

Dec. 28, 1931

## Item 3 - Preliminary Committee on Research.

Mr. Milam read the memorandum.

Mr. Milam: Since writing this memorandum I have wondered somewhat whether there was a need for a preliminary committee or whether the Board could proceed at once to a committee on research of a somewhat permanent character. I had thought that the preliminary committee might be interested in investigating the ways in which other organizations handled research problems. But if you are reasonably certain of your personnel in the appointment of a permanent committee that committee itself could spend the first three or four months in looking at the problem and deciding how it should function. I am not sure whether you want a preliminary committee to report to the Council or whether you wish to proceed to the appointment of a permanent committee. We ought to have within the organization of the A.L.A. a voluntary person who could pass on research work.

Miss Countryman: How much of a budget would this need.

Mr. Milam: It is not a budget problem because a voluntary committee might very well look at all the proposals that are listed as temporary projects in the October Bulletin and say these are things which ought to be done. It might select ten or twenty other items and say these are things which the library schools might be working at and pass these matters on to the deans. My hope is that we will be able to set up ten or fifteen thousand dollars annually which would be available for exploratory subjects, including not only research but bibliographical undertakings.

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Mr. Wheeler: The difference between these two schemes you speak of - the first one a brief or temporary informal committee which will make some kind of a statement at the Council meeting. It seems to me it would be better inasmuch as the same general purpose would be served. Handle it in the first way. Let the Committee be a temporary one. The value to my mind is that it brings the matter before the Council in a way that it does not imply to them that the Executive Board has appointed a committee which is going to be permanent without the knowledge and approval of the Council. There is some advantage in having the Council go over the matter.

Mr. Dudgeon: Is there a possibility of bringing that before the present Council meeting?

Mr. Milam: I don't know whether there is any particular reason for haste. Looking at it from the standpoint of our own budget there would be no money available in 1932 and very little in 1933. Whatever recommendations they make would be for outside financing or for work by library schools. I don't see any reason for great haste in the matter; choose the plan which seems best.

Miss Rathbone: At what time of year do graduate schools decide on subjects to be given to their students?

Mr. Milam: People who are making applications for fellowships for next year are no doubt now thinking of what they will propose for their subjects. They will not come up for approval until they enter library school next fall, when it will be passed on by the faculty.

Mr. Dudgeon: If we had two committees the results of the first committee would not get in until next year. Would the second plan enable the committee to act in time so that next year's graduate students would be influenced by it. That might be a reason for going ahead as soon as we can.

Mr. Milan: If we do what I have written here we would appoint a committee which would make an exploratory study of this whole field and how the A.L.A. might function in it and would recommend to the Council at the New Orleans Conference that a permanent standing committee be created to do those things which are stated here. It would be after the New Orleans Conference.

Mr. Dudgeon: Could we appoint a committee to report at the New Orleans meetings whether or not a permanent committee should be appointed and also report on such subjects to be passed on to the library schools?

Mr. Rush: How much authority is to be invested in this committee? Is this committee to decide all projects for the Association? Is it to be a court of final authority? I think I can imagine instances where a committee given too much authority might hold up something very important. If this committee could be advisory only and to the Executive Board.

Mr. Lydenberg: Who has power to appoint committees?

Mr. Milan: The Constitution provides that the Executive Board may appoint committees. It also provides for the appointment of a Committee on Committees which defines the duties of committees. The Council also has authority to pass on reports of committees and to create committees.



Mr. Dudgeon: We have power to appoint a committee which does not affect the policies of the Association.

Miss Rathbone: Couldn't this departure be interpreted as a policy?

Mr. Milam: If the Council approves the "Fields and Functions" statement at its meeting tomorrow there will be no question of policy for that matter will then have been determined.

Mr. Lydenberg: I move that we appoint this committee to report at the New Orleans meeting both as to procedure that should be followed and subjects which should be investigated - to investigate whether a permanent committee should be appointed and also to report any subjects which should be presented for investigation. Seconded - carried.

Mr. Wheeler: I should think this matter ought to be brought to Council in some way even though the Executive Board appoints a committee.

Mr. Milam: If the appointment could be made at once some of the people might get together here and lay plans for the study of the problem.

Mr. Milam read the following suggested membership:

Mr. Lydenberg  
Charles H. Brown  
Carleton B. Joeckel  
Adam Strohm  
Douglas Waples  
Dr. Williamson, and  
Dr. Wilson.

Mr. Milam: I was thinking that the Council would have approved the statement of "Fields and Functions" with the research department.



Miss Countryman: It seems to me all right for this preliminary committee to be a conservative committee. It can then after the Council meeting divide up into departmental fields.

Mr. Dudgeon: Is there any danger that that committee should be considered by the membership as rather academic and visionary and would it be strengthened by more of the practical, active public library type of man?

Mr. Lydenberg declined to serve as chairman but is willing to be a member of the Committee.

Others suggested for the committee - Miss Culver, Miss Eastman, Miss Witmer, Mr. Brigham, Mr. Wheeler.

It was moved, seconded and carried that the following be appointed as the preliminary committee on research:

Carleton B. Joeckel, Chairman	(Later declined and Sydney B. Mitchell was appointed)
Harold F. Brigham	
Charles H. Brown	
Adam Strohm	
H. M. Lydenberg	
Douglas Waples	
C. C. Williamson	
Louis R. Wilson	
Eleanor M. Witmer	


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Item 4 - Successor to Mr. Haykin.

The Secretary reported that Myron W. Hetchell, who had been offered the position of head of the office for D. C. numbers on (at a salary of \$3,200 L. C. cards, to succeed Mr. Haykin, whose resignation becomes effective December 31, 1931, had declined.

Mr. Milam: Several people have been suggested for this position by Mr. Haykin and the members of the Cataloging Committee. The matter might be referred to a sub-committee of the Board with Miss Mann as a member of the Cataloging Committee. If they feel satisfied with any of these people who have been suggested the Board may feel like appointing one of them without consulting the Cataloging Committee.

Mr. Dudgeon: I move that the matter be left in the hands of the President, Secretary and Miss Mann with power.



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Item 5. Fields and Functions.

Mr. Milan and Miss Miller read comments from members of the Executive Board and from others.

Mr. Lydenberg: It will have to have some kind of a statement or introduction when it is sent to 522 Fifth Avenue- probably prepared by the Secretary or President.

Mr. Wheeler: A brief statement, a page or two, in language which would be a "warmer up" of the thing before you break into details. It seems to me that the introduction should be a part of this document.

Mr. Rush: What would you say in that introduction, Mr. Wheeler?

Mr. Wheeler: (Read from his letter.) It centers on those two points. Business men are extremely interested in the question of financing the libraries. Should the libraries be cut first or not. The other point about research. We have practically no machinery in the whole profession to provide that type of work yet it must be obvious that the welfare of the libraries and the taxpayers depends on that first.

Mr. Dudgeon: Do you think as it now stands it meets the minds of Lester and Cartwright as to what is needed?

Mr. Milan: I have not sent it to Mr. Lester.

The Concrete program was read.

Mr. Wheeler: Have we any reason to think that the children's librarians will agree with the thought that we should tie up with the school people?



Discussion of the proposed distribution of A.L.A. funds.

Mr. Milam: I would like to say that it would be unfair for us to allow special committees like that of Dr. Bowerman's to assume that in any two or three year period we are certainly going to take care of any research or statistical bureau. The farthest we can go on the basis of this statement is that \$15,000 is an annual sum which we intend to use for activities in 2a, b, c, d and 3d. The few that make the best case or the first proposals will get something. We are not saying which will be done first.

\_\_\_\_\_: There are two reasons why I should like to maintain the present arrangement in some form, (1) that it tells the truth more nearly than does the other. As a matter of fact there is no reason for saying that the Library Extension costs <sup>are</sup> \$15,000 if you and I know they are \$20,000. The present arrangement tells the truth. (2) Like the college and university is now saying to its donors, we don't want your million dollars, we don't want your \$10,000 for your department if it is going to cost us \$15,000 to operate that department.

Mr. Rush: In your conveying letter regarding "Fields and Functions" could you bring out in concrete form those two points Mr. Wheeler suggested:

Mr. Milam: I have wondered a good many times whether if Mr. Wheeler were to attempt to put those few sentences into shape whether we wouldn't all agree that a short paragraph by the way of introduction was desirable. I would like to see a paragraph. I haven't been able to get started at writing it.

Mr. Rush: Ask Mr. Wheeler to prepare an introduction of 100 words.

Mr. Wheeler: I am not inclined to push that point of mine because I feel that Mr. Rush thinks it is not at all essential. It does seem to me that a statement which starts off with such tremendous directness ought to have just a little sort of a "How do you do," just a paragraph.

Mr. Milam: We propose to have these two documents printed before they are presented to the Carnegie Corporation, the thought being that it should have a certain dignity which will grow out of being printed. It occurs to me that if we do not include an introductory paragraph we might very well have an introductory page which would be an introduction if it were used for any other type of distribution.

Mr. Wheeler: I cannot imagine these Carnegie Corporation trustees not being willing to read an introduction.

Mr. Rush: I move that Mr. Wheeler be requested to express himself in a short paragraph to carry out his idea.

\_\_\_\_\_: Is there another statement in the minds of the Board which is to be given to the profession?

Mr. Milam: It is an open question in my mind as to whether we should present the two documents to the Council - the one for action and the other for information

\_\_\_\_\_: It was agreed at the committee meeting, I believe, that it might be well for us to go ahead and prepare a statement somewhat like the longer one which preceded this, that is the first draft following the Forest Hills meeting, for use especially with people outside the library profession as a general statement about the work of the A.L.A. That is still on the cards. I still think that might be desirable.

Mr. Rush: I am a little afraid that that third statement will have to be done with more care than these two. If we can get along without that third statement I am guessing that we will have less trouble.

Mr. Milam: In discussing the matter of the presentation of this first statement to the Council tomorrow, I raised the question with Mr. Lydenberg as to what our answer might be if some member of the Council said, "Why yes, this is all right but it doesn't say anything. What are you actually going to do when you get that \$50,000?" If that question comes, shall we present the second statement? Shall we say that the Board has not proposed to carry out that statement until it has been approved? - which will be a vague and not a very satisfactory answer.

Miss Rathbone: We could say the Board is at work on the budgetary statement.

Mr. Wheeler: Isn't it true that where the field is cut up in such large sections isn't it a matter of policy? Why are we so timid about distributing the second statement at large tomorrow.

Mr. Milam: To answer your question as to why we should hesitate to submit this second statement to the Council - one thought is that Mr. Bowerman, if he were present, might very well rise and move that the statistical bureau be given first consideration and it might carry. Somebody else might rise and say, "I move that the school library department be established separately from the department for library work with children." Then you might have enough of those approved to get rid of \$2,000,000.



Mr. Milam: It seems to me that there is some justification for respecting the Constitution and By-Laws which definitely assign certain duties to definite groups - the Executive Board under the Constitution is responsible for administration and that comes under the Executive Board.

Miss Countryman: Would it be Council policy to establish the College Library Department?

Mr. Milam: Yes.

Mr. Dudgeon: I move that "Fields and Functions" as presented be approved for submission to the Council with certain corrections as discussed and agreed upon. Seconded and carried.

With common consent "A Concrete Program for the Near Future" was laid over until the Council had acted on "Fields and Functions."

#### Changes in "Fields and Functions" \*

Page 1, line 10 - change "this method" to "this course".

line 17 - To read - "The A.L.A. Executive Board therefore

proposes to use in both ways such funds as are or may become available for general purposes, selecting -"

Page 2, third line from bottom - question "such things".

Page 3, last line - Informal Conference - not Conferences.

Page 4, line 4 To read - "that such work should be undertaken only

after consultation with representatives of authoritative educational bodies;"

Proposed Distribution of A.L.A. Funds (last page) - The wording of the items under the five divisions should agree with the items in "Fields and Functions."

*Adjourned for Luncheon*

Item 6 - Budgets

Special Membership and Endowment

Miss Miller read the ~~"Endowment and Special Memberships"~~ Report.

Mrs. Dixon came in.

Miss Rathbone: Should this not be presented to the Council?

Moved that the President's suggestion that this be presented to the Council be followed, with an additional statement about the financial condition to be prepared by Mrs. Dixon and Mr. Dooley.

Mrs. Dixon explained the plans for securing special memberships in 1932. Thinks the emphasis should be on contributing memberships rather than sustaining memberships. Has three groups in mind for this year

1. Libraries, library schools, universities
2. Associations and clubs
3. Individuals and firms.

Mr. Milam called the Board's attention to item II (2) in the Special Membership and Endowment Report.

Mr. Wheeler: That is a sort of a new policy. We got ourselves in an emergency and we had wonderful cooperation from a good many people who are not so close to the library work as we are. Now then we strained ourselves and as far as our own local situation is concerned we gave the impression, I am sure I did, that it was to meet an emergency. Now in order to keep up the revenue from year to year we propose to go out and urge all kinds of organizations to help us out with \$5 or \$10. It seems to me that that is going a little further in our missionary enterprise than we saw a few years ago. We probably will be a little reluctant to go around to these groups.

Miss Mann: If people go from Headquarters to talk to these groups perhaps then we might ask them.

Mr. Rush: I believe if the local librarians make the approach there can not be much criticism of it.

Mrs. Dixon: I discussed this with a Kiwanis representative. He suggested an article in their magazine and then to be followed up by the local ~~librarian~~ librarian with the local club.

Mr. Wheeler: I agree with you that it can easily be done. The question is what sort of a relationship does it set up between the club and the library. It doesn't seem like a normal way to finance the American Library Association.

Mr. Milam: We will want to keep up our memberships from year to year. The reason I raise this is that I am a little reluctant to see this done. I believe that solicitation from A.L.A. Headquarters to a local club might in some cases be direct, other cases indirect; that we could make it very clear to a parent-teacher organization that whatever you say in response to this letter, which invites you to contribute \$10 a year to the national organization, we are much more interested in your being interested in the development of your local library situation than in getting your money.

Mr. Wheeler: Is this method of financing common to any national organization similar to the A.L.A. Would we call ourselves a professional group or a social welfare group? I will confess that I do not think it puts the A.L.A. in a very good light or situation. In other words we are capitalizing in keeping on a basis which we adopted in an emergency.

Miss Countryman: I understand that this interest on a million dollars is perpetual. This is to keep up that interest.



Mr. Milam: There are really two issues here - one which we have assumed we had authority to go ahead on - that of securing renewals of contributing and sustaining memberships and continuing these memberships. Now because that is going to be unusually difficult in 1932, Mrs. Dixon raises the question whether it would be appropriate to raise small gifts from these groups.

Miss Countryman: It seems to me the first thing to do is to circularize our membership for small gifts. I feel confident I could raise \$5 and \$10 gifts from my staff.

Miss Mann: I think it would be best to keep it within our own membership, at least to make the try first.

Mr. Wheeler: You are asking a favor outside the family.

Mr. Dudgeon: On account of the demands because of unemployment I can not see myself going out and soliciting gifts. I move that we do not encourage the librarians to go outside for these gifts such as proposed but continue our efforts to get memberships largely inside the circle of people who we have a right to believe are interested.

Mr. Milan: I am a little reluctant to solicit gifts from the members of the Association in 1932. I am afraid that the solicitation of gifts from members this year would look like breaking our contract. I think we can make perfectly clear to librarians and everybody else that the sustaining membership continuation is a normal thing, not a drive each year. I am perfectly willing to see this stand exactly as it is with the exception that we eliminate part (2) from Section II.

Mr. Wheeler: I move that we eliminate part (2) of Section II of the Special Membership and Endowment Report. Seconded - carried.

Mr. Milam: In a great many states five people went together and took a contributing membership. That is still possible.

Mr. Rush: I believe the Membership Committee could make quite a little headway in the A.L.A. I admit I took a sustaining membership because I didn't have the nerve to go outside and ask some one to contribute. I believe there are people in the Association who pay \$50 to this club and \$50 to that club, country clubs, gold clubs. They ought to be willing to contribute as much to the American Library Association.

Mr. Dudgeon: I have wondered if a well worded appeal showing that we still need money, an appeal to the librarians either individual or in groups of \$5.00 each - to take out a contributing membership would not be feasible. I believe you would get something. I know we could get one or two in our library. I don't know how many.

Mr. Milam: It occurs to me Mrs. Dixon that a perfectly frank and concrete statement concerning loss in sustaining memberships and the reasons why might justify - perfectly obviously justify, our communicating to librarians now when they thought this was done last year. Tell them five members have died, four have dropped out for certain reasons, etc., in fairness to the C. C. we must carry on.

Mr. Dudgeon: Would it be wise to get some one to get up at the Council meeting and make such a statement?

Mr. Wheeler: I move that this suggestion be referred to Mr. Dudgeon to carry through - to find somebody.      Seconded - carried.

Mr. Milam presented the statement about regular memberships.  
Budgets - 1932

Mr. Dooley explained the three-page summarized budget statement. and stated that the cash balances are nearly normal and follow the budget items fairly well.

Mr. Milam: The question I would like to raise is does the first group of figures in column 3, page 2, represent the distribution you would like to make of \$86,000, which is for the most part wholly flexible, remembering that Board of Education, for example, includes the Personnel and Placement Service which perhaps ought to be budgeted separately. The question is whether you wish to take the large cut in adult education or spread it over the two other special projects. If taken on the Board of Education or Library Extension it would probably mean that one professional assistant would have to be put on part time or discharged.

Mr. Dudgeon: If you go on in adult education what will happen? Will somebody else do that work or will the work simply not be done?

Mr. Milam: One alternative I have thought of is this - that Mrs. Sayers, who is temporary, would be allowed to drop out and that Mr. Shaw would drop out and that a single person to take care of all the work would be brought in, say a \$3,000 person. That would mean that we could still take a \$3500 cut in that activity. It would



mean that the Reading with a Purpose courses would be handled by Miss Miller's department. And then it would mean that in one of the other departments, if not in both, one person would have to be shifted to some other activity or dropped, I mean a person like Miss Estes, Miss Vinton or Miss Timmerman. If the Board of Education takes a cut it would come in a salary cut there.

Mr. Dudgeon: Is there any possibility of any division there, I mean division of the person's time between two departments?

Mr. Milam: Yes, it is a little possible. May I ask Mr. Dooley what does this set-up provide in publicity?

Mr. Dooley: The new set-up provides for Miss Beatty a clerical assistant to take care of membership. It would provide a publicity assistant to Mrs. Rossell and she will then give practically full time to the Bulletin. It also provides for an additional clerical worker for Mrs. Rossell.

Mr. Milam: It would be entirely possible to shift Miss Estes from Library Extension to Publicity. I can't quite see Miss Vinton, who is the assistant in the Board of Education for Librarianship, being used in publicity and yet it is from that department that I should like to see the assistant or the cut taken. If these two departments, Adult Education and Library Extension, could be coordinated, if not consolidated, with Miss Merrill as the ranking person in charge, with Miss Estes largely in charge of library extension, another person replacing Mr. Shaw and Mrs. Sayers in adult education, you could then replace four people with three. I have very little hesitation in disposing of Mr. Shaw because he wants to study in the Graduate Library School and apparently has some income other than his salary.

Mr. Dudgeon: If Miss Merrill took over general supervision of adult education that would reduce somewhat in library extension.

Mr. Milam: If these two were to be combined we ought to make out one budget or two - which would provide for Miss Merrill and Miss Estes.

Mr. Dudgeon: It seems to me that is the best advice that has been suggested.

Mr. Milam: In a time when cuts must be made the first thing is to send around orders to fill no vacancies and then to make shifts.

At this point some one asked about Miss Bogle. Mr. Dooley, in response to Mr. Milam's request, made a statement as to how we were providing for her and taking care of her finances.

It was moved that the payments for Miss Bogle be approved.

Seconded - Carried.

President Rathbone suggested that a telegram of sympathy be sent from the Board to Mrs. Dewey. Moved, seconded and carried.

Mr. Dudgeon: Would these changes in reorganization occur during 1932?

Mr. Milam: Yes, if the Board approves the divisions. Then I propose that we move gradually toward it. I would like to have a gradual movement toward the centralization of publicity, special memberships and membership. The question as to how rapidly we should move in that direction is one which involves budgets on the one hand and personalities on the other and I am not quite sure how fast I can move under present circumstances. I feel

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rather optimistic about the persons in question. There is, of course, the possibility of a little difficulty in membership, publicity and special membership. As I know the people I look, of course, to Miss Beatty as the head of the department rather than to Mrs. Rossell and, of course, Mrs. Dixon, who is not a professional. The question of salary - both Mrs. Rossell and Miss Beatty receive the same salary. Certainly the head should receive at least \$300 more. Miss Hostetter, while she is not a Miss Bogle, can very well conceive of the whole situation. I haven't much hesitation about Miss Merrill as far as extension, public library and adult education might be concerned. I have some hesitation in regard to college libraries and library work with children.

Adjourned.



Executive Board Meeting

December 31, 1931  
10:00 a.m.

Present: President Rathbone, Gratia A. Countryman, M. S. Dudgeon, H. M. Lydenberg, Margaret Mann, Charles E. Rush, Joseph L. Wheeler, and Carl H. Milam, Secretary.

Item 4. Successor to Mr. Haykin.

Miss Mann: I think there is no one who is perfect for the position. Some have some qualifications and others have other qualifications. I should think that Mr. French is probably the best one as far as his equipment goes.

Mr. Milam: As he is no doubt getting a higher salary than we are offering that probably rules him out.

Miss Mann: Mr. Windsor thought Mr. Flack might do. Mr. Spencer might make a better impression when he started out but Mr. Windsor thought Mr. Flack would carry it through to the end.

Mr. Dudgeon: I would guarantee Mr. Flack to be very fine in his contacts.

Miss Mann: I would suggest Mr. Flack but think it would pay to investigate a little more - endeavor to find out how much experience he has had in using the D. C. and to learn from his present employer more about his personality and his ability to work well with other people.

Mr. Milam: This matter will stand and the Headquarters Office will follow through.

Item 3 - Dec. 31 meeting. Preliminary Research Committee.

Mr. Milam: Joeckel declines to serve as Chairman of the Committee.

Three or four of us - Wheeler, Brigham, Lydenberg - agreed that Mitchell would be the best man for chairman who would be likely to make a report at New Orleans. This suggestion is passed on to you. Mr. Joeckel suggests that Mr. Windsor be added to the Committee.

Moved, seconded, carried - That we appoint Mr. Mitchell Chairman and add Mr. Windsor to the Committee.

Item - 7. Dec. 31 Meeting.

Grants for Fellowships.

Mr. Milam: We propose that some such resolution as the following be sent to the C. C.

Resolved, That the Executive Board of the American Library Association extend to the Carnegie Corporation, on behalf of the officers and members of the Association, its thanks for the grant which the Corporation has made for scholarships and fellowships for 1932-33.

Moved, seconded, carried - That the resolution be approved.



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Item 8 - Do we want endowment in perpetuity?

Mr. Milam: We had a letter, dated Oct. 14, from Dr. Keppel which raised the question. He says,

"There are two other matters about which we have already had some informal discussion. One was the evident preference of the Executive Committee for a plan which did not involve a decision at this time that a grant, if made, should be for permanent endowment. In fact, some of my colleagues went so far as to raise the possibility of a release from the conditions under which the 1926 endowment grant was made."

"The second is the assumption that the library world would look in the future to the A.L.A. rather than to the Corporation for support of local enterprises outside the field of education for librarianship."

Mr. Milam: I presume that none of us would be inclined to insist that the endowment of the A.L.A. should be an endowment in perpetuity. In perpetuity is a long time and it is possible that 200 years from now the A.L.A. might not need an endowment. Would it not be advisable with regard to any large endowment to make some provision in the Charter which would permit the disposal of a fund under certain conditions which would involve <sup>not</sup> both the recipient and the donor but only the recipient. The second question is quite a different one, that is - do you wish to spend some of the principal of the million dollar anticipated grant when received or within the next few years instead of keeping it for a capital fund?

Miss Rathbone: Couldn't we leave the question open by not making it a special endowment without permitting ourselves to spend any of the capital fund?

Mr. Dudgeon: It would be up to future Executive Boards.

Mr. Lydenberg: What does that mean? If circumstances should change and we should go to a court and ~~xx~~ say these funds have been given to us for a specific purpose. Conditions have changed to make

it impossible for us to meet these specific purposes at present.

I am not certain what the Illinois or Massachusetts law is on that.

I do not know where you would have to go, but it is not impossible ~~at~~ present to get the court to release you from unreasonable restrictions imposed by the previous generation.

Mr. Milam: There could be a new agreement now between the donor of the previous funds and the A.L.A. which would revise conditions on which we accepted the first million. We would have to question the legality. The C. C. is assuming that by agreement, since both boards are still alive, there could be a readjustment.

Mr. Dudgeon: Could that not be so in the future?

Mr. Milam: Wouldn't it be more reasonable that one party could do this with the proper restrictions.

Mr. Lydenberg: It is our present intention to use the endowment and make no inroad on the principal. We think, however, as a matter of flexibility it might be well for the Carnegie Corporation to give us this without restriction.

Mr. Dudgeon: That with restrictions it is impossible to make a temporary loan on the principal. Supposing we wanted to borrow \$50,000.

Mr. Lydenberg: It places the burden on a future Board.

Mr. Dudgeon: My own feeling is that after the next two decades as a legal matter - by agreement of both boards that could be changed, that would be sufficient flexibility for our purpose.

Mr. Lydenberg: I hate to put a future Board at the mercy of an organized minority. On the other hand a hidebound, conservative Board refusing to take its place in the way of progress and here youngsters with vision come along and their hands are tied.

Mr. Dudgeon: Would it be fair to refer to you the duty of making inquiry as to whether or not both boards may by agreement modify the requirements. If they can, that is enough flexibility at present. I feel that we want to make a little difficult to use capital for maintenance or operation but in an emergency which would be apparent to the two boards there would be no difficulty then. It seems to me that it is in a time of emergency that we want to stick to the original scheme but if it is on account of a great change of aspects of things that would be when we would not want the restrictions.

I move that this matter be referred to the Secretary to discover (investigate) whether or not if shifting conditions should render it apparent to both boards that the use of the principal should be indulged in - and report back to us.

Mr. Lydenberg: That the present Executive Board go on record as expecting to use this money we hope to receive as a permanent income producing fund but we are interested in knowing whether the Secretary can inform us as to possibilities of flexible arrangements.

Mr. Milam: It doesn't seem to me that that is quite as desirable as a statement of principle. I think Mr. Dudgeon is wrong on this. It makes no difference because we find we can go back to the C. C. and get an adjustment.

Moved, seconded and carried That the present Executive Board express its intention of using this addition to its principal as a permanent fund, the income of which is only to be used, *that it does believe* but we do believe that it will be to the advantage of the Association in general and our successors if an arrangement may be executed between the donor and the Association whereby, after reasoned consideration, the Association <sup>may</sup> be given the privilege of using the principal.



Item 9 - Can we take care of "Local enterprises."

Mr. Milam: In the Concrete Program for the Near Future which is to be adopted by the Executive Board we have definitely included some provision for item (2) in "Fields and Functions" - "Research, studies, surveys and special projects" - and we have set aside \$15,000 for all future years as a contingent fund for use for that type of project.

The best I know is that this is meant to include such a project as that submitted by the Vermont Country Life survey, asking for \$10,000 - a kind of round-up of several Vermont libraries to see if they could get something equal to a county system. Mississippi asked for a grant of \$5,000, Kansas asked for a grant of \$10,000 for library extension work. The thought is that some of those projects should be considered and turned down by the A.L.A.; occasionally one should receive a grant if our funds permit. The suggestion of the Secretary is that we do not attempt to finance any considerable operations from our present funds but only exploratory studies; that following an exploratory study we would then be prepared to present the project in such form as would justify a special grant from some foundation. That would tend to do a lot of sifting before they went to the foundations. It does make it necessary for us to have a contingent fund for such purposes.

Mr. Wheeler: It seems to me that there is at least one important reason why we should not want to go too far in that - that is having all these local projects referred to the A.L.A. Just for this one reason. I think it is obvious that it is going to have a tendency to head off some projects that might have been presented direct to the C. C. and have their approval. Whatever we can do to encourage more things which

would appeal to the C. C. or the Executive Board it seems to me we should keep on encouraging them.

Mr. Rush: I think Dr. Keppel is looking forward to this arrangement so the A.L.A. will work as a buffer for the C. C.

Mr. Dudgeon: He simply wants the A.L.A. to be a channel before they come to him.

Mr. Wheeler: I wonder what affect it would have if I were getting ready for my library to do a particular stunt. The C. C. secured the consideration of the Headquarters staff on the soundness of the thing but it seems to me in that case if we had had to go through the A.L.A. machinery it would have thrown that project in with all the other A.L.A. projects and it would not have had the chance it did have.

Mr. Milam: Of course, it is very important that we should all realize that Dr. Keppel apparently still thinks a million dollars is as big as a house and he is expecting us to do a lot more than we shall ever be able to do. Once in the past three months we did, I think, give him a jolt so that he came nearer to seeing it than ever before. Dr. Keppel has fine idealistic qualities, as Mr. Lester says, bounding from one hill to another. I believe this statement is going to make him see it. Having done all of that and still having been able to preserve only \$15,000 for the contingent fund, I think he is going to see what \$50,000 means in a way he has not seen before. But Nevertheless I think he has a perfectly good case when he says that it takes too much of his Board's time to settle a request for \$1500 or \$4,000. They would much rather wait for five years and then give Mr. Wheeler four and a half million dollars. They want to get rid of these little things in the library field.

Mr. Lydenberg: Would it be improper to intimate to Lester informally that the Association or the Executive Board or Headquarters would welcome the opportunity to do preliminary sifting on behalf of the Corporation and then send forward to the C. C.?

Mr. Milam: It requires an answer in the letter of transmittal with our Program Statement. I should begin by referring to the fact that in the enclosed statement you will observe that we propose to set up a kind of machinery which will enable us to give preliminary consideration to such projects.

Mr. Lydenberg:

I move that the Secretary be authorized in transmitting this statement of plan and projects to call attention to the fact that in the proposed machinery some such studies as this is there suggested in embryo if not completely. Seconded and carried.

Mr. Wheeler: The A.L.A. is going to act as a sifting Board but can not take care of the financing.

Mr. Milam: Mr. Lydenberg spoke of the politics of the situation. I don't want to assume an intimacy or understanding of the people at 522 Fifth Avenue which I do not possess. It occurs to me, however, that the diplomatic reply would be to say "yes" and then follow it with all of the protection we need and not say "No, we can not do it." I would therefore say in response to the preliminary question "local enterprises," you will observe that the program statement provides a certain machinery for giving consideration to special projects and perhaps making some small grants for exploratory studies, referring particularly to the \$15,000 contingent fund, and while this will not obviously provide for their support it will tend in many cases to eliminate projects or perhaps even to care for a few of them which can be handled on very small funds.



Mr. Wheeler: If you will go a little further in qualifying this I think it will be fine.

Miss Rathbone: I do think it is important to put down the actual fact that we have only \$15,000. It doesn't mean that the Carnegie Corporation is getting ready to shift all of its interests in libraries and libraries throughout the country, does it?

Mr. Wheeler: I wonder if this would be a good place to bring in another aspect of the whole matter about the possible gifts to and through some of the library organizations beside the A.L.A., just remind them that they are related and that these organizations might want to continue to receive grants.

Mr. Rush: That is in the printed report.

Mr. Milam: The C. C. will ask us if they want to know what we think about it.

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Item 10. D. C. Numbers on L. C. Cards.

Mr. Milam: (Read from letter of December 19th to the Board).  
The consensus of opinion of the members of the Committee on Cataloging and Classification seems to be that the usefulness of the work of placing D. C. numbers on L. C. cards is sufficient to warrant its continuance at the end of the initial three year period. The Committee feels, however, that libraries concerned should be asked whether they want the work continued and whether they will support it.

Miss Countryman: I am wondering if in the face of the continued lopping off of details in library work libraries themselves ought not be consulted about this. It seems to me libraries should have a choice.

Mr. Milam: I would look upon this as an economy measure for libraries so far as the smaller libraries are concerned. I suspect there are by now hundreds of little libraries, one to five staff libraries, ~~thinking of the Book~~ in which the D. C. volume is becoming more or less unused because they are willing to accept the number handed to them.

Miss Mann: It isn't as important for the small library as for the large. The Booklist takes care of the small libraries. They are using the most elaborate numbers on the L. C. cards. This complicates things for the small libraries because they are altogether too long for their use. I have just been discussing this with Miss Vosper. If she uses the longer number in The Booklist I suggested that she show the small libraries where to cut by enclosing the additional numbers in curves.

Miss Rathbone: I think it is a suggestion but so many take it as gospel truth.

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Mr. Milam: You see we have an income for a three-year period which is more than half over, of about \$8,000 or \$9,000 a year. Because of the late start in the first year the fund will not be exhausted until about April 1933, leaving about fifteen months to run. By that time the work will simply stop unless some action is taken to keep it going.

Miss Mann: I think the libraries ought to have a chance to say whether they want the numbers.

Mr. Wheeler: It seems to me we need a referendum on this first.

Mr. Milam: You can not take a referendum until you decide what the alternatives are. Now what steps shall we take to tell them about the alternatives. Are you going to say is it sufficiently important to you to ~~continue~~ renew your subscription over a ten-year period? The Library of Congress may be willing to enter into some arrangement for charging with the cards instead of this expensive machinery of getting subscriptions. It would be like collecting money from libraries for putting D. C. numbers in The Booklist instead of including this in the subscription price.

Mr. Lydenberg: I move that the problem be referred to the Cataloging Committee with the request to consider and make recommendations to the Executive Board.

Miss Mann: It doesn't seem to me that the Cataloging Committee has anything more to contribute. It seems to me now it is up to the libraries. Some machinery might be provided - a sub-committee. Ask them - are you willing to pay 1¢ a card more. If not we shall not be able to continue or would you be willing to continue your subscription or would you prefer to have the 1¢ a card added. If the Library of



Congress is willing to have a certain amount added to the bill for the cards that is the best way.

Mr. Milam: I would suggest that the matter be referred to the Chairman of the Cataloging Committee, Mr. Haykin and the Secretary with the suggestion that the subscription libraries be consulted for their opinions on the continuance on the basis of two or three alternative possibilities.

Mr. Dudgeon: I so move. Seconded and carried.

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Item 11 - Dec. 31 meeting.

Proposal for the publication of books in demand by libraries which are now out of print.

Miss Miller explained the plan as outlined by Mr. Cannon and Mr. Scaife.

Miss Miller: This week I have talked with Mr. Wilson. He is very much interested in bringing back these books and to print them at the Wilson Company plant. He has no doubt at all about library sales. He is willing to take the risk. The A.L.A. need not therefore concern itself with this proposal.

Mr. Milam read from the "Report of Informal Conferences on Library Interests," pages 13-14, relating to this subject.

Mr. Milam: Evidently about the same time that Mr. Stevenson of the Book Production Committee talked with Dr. Keppel about his plan Mr. Scaife came in and made a proposal like this. I do think we could spend money and time gathering information on which the committee would make recommendations to the publisher and having made such recommendations, the publisher having declined to issue, then we could bring pressure to bear on the publisher to release his plates to Wilson. It doesn't seem to me that we can therefore just turn this down but it does seem to me that we ought to set up the machinery or instruct our committees.

Mr. Wheeler: I make a motion that this be referred back to Mr. Cannon's Committee with the new information obtained from the Wilson Company for further consideration.

Mr. Lydenberg: I think any publisher would reprint anything if we could assure him of a sale in the next few years of 200 or 300 copies. Standard publishers - Harper, Scribners - would all agree to reprint. My own fear is that if Wilson takes it his interest will

be limited to the books in the Essay Index. ("Essay and General Literature Index.")

Mr. Rush: Instead of granting any certain amount of money the A.L.A. could assure the publishers of good and reasonable publicity, promotion and encouragement of the buying of these titles selected.

Mr. Milam: I was wondering whether it might be possible to ask the Chairman of the Committee and one or two other persons who might be named to prepare a specific plan and to submit their recommendations. It might be left to the Committee or to Miss Rathbone, Mr. Lydenberg and Mr. Cannon or should we bring somebody else into the picture.

Mr. Lydenberg: We have talked entirely about out of print books. Is it proper for us to establish machinery for learning about the popular demand for unpopular books of scholarly interest or limited appeal. If we had at Headquarters some center for collecting information about books which probably will be in demand and also a center of dissemination of the results of this collecting we could say to publishers that we think you can count on so many copies being sold if reprinted. We could likewise say to the college, university and reference libraries that we understand that so and so has prepared a book on a certain subject and we are assured of its importance. It can be produced at a certain price if 200 copies are ordered. In view of the waste in trying to print so small an edition it is proposed to photo-print this in small edition. The A.L.A. Headquarters office is prepared to receive subscriptions for this. Now is that improper to try to combine this book information service to take care of this new product as well as the out of print books. Is that a question that we ought to consider.



Mr. Lydenberg: Binkley has made a very careful study of costs for these minor things and has prepared a pamphlet for the meeting of the joint committee of the Council of Learned Societies and the National Research Council early in December. Edwards printed it in a small edition of fifty for distribution. He has worked it out with mechanical accuracy.

Mr. Milam: I should be reluctant at present to contemplate the actual accepting of orders for proposed books and a little bit reluctant to accept orders for proposed reprints though less so than for the former. But in both cases I think it is entirely appropriate for the Association to discover what are the needs of the profession with respect to new books and out of print books in order that that information may be brought to bear on the publisher so that he might produce it at his own expense. There might be an occasion when the publisher might need a subvention.

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Item 12 - Dec. 31 meeting.

Mr. Milam: Very frequently a manuscript is submitted to a publisher and the publisher thinks there is not sufficient demand to justify its publication. The author invariably replies - but you are forgetting that every library in the U. S. would want a copy of that. The publisher does not deal directly with libraries and does not know how many of his books go to libraries. Mr. Knopf would like to find out in advance whether libraries do need a book. We therefore sent out this letter with the following results - -

Mr. Lydenberg: There is another phase of the advantage of circularizing the libraries. A publisher putting a question such as that might possibly get the answer - we had a similar question from another publisher last year. I had a talk with Bean of the University of Chicago Press. He independently brought up both of these topics in a memorandum which he had prepared before. That question of reprints is coming up at a meeting of the University Press people in New York on the 18th. I told him that the thing was coming up here and that by getting in touch with you he could learn what action had been taken here today.

Moved, seconded and carried. That we ask Mr. Cannon as Chairman of the Book Buying Committee to consider the several aspects of this problem, solicit the advice of the President and Mr. Lydenberg and consult with the Secretary and Editor and present his recommendations.

Item 13 - Dec. 13 meeting.

Mr. Milam: (Mr. Milam called attention to the Memorandum on International Features of 1933 Conference.)

Mr. Milam: Under item 4 Dr. Keppel suggested that we might arrange for a visitor from the University of Tokyo to spend two or three weeks in actually doing something at McGill on Japanese books. in order that he would have a chance to become relatively intimately acquainted with some American library.

Mr. Lydenberg: Had you thought of asking people from various countries to make a report as to what information on research was now available and what large fields deserved further consideration and study? Instead of spending time on telling what had been done, tell the source for the fields that had been covered and spend time on a study of the fields which deserve further consideration and study.

Page 2 - b - Mr. Milam reported that Dr. Bostwick had agreed to tackle the work. c.- C. Seymour Thompson has agreed.

Mr. Milam: The Executive Board at New Haven approved Mr. Bishop's report in principle and asked him and the Secretary to report back to the Board.

Mr. Milam: The matter of the translation of articles into English or publication in foreign languages would be up to the Executive Board. What will probably happen if you do not instruct us otherwise will be that Mr. Bishop or I or both of us will see Dr. Butler and ask him if the Endowment would like to participate in our 1933 Conference so far as delegates are concerned. If he is interested we will proceed to make a plan.



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Moved, seconded and carried, that the Board approve the <sup>in principle</sup> plans as stated in the memorandum, leaving it to the Editorial Committee, the Secretary and the Committee on International Relations as to the next steps.

Item 6 - Dec. 13 meeting.

Budgets.

Mr. Milam: The Secretary has met with the Library Extension Board and the Adult Education Board. These Boards being unable to submit a tentative budget for consideration, I expressed to them what I thought was of much greater importance than the preparation or consideration of figures at this time. I called their attention to the fact that for the better part of the year the Secretary and members of the staff have been attempting to look at the work of the Association in general, to wipe the cobwebs away, perhaps in a sense to wipe the slate clean and make a new picture, a new outline of what the Association ought to do in 1932 and would do if it had no commitments, no vested interests, no traditions which it could not eliminate. And so I asked the Boards to do the same thing in their fields. First I suggested that they write out a new outline, assuming that Library Extension Board was fresh material, what would they like to see the Association do in library extension ~~library~~ without regard to traditions or going activities. Having made an outline of the ideal in library extension for 1932 then they would have to get out the old slate and make some kind of compromise. They would then be able to tell the Executive Board the essential things that they should do in their fields in 1932 and what would be involved by way of personnel in order to do those things at a minimum cost. The two committees responded and worked until the wee small hours in order to prepare two statements - one from each group.

Mr. Dudgeon read the statement from the Board on the Library and Adult Education.

Mr. Dooley read the statement from the Library Extension Board.

21.  
21.

Item 6 - Dec. 31 meeting.

Mr. Milam: In this connection may I remind you that in the "Concrete Program" we have said (page 3) "The Executive Board proposes to combine, so far as the Headquarters staff is concerned, the activities which have been carried on in recent years by the Board on the Library and Adult Education and the Library Extension Board and at the same time to broaden the functions of the staff so as to include all important aspects of public library service except those concerned with children." While this proposal was not submitted to the other boards the question was in one form or another raised and it would probably be a safe guess that neither Board would have approved that statement if it had been submitted to the Boards. I am not quite so sure that that is true for the Library Extension Board as for the Board on the Library and Adult Education. At a joint meeting of the two Boards to hear a report on an adult education project Mr. Modisette out of a blue sky proposed that the two boards get married and the Chairman proposed that they postpone it.

Mr. Dudgeon: It is a little difficult to visualize the whole thing. It is a little difficult to scrutinize the whole idea from the definite thing that faces us at the present time. Personalities have some bearing on the matter.

Mr. Rush: It is a matter of administration and of personalities. I don't see how the two boards can go very far in laying down the rules now.

Mr. Dudgeon: If we were setting up an ideal situation and the slate were clean, we could see the practical side of it. I think what Mr. Modisette had in mind was a single board to control both absolutely.



Mr. Milan: We have two people in library extension, two people in Adult Education, two people in Board of Education. Suppose the money will not carry all, which one shall we eliminate? In which activity can we make the cut and cause the Association least harm and the library movement least harm?

It seems to me there are three considerations before us:

1. The "Concrete Program" which we considered the other day and which we did not adopt.
2. The recommendations from these two Boards concerning the work in their own fields.
3. Some action authorizing the expenditure of funds on some basis before the budget itself is prepared and adopted.

Mr. Milan: Perhaps the Board will wish to authorize the Secretary, as in previous years, to carry on on the same budget basis as in 1931 with such reductions as possible until the budgets can be adopted. And that the Board appoint a committee of three, consisting of the President, Treasurer and Chairman of the Finance Committee or his representative, to consider budgets and report back to the Board.

Moved, seconded, carried - That we adopt the "Concrete Program for the Near Future" as it now stands and that we authorize the President and Secretary to transmit it with the statement on "Fields and Functions" to the Carnegie Corporation.

Adjourned for luncheon at 1:10.p.m.

Recovered 2130

Moved, seconded and carried, that the statements from the Library Extension Board and the Board on the Library and Adult Education be received and referred to the Budget Committee.

Moved, seconded and carried, that the Executive Board authorize the continuance of activities approximately on their present basis with such economies as are possible and without filling vacancies, pending the adoption of the budgets by correspondence ~~and~~ on the recommendation of a Budget Committee to consist of the President, the Treasurer and the Chairman of the Finance Committee or a representative of that Committee appointed by the Chairman.

Moved, seconded and carried, that the Board approve such overdrafts as appear in the various budgets December 31, 1931, as having been necessary in the conduct of the Association's ~~business~~ activities.

Item 17. Mr. Milam: Miss Rathbone and I discussed this matter with Mr. Bishop in New York because we felt that the Board would elect Mr. Bishop chairman. As he did not wish to serve, President Rathbone invited Mr. Gilchrist, and asked him to indicate which one of the present five, other than Bishop and Brown, should be dropped from membership on the Board. He has accepted. The question is on dropping one of the members who were originally appointed.

Moved, seconded, carried, that the College Library Advisory Board consist of

Donald B. Gilchrist, Chairman (for five years)  
William W. Bishop (1 year)  
Fanny Borden (2 years)  
Charles H. Brown (3 years)  
Julian S. Fowler. (4 years)

Item 15. Annotated List of Italian Books.

Moved, seconded, carried, That the Executive Board approve the recommendation of the Editorial Committee, that the annotated list of Italian books prepared by May M. Sweet be accepted for publication by the A.L.A. if it is acceptable to the Chairman of the Committee on Work with the Foreign Born and to the Editor of A.L.A. Publications.

Item 16. Miss Miller - One member of the Board had made a note on her vote saying that she did not like to vote hastily, too much rush on publications.

Miss Mann: In some cases the Editorial Committee seemed to be rather undecided themselves. It seems to me if we are going to stand for good publications it seems a pity to put things through if there is any doubt in any one's mind as to the value. Publications are so terribly permanent after they get out. We could be so criticised for them.



Item 18. Awards for Best Adult Fiction and Non-Fiction.

~~The proposal~~ through the A.L.A.  
A proposal ~~that~~ to establish an adult ~~award~~ for the best fiction and non-fiction published each year was submitted to the officers of the Lending Section, who agree with Miss Vosper, Editor of The Booklist, that it is almost impossible to select one outstanding book each year. The members of the Board agreed.

Item 19. Mr. Milam: Should the holding of the Annual Conference in Chicago in October 1933 be the occasion for holding the Midwinter Conference of 1932 or 1933 in some other city. The question now is do you wish to meet here or elsewhere in the winter of 1932. If it's a question of 1933, you can postpone that to the next Executive Board.

Moved, seconded, carried, That the 1932 Midwinter Conference be held in Chicago.

Item 20. Place of Annual Conference - 1934, 1935.

Invitations have been received from St. Paul, Salt Lake City, Richmond, Va., and other cities. The sentiment of the Board was for the Rocky Mountain district in 1935 and for the East in 1934. The Secretary was asked to investigate ~~Montreal, Canada~~ <sup>Quebec</sup>, Salt Lake City and Richmond. If the 1934 Conference should be held in Montreal the first week in July would be a good time. It should probably be held in June if the Conference were held in Salt Lake City in 1935.

Item 21. ~~Exhibit~~ Mr. Milam: In 1929 we received a small grant to make an exhibit of children's books at Geneva, Switzerland, during the the Conference of the World Federation of Education Associations. When the Conference was over I took the responsibility of saying that our books would be left at the International Bureau of Education

temporarily; that in the meantime they would be available for exhibit in some other part of the world if called for by us.

Now we are asked if we are willing to release ownership of those books. There are collections in the International Bureau of Education in Geneva from about 27 countries.

Approved.

Item 23. Mr. Milam read the following resolution on unemployment presented by the Salaries Committee.

Mr. Milam: This comes close to the Council discussion on unemployment. It has been coming to Miss Timmerman's attention that librarians without positions are coming to the end of the rope. Impossible to do anything here. We haven't the facts as to number out of work, requirements and other facts.

Mr. Wheeler: Could Miss Timmerman take the few cases that come along which might require quick action and send some kind of communication around to the larger libraries which could absorb such employees?

Miss Mann: Could we collect such information from libraries where they would be willing to employ someone?

Mr. Milam: Miss Timmerman proposed to me before the Midwinter Conference that she undertake to do precisely that thing. I suggested that she talk with people during the Midwinter Conference to see if there is any merit in such action. If the library already has a long list there is no reason for applying to such libraries.

Mr. Wheeler: If you start a form letter each time you have one of these outcrying cases, giving an excuse for having written and then describe the particular person you want to place, it seems to me, applying it to my own case, I might find that the person proposed would be more

desirable than anybody on the waiting list. The name of the person should remain anonymous.

Mr. Milam: What further steps do you think, if any, should be taken? This suggestion implies that in emergencies we should perhaps attempt to supply relief. If other professions are finding it necessary perhaps we should at least look at it.

The resolution from the Council on over-supply should probably be referred to the Board of Education for Librarianship. At the same time ~~they ought~~ we might ask them to make any comments which occur to them on this other problem of relief. In the meantime Miss Timmerman should investigate further.

Miss Rathbone: Shall we refer this back to the Committee on Salaries and ask them to get together some facts and in the meantime use this additional method of sending out special notices of individuals cases to be handled by Miss Timmerman?

Mr. Dudgeon: If there is great need I don't like to say we won't do anything, such as railroad fare to get to Baltimore, etc.

Mr. Milam: It seems to me that it might be more appropriate to ask the Headquarters staff to assemble such facts as possible and to make a report to the Board when it has those facts. If we can get enough information to justify a report, we will send it out to the members of the Executive Board. Moved, seconded, carried.

Mr. Milam: My suggestion is also that the questions of over-supply raised at the Council meeting and referred to the Executive Board be brought to the attention of the Board of Education for Librarianship with a request for a report. Moved, seconded, carried.



Item 24 b. Libraries and the Depression - Council action referred to the Executive Board.

~~Moved, seconded, carried.~~

Mr. Lydenberg: I am perfectly willing to leave the preparation of this statement in the hands of the Secretary and Miss Miller.

Moved, seconded, carried.

Item 25. Recommendation from the School Libraries Committee.

Mr. Milam read the recommendation.

Mr. Milam: Miss Fargo talked with me about this. It was proposed by Miss Wood on behalf of Miss Vought. Miss Fargo felt there was something back of it that she could not get at. The proposal is somewhat inconsistent with the present Office of Education which is attempting to get away from information and advisory service and to attempt surveys, research, etc. I would suggest that if you think it wise to do so, the matter be received and referred to the Secretary with instructions to talk the matter over with Commissioner Cooper.

Moved, seconded, carried.

Item 26. Letter from Chairman of the Section for Library Work with Children. Mr. Milam read the letter.

Mr. Dudgeon: Do they want the correspondence of the department submitted to them before it goes out?

Mr. Wheeler: They want a board like the Board on the Library and Adult Education.

Miss Rathbone: Inasmuch as the whole set-up is different from what she anticipates, she may be pleased to know there is not going to be a department on library work with children.

Mr. Milam: If we have in the future a department of library work with children in and out of school and if we follow approximately our present practice of having a board of supervisors for that department, that board would determine the policies to be carried out by the assistants at Headquarters in those activities. This request is that the Section be assured that those matters may be retained by the Section itself and not given over to a committee or board over which the Section does not have control.

Mr. Wheeler: I do not gather from that letter that she realizes that there might be a board created. Why do we not take the initiative in creating a board on work with children the same as we have the College Library Board?

Mr. Milam: Perhaps the only objection to what Mr. Wheeler proposes is that if we proceed at once to the creating of a board, we are making decisions as to several difficult problems. Is the Section to be represented officially or unofficially? On what proportions are we to have children's librarians and school librarians, - a children's librarian, a school librarian, a teacher.

Miss Rathbone: In the public library there is another element - the school library division.

Mr. Rush: How<sup>about</sup> appointing a preliminary committee looking toward the establishment of a board, bringing in two or three of the best people you can find from these groups, asking them to think about it from now until April and bring in a plan for the establishment of an advisory board?

The following were suggested - Misses Witmer, Harris, Wilkinson, Mabel Williams, Clara Howard, Cutter, Grace D. Rose.

Mr. Milam: If we could find a person who would be chairman of the Committee with the chairman of the School Libraries Section, Chairman of the School Libraries Committee, Chairman of the Section for Library Work with Children and Chairman of the Committee on Library Work with Children.

Mr. Wheeler: What kind of a set-up should we have which will give authority to the children's librarians without interfering with the board and give the centralized control which we desire?

Mr. Milam: We ought to consult the school people soon and get them to thinking about this.

Miss Rathbone: Who would represent the schools?

Mr. Milam: Probably somebody chosen by the Department of Superintendence of the N.E.A.

Mr. Milam: Within the next month or two there ought to be an approach to the Department of Superintendence of the N.E.A. by me, by Miss Witmer, by the Chairman of this committee or by the President or somebody else.

Mr. Milam: The Chairmen of these groups will be in their present positions until the end of the Conference at New Orleans. If the job isn't finished, what then?

Mr. Wheeler: Ask them to bring in a preliminary report before New Orleans.

Miss Mann: Choose the Committee and then wait until the time of the Conference.

Moved that, the following be appointed as a committee to advise the Executive Board as to the set-up for an advisory committee or board in charge(?) of the work with children in and out of school. Seconded, carried.



24.

Grace D. Rose, Chairman  
Anne Carroll Moore  
Mary S. Wilkinson  
Mabel Williams  
Eleanor M. Witmer

It was understood that President Rathbone would call a meeting of the committee soon.

Item 22 b. Mr. Milam: This is a request for a small appropriation for printing copies of the "Roll Call" to be distributed on request, in cooperation with the other organizations which did welfare work during the war. I question whether we should go on perpetuating our own relations to the war in this fashion. We cooperate each year in the ceremonies at the grave of the Unknown Soldier. Mr. Meyer suggests that we do not carry it further - that we continue laying the wreath from year to year but that we do not participate in distributing literature.

Moved that we refrain from making any contribution for this purpose. Seconded, carried.

Item 22 a. Letter from Mr. Ibbotson expressing the opinion that the A.L.A. Headquarters should have a copy of every questionnaire before it is issued and pass judgment upon it. Brought to the attention of the Board. No action taken.

~~Thereafter~~

Mr. Milam: The other question is whether the A.L.A. should not dismiss from membership in the A.L.A. an institution which dismisses members of the staff without cause. This refers to the action taken by the University of Mississippi. We are not a <sup>of</sup>crediting body and the other organizations which took such action are. No benefits would be derived. It would only make it unnecessary for the Library to pay \$5.00 annual dues. Presented - No formal action.