few years yet. Dr. Tate has his fingers in a great many pies and always had too much to do. He is very largely responsible for starting "American Neptune" and is working in Washington. His work is not confined to his own job but he is mixed up with other war activities there and has been in terribly deep.

Mr. White: The intent of my own remarks is that in case the time ever arises when consolidation of publications is necessary, I for one, representing one organ would be willing to help in the consolidation if it affected my own publication.

Mr. Milam: I want to raise the question whether you would favor or disfavor an offer from the University of Chicago to take the Journal over and become its publisher. I was very eager that we should jump into the microfilm publishing business and I pretty nearly had to order the publications department to publish the proceedings of that first report as a separate because I felt that while it would probably not pay its way it would bring trustees to be among the first to do something about it.

It was VOTED, To refer the matter to the Executive Secretary and the President.

16. Editorial Committee Recommendations. (Exhibit H)

Miss Burke read the recommendations from the Editorial Committee, one for the Manual on Library Work with the Blind, and the other for the translation of Dr. Predeek's History of Libraries in Great Britain and in North America.

It was VOTED, That the Executive Board accept the recommendation of the Editorial Committee in connection with the Manual on Library Work with the Blind.
The question was raised regarding the delay in publication of the History of Libraries in Great Britain and North America.

Mr. Brown: One thing - there may be a prejudice against a book by a German. Also the difficulties in obtaining any subsidy during the war, and the difficulties of publication.

Mr. Milam: It did not look very promising from a budget standpoint.

It was VOTED, That the History of Libraries in Great Britain and North America, by Dr. Predeek, translated from the German by Lawrence Thompson, be approved for publication, with the understanding that neither the author nor the translator be prevented from seeking another publisher in case publication might by the A.L.A. should be delayed.

Other Business:

Mr. Brown: I attended a meeting at Detroit and spoke at the meeting of the Association of Law Libraries last Wednesday. I was most cordially and courteously received by the members of S.L.A. I have been spending some time with the President of the S.L.A. and with the incoming President of the American Association of Law Libraries. I am convinced that the A.L.A. itself needs a better understanding of its sister associations and members thereof. I believe some unfortunate misunderstanding cannot be placed on any one group. I think the A.L.A. can only blame itself. I would like to suggest that as a policy that the President or the Senior representative attend the meeting of S.L.A. and the A.A.L.L. if possible. In the past I think the librarian at Head-
quarters has attended some meetings of S.L.A.

Mr. Lord: Mr. Brown hasn't mentioned the fact that this week at the meeting of the American Association of Law Libraries the President of the S.L.A. who was just retired spoke on one of their programs, and so did the President of the American Library Association, and I, as the remaining member of the Executive Committee was invited to one of the luncheons and presented to the group. That represented on their part a moving toward us and toward the others which I thought was very encouraging and very pleasant.

Mr. Brown: I hope the policy of greater unity can be continued. Eventually I hope to see some sort of Federation in which we will all be united. I am thankful that we have on the Executive Board one special librarian with an active interest in the S.L.A.

Miss Savord: I think I should like to see the associations work out some method of joint committees or close cooperation between similar committees. There is no cooperation. I think that is something your Association might well work out. Not a joint committee, but one member of each organization on the other's committee so they would be informed of what is going on.

Mr. Lord: We had been faced with the question of reconciliations of preserving autonomy for individual achieving joint action. You will recall there was a definitely expressed opinion that such a Council is formed to be a cooperating council rather than a coordinating council. The question in March was the formula for accomplishing that. It seemed to the Executive Committee of the Council and was passed on that in view of the fact that the Council states in its constitution is that its function is primarily
that of opening and widening the channels of communication, and further, that it was not to be an operating association; that as for joint committee procedure it would do well to have the Council recommend to the member associations when necessary that they participate in the membership and activity of joint committees; that the Council in order to provide an opportunity for knowledge among all of the members since some of the members might not be members of joint committees, should appoint an individual to serve as a sort of liaison, and would have no power to vote or activity, but would serve as adviser to the Council members. That was adopted as the formula of action. It was also agreed that if any individual member association should decide upon a joint committee they were to notify the Council and it would notify all other members that such a joint committee has come into being.

Miss Ludington: I found Sunday evening's meeting very informative. If the Bulletin could carry a summary statement of the current activities of the associations we would know more of the S.L.A. More of us would have access to it. I wish that we as members of the A.L.A. had more information as to the activities of the various members of the Associations that are part of the Council.

Mr. Milam: I'd like to relate this whole discussion to the problem of disseminating information in the interest of cooperation and coordination. It's an almost overwhelming task and problem, more a job of the A.L.A. Headquarters office than anybody else and I don't think we are doing it overly well. The report to the Council which I made this year on Washington relations will illustrate the point. I don't believe there was anybody in the Association who had all of that information except the heads of departments at A.L.A.
Headquarters and members of the Executive Board who get about monthly letters on those subjects, many of them when they are in a confidential stage. Looking at that from another point of view and your Latin American relations. We have a committee make reports we send them to all members of the Committee. These should be made available to others. We are, as you know, opening up an office next Wednesday to spend $140,000 for books for Latin America. That project cannot be under the close supervision of even the Board of International Relations because the contract provides that it must be under the supervision of a special committee. The difficulty in a situation like that of keeping even our own international relations people informed about the activities is what I want to emphasize.

Standardization in the Field of Library Work and Documentation.

Mr. Clift read a communication of June 15 from Carolyn F. Ulrich and Robert B. Downs. (Exhibit)

Mr. Milam: I wrote to Downs to ask him the nature of the support and endorsement desired and have not heard from him. I think that perhaps in the light of that communication all you can do is give them your blessing. Thank them for services rendered and hope they continue.

Recommendations of the Committee on Cataloging and Classification, Division of Cataloging and Classification.

Mr. Clift read the recommendations of the Division. (Exhibit)

Miss Ludington: This matter should be referred to Miss McCrum's Committee.

Mr. Metcalf: Would it be approved that this report be referred to that Committee for recommendation and possible action on the part of the Executive Board?
Mr. Milam: Mr. Brown, Fontaine and I were involved in inquiries from the Chairman of this Section as to whether that Section could present a communication to the Board or had to present it to the A.L.A. Catalog Code Committee. We assured then of course that they would be privileged to make their recommendation both ways, to the Committee and to this Board. Simple reference doesn't seem to me to be enough. If you defer action until the catalog committee has had an opportunity to present its comments it would be a more tactful way of handling the situation.

It was VOTED, That the Executive Board defer action on these recommendations until it has an opportunity to discuss them with the A.L.A. Catalog Code Division, and that the Executive Board so report to the Committee.

Miss Ludington: I should like to pass on one suggestion. At the International Relations meeting the one trustee who had spoken a good deal at the meeting stopped me at the Hotel and among other things asked me whether there had ever been a trustee on the Executive Board. It occurred to me that it might be possible to consider such an appointment sometime for a short term appointment just as we utilize school and special librarians if there is another one year vacancy.

There being no other business, the meeting adjourned at 3:45 p.m.