

AMERICAN LIBRARY ASSOCIATION

Executive Board Meeting

November 29-30, 1926

The first session of the Executive Board of the American Library Association convened at ten-ten o'clock, Monday morning at the Palmer House, Chicago, President George H. Locke presiding.

There were present:

Mr. George H. Locke
Mr. C. F. D. Belden
Miss Edith Tobitt
Miss Theresa Hitchler
Mr. C. H. Compton
Mr. Ernest J. Reece
Mr. F. F. Hopper
Mr. Joseph L. Wheeler
Miss Elva S. Smith
Mr. Edward D. Tweedell

Miss Sarah C. N. Bogle
Mr. Carl H. Milam

The Secretary announced that he had been notified by Miss Anne M. Mulheron of her inability to be present.

1.

The minutes of the Executive Board meetings of October 2 and 9 were approved, with the following additional action with reference to the minute on October 2 relative to the invitation to the American Legion meeting in Paris: It was voted that the Executive Board designate Mr. Stevenson as the official representative of the Association at the Paris meeting.

In the discussion it was understood that it will be proper for other A. L. A. members in Paris at the time to attend.

(See Page 9)

2.

Correspondence Votes.

a) January 11, 1926: RESOLVED, That the Executive Board of the American Library Association acknowledge with gratitude the resolution adopted by the Executive Board of the Special Libraries Association at a meeting held on October 28, 1925. The Board welcomes the proffered cooperation and believes that the Anniversary year may be made the greatest in the history of the American Library movement through the united efforts of all librarians.

b) February 11, 1926: RESOLVED, That the Executive Board adopt the budget for 1926 submitted with the Secretary's letter of February 11;

RESOLVED, That the Executive Board approve the transfer from the Publishing Budget to the Revolving Fund of the \$2,770.56 deficit, December 31, 1925.

c) A recent vote by the present Board:
RESOLVED, That the Executive Board approve the following recommendations of the Editorial Committee: The Editorial Committee recommends to the Executive Board the publication of "A List of Swedish Books, 1875-1925" by A. G. S. Josephson.

3.

Time and Place of Other Sessions. It was agreed to meet at two o'clock Monday afternoon at the Palmer House, and at nine-thirty o'clock Tuesday morning, November 30, at the A. L. A. Headquarters office.

4.

Appointment of Boards and Committees.

a) Library Extension: The Board approved the reappointment of:

Mr. C. B. Lester
 Mr. W. J. Ferguson
 Mr. Paul Paine
 Miss Mary J. L. Black
 Miss Charlotte Templeton.

Adult Education: The Board approved the following appointments:

Mr. M. S. Dudgeon
 Miss Linda A. Eastman
 Mr. Charles E. Rush
 Mr. C. F. D. Belden
 Mr. W. O. Carson.

Nominations: The Board approved the following appointments:

Mr. M. G. Wyer, Chairman
 Mr. Frank D. Hill
 Miss Nora Crimmins
 Mr. W. E. Henry
 Miss Martha Wilson

b) Committee on Classification: It was agreed as the consensus of opinion of the Executive Board that Miss Margaret Mann act as chairman of the Cataloging Committee, the Central Committee to consist of not more than nine members and the personnel to remain the same, with an Advisory Committee representing certain interests which in the opinion of Miss Mann as chairman of the Cataloging Committee and Mr. Mitchell as chairman of the Classification Committee should be represented.

Hospital Libraries: The Executive Board by its action authorized the Secretary to write a letter to the Hospital Libraries Committee expressing the interest of the Board in the Committee's proposal to add to the headquarters staff a National Hospital Libraries Specialist, but regretting that the funds are not now available for the establishment of such an office.

Institution Libraries: The Secretary read the report of the Institution Libraries Committee and summarized the correspondence with Mr. Dudgeon, which recommended the placing of a trained librarian in charge of library work in prisons and institutions in some state for from one to three years as a demonstrative project. The Secretary also informed the Board of a report to the effect that the American Prison Association at its last convention had adopted a resolution requesting the A. L. A. to cooperate in such an experiment, though the A. L. A. headquarters had not been officially notified

of such action. The Board expressed its interest in the project, especially in the experiment in Wisconsin, and considered that at present the Committee and the Board can do no better than actively cooperate to the extent of offering assistants and information to those who are interested, to the end that the experiment may be conducted at the earliest possible time.

Library Revenues: The Secretary read a letter of November 27 from Mr. S. H. Ranck asking that the Association provide funds with which the Committee might make a personal investigation of the financial situation with regard to American college and university libraries. The Board was of the opinion that there might be some overlapping with Mr. Capen's committee, and that further in the absence of funds for the purpose no action can be taken at present.

Salaries, Insurance and Annuities: The Assistant Secretary read the Committee's report renewing its former recommendations for provision in the A. L. A. budget for research in all phases of library personnel problems, including salaries, annuities, pensions, staff organization and association, and for the publishing of the results. The Secretary outlined the plan being experimented with by the Headquarters Staff Committee. The importance of such a permanent institution and of wide publicity in connection therewith was discussed, though no final action was taken in view of the uncompleted

research in progress.

c) Recommendation that a Committee on Library Work with Children be appointed: The Assistant Secretary read a recommendation from the Children's Librarians Section of the A. L. A., that an A. L. A. committee on work with children be created and that all policies and projects affecting library work with children be referred to this committee; and that since the Winnetka Graded List does not receive the endorsement of the Children's Librarians Section, and as a guide to children's reading and as a purchasing list, its advertisement and sale as such be discontinued. It was voted that the President appoint a Committee on Library Work for Children, the duties and field of operation of such Committee in relation to other committees to be defined by the Committee on Committees. It was the opinion of the Board that it would not be wise now to reprint this booklet; any matter in this connection in the future will come within the scope of the Committee on Library Work for Children.

The following Committee was appointed:

Miss Elva Smith, Chairman
 Miss Lillian Smith, Toronto
 Miss Power, Cleveland
 Miss Latimer
 Miss Cutter.

d) Recommendation that a committee on library radio broadcasting be appointed: It was voted that a special committee on Library Radio Broadcasting be appointed to study

broadcasting by libraries and similar agencies and to report to the Council.

e) Recommendation that a committee on public library branches in school buildings be appointed: It was voted that a special committee on Public Library Branches in School Buildings be appointed to bring in a statement of principles which the Council could approve covering the use of school buildings for public library purposes, branches, deposit stations in the country and city, the Committee to collaborate with whom it desires. The following Committee was appointed:

Mr. Bostwick
Mr. Joy Morgan
Mr. Vitz
Mr. Louis J. Bailey
Miss Mildred Pope.

f) Recommendation that a committee on subscription books be appointed: It was voted that the Executive Board appoint a special committee, one member of whom shall be a member of the Editorial Committee, to consider what the A. L. A. might do with regard to subscription books and to report to the Executive Board.

5.

The subject of printing twelve issues of the A. L. A. Bulletin in 1927 was discussed. The matter was referred to the Editorial Committee for consideration and report to the Executive Board. In the opinion of the Board it is advisable to publish ten new numbers, plus the Handbook and Proceedings, and

it is estimated that 500 copies can be subscribed.

The meeting adjourned at twelve-thirty o'clock.

The Monday afternoon session convened at two o'clock, President Locke presiding.

It was voted that at the invitation of the American Legion Mr. Milam (as a representative of the A. L. A.) attend the meeting at Indianapolis December 10 to consider matters in connection with the Paris Convention of the American Legion.

6.

Printing bulletin for Children's Librarians

Section: It was voted that one issue of the Bulletin (a spring number being preferable from the standpoint of the A. L. A. Headquarters) be devoted to news from the Sections, the opportunity being offered to all Sections to submit material for publication. This plan is feasible only if a ten-issue Bulletin is published.

7.

Cost of 1926 A. L. A. proceedings: The Secretary outlined in detail the increasing cost of publishing the convention proceedings. It was considered desirable, if it can be done without a loss, to print the convention addresses in a separate volume for sale at one dollar and fifty cents if advance announcements will indicate that this can be afforded. The following Board members committed themselves to copies if the arrangement can be made at the states price:

Mr. Belden	150 copies
Mr. Locke	25 "
Miss Hitchler (felt Dr. Hill would order some)	
Mr. Wheeler	30 copies
Mr. Harper	40 "

The Board considered it also desirable to publish Mr. Guppy's address in a separate pamphlet if it can be done without loss.

It was suggested that the report of the Committee of Eleven be referred to for a determination of whether a transfer of the war funds can be made to provide for these publications.

9.

Endowment campaign: After discussion the opinion of the Board seemed to favor a private solicitation of prospective donors. The subject was left to a subcommittee of the Board to consider and report the following day. (See Page 18)

10.

Headquarters building fund: The Secretary read a letter from Mr. Myer with respect to the Headquarters building fund. It was voted that a committee be appointed, with Mr. Myer as a member, to study with the Headquarters staff the problem of Headquarters space for the next ten or twenty years and report to the Executive Board, together with the matter of financing, bearing in mind its relation to the endowment campaign.

11.

Paris Library School fund: The Assistant Secretary informed the Board of the efforts being made to secure funds for the Paris Library School and submitted the budget of \$38,700 as information.

12.

International Library cooperation:

a) The Secretary gave a report of the interesting meetings held in Atlantic City and Washington of the foreign delegates to the A. L. A. Convention called by the Committee on International Relations for the purpose of affording an opportunity for informal discussion of international library cooperation, out of which a resolution was drafted that the A. L. A. be requested to correspond with the other national library associations asking them to consider and express their opinions about methods of international cooperation, and expressing the hope that things might be so well along that definite action looking toward the establishment of an international library committee or association might be achieved at the Edinburgh meeting. The Secretary signified his intention of laying the matter before the chairman of the International Relations Committee.

b) International Library Committee: The Secretary read correspondence with Monsieur Henriot relating to a resolution to establish an international library committee to consider the possibilities of international library cooperation and the possible relation of an international committee with the Paris Institute of Intellectual Cooperation. It was voted that the matter be referred to the Committee on International Relations for a recommendation.

c) World Federation for Education Associations:

The Board approved the Secretary's recommendation that the A. L. A. join the World Federation for Education Associations, the cost to be paid in approximately the proportion of forty per cent by the Board of Education, forty per cent by the Adult Education Board, and twenty per cent by the membership and conference.

d) Brussels Institute: (Passed without discussion. See Page 20).

13.

A. L. A. Exhibit at Sesquicentennial Exposition:

The Board approved the recommendation of the Exhibit Committee that the books of the A. L. A. Exhibit be sent to the A. L. A. Headquarters, together with the small miscellaneous material; the two overhead electric maps be sent to Cleveland and California, who paid for them; and the main portion of the exhibit consisting of screens be sent immediately to Baltimore, the expense of shipping the main exhibit from Philadelphia to Baltimore to be borne by Baltimore. An exhibit deficit of between \$700 and \$800 was reported.

It was voted that in view of the desire of the English people to display the exhibit at Edinburgh it be shipped to Mr. Savage at the expense of the American Library Association. The Board decided that it would be advisable to ship the exhibit direct to Edinburgh from Baltimore instead of sending it around

the country. A photographic reproduction is being made of the whole exhibit.

16.

Survey of Canadian Libraries: It was the President's recommendation, which was accepted, that no action be taken to survey Canadian Libraries since it is likely a survey of some provinces will be done in another way.

17.

Expert Consultants at A. L. A. Meetings: It was the opinion of the Board that a series of booths with expert consultant attendants on each branch of library work be provided at the next Convention to give information on these respective subjects to persons inquiring for it.

The meeting adjourned at five o'clock.

The Tuesday morning session convened at nine forty-five o'clock at the A. L. A. Headquarters office, President Locke presiding.

Present:

Mr. Locke
Miss Tobitt
Mr. Belden
Miss Hitchler
Mr. Compton
Mr. Reece
Mr. Hopper
Mr. Wheeler
Miss Smith
Mr. Tweedell
Mr. Walter

Miss Bogle
Mr. Milam.

14.

Report on proposal concerning school library extension in the South: It was the opinion of the Executive Board that Mr. Milam should meet the officials of the General Education Board, convey the A. L. A.'s sympathy with this work and offer the Association's support.

15.

Recommendation from the Commission on the Library and Adult Education concerning the appointment of a committee on the development of reading habits: It was voted that the President appoint a committee to study topics connected with the development of reading habits and report to the Council, the appointment to be deferred until after conference

of the President with the new Committee on the Library and Adult Education.

18.

D. C. Numbers on L. C. Cards, and more analyticals for composite works: It was voted that this matter be referred to the Cataloging Section to submit a detailed plan and a budget for its operation.

19.

Depository Libraries for United States documents: The Executive Board approved the resolution adopted by the Round Table on Public Documents October 7, 1926, and voted to refer the matter to the Council for discussion and appropriate action, and to the Committee on Federal and State Relations for appropriate action in the interim.

20.

Membership in American Council on Education: It was agreed by the Executive Board that the American Library Association become a member of the American Council on Education with representation through the Board of Education for Librarianship and the Board on the Library and Adult Education.

21.

Bureau of Language Research: It was voted that the A. L. A. become affiliated with the Bureau of Language Research and a person be designated to attend the meetings and inform the Association of the activities. The Executive Board members are expected to submit to the Secretary recommendations for a representative.

22.

American Foundation for the Blind: It was voted that in accordance with the request of the American Foundation for the Blind, an Advisory Committee to the American Foundation for the Blind be appointed. The following committee was appointed:

M. G. Wyer
F. F. Hopper
Miss Goldthwaite

23.

Dividing the field of publishing library literature and aids: It was agreed that the Executive Board ask the Editorial Committee to study this matter and report back to the Board.

24.

Retiring Annuities for A. L. A. Headquarters Staff: (See Page 5)

8.

Budget for 1927: The Secretary and the Office



Manager presented the tentative budget and explained it in detail. Copies were distributed to the Board members, with the request that they submit by mail their suggestions and recommendations before the final budget is adopted.

The meeting adjourned at twelve-thirty o'clock.

The Tuesday Afternoon Session, November 30, convened at two-fifty o'clock, President Locke presiding.

Endowment Campaign: The Secretary presented the following as a summary of the decisions of the subcommittee of the Board to consider the Endowment Campaign:

1. That we should at once employ an executive assistant at headquarters to give attention to membership of all classes and to begin a quiet, persistent campaign for large gifts. It may be wise, if it be arranged, to get the person for part time rather than whole time, in order to spread a small amount of money over a longer period.

2. That we should proceed at once to get out a leaflet or booklet or both about the A. L. A. which could be used in the appeal for large donations or for contributing and sustaining members. Possible writers were suggested as follows: For the booklet, Mr. Carlton or Mr. Strohm; for the leaflet, perhaps Mr. Chase.

3. That we should get out the pamphlet for library trustees which the Editorial Committee now has in preparation as soon as possible, but should submit it before publication to a few trustees for criticism. Mr. Wheeler promised to mimeograph this in his library in order that it might have such preliminary distribution.

4. That it would be well for the President and Secretary to arrange meetings with some of the prominent

trustee members of the Association in different sections of the country as opportunity offers, the purpose being to discuss with them the problems confronting the Association, particularly the problem of raising the endowment

It was thought that Dr. Koepfel might meet with us in New York. The New York meeting might include one or two representatives of the New York Public Library and the Brooklyn Public Library, one trustee at Columbia University, Grinnell Willis of Morristown, N. J., two or three trustees from Boston who have offices in New York, and so on.

5. That we might possibly get institutions to subscribe \$100 a year as sustaining members or as subscribers for publications. There was considerable doubt expressed as to whether this would be possible.

6. That the \$2 and \$4 memberships next year are likely to come mainly from trustees rather than from library assistants.

There was discussion of the appointment of an inside executive board committee of perhaps three, to consider endowment matters and to act for the Board as occasion might require. ...

The subcommittee's recommendations were approved. It was voted that a subcommittee of the Executive Board, consisting of the President (Mr. Locke), Mr. Compton and Mr. Belden, be appointed to act for the Board in matters

pertaining to the endowment campaign, in general carrying out the suggestions (presented above) offered by the Secretary on behalf of the Executive Board subcommittee.

12-d.

Brussels Institute: The Secretary read the portion of the Executive Board minutes of October 2, 1926, Page 6, relative to the Brussels Institute. The Board was not clear as to the A. L. A.'s financial responsibility and viewed with disfavor the assuming of any such burden on the part of the American Library Association.

It was voted that the matter be referred to the Committee on International Relations with the request that they present their opinion at the next Board meeting, giving the Executive Board the benefit of their advice.

International Institute of Bibliography at Brussels: The Assistant Secretary read a letter of September 9, 1926, from Mr. Paul Utley, with respect to the amalgamation of organizations interested in this matter, the A. L. A. to offer itself for the management in agreement with the I. I. B.

It was voted that the correspondence be referred to the Committee on International Relations.

A vote of thanks was extended by the Board to the Headquarters Staff for the delightful luncheon served on Tuesday.

The meeting adjourned at three-twenty o'clock .