

**EBD #2.4
2011-2012**

**MINUTES
ALA Executive Board Meeting
2011 ALA Annual Conference**

**June 23-28, 2011
New Orleans, LA**

American Library Association

Volume 11

AMERICAN LIBRARY ASSOCIATION

Executive Board Meeting 2011 ALA Annual Conference

American Library Association
Hilton Riverside Hotel
New Orleans, LA

The ALA Executive Board met in the Compass Room of the Hilton Riverside Hotel in New Orleans, LA from June 23-28, 2011.

PRESENT: President Roberta Stevens; President-elect Molly Raphael; Treasurer James Neal; Immediate Past President Camila Alire; Executive Director Keith Michael Fiels; Executive Board members: Diane Chen, Joseph Eagan, Patricia Hogan, Em Claire Knowles, Stephen Matthews, Kevin Reynolds, Linda Williams, and Courtney Young.

The agenda (EBD #9.4.1 revised) is attached as Exhibit 1. The vote tally (EBD #1.3) is attached as Exhibit 2.

Session One

The Board convened at 8:30AM on Friday, June 24, 2011 with President Roberta Stevens presiding.

Procedural/Consent Items

The Executive Board approved the following items:

By consent, approved the agenda for the 2011 ALA Annual Conference ALA Executive Board Meeting (2010-2011 EBD #9.4.1 revised, Exhibit 1). *Consent*

By consent, accepted the following reports: President's Report, (2010-2011 EBD #7.7 Exhibit 3); President-elect's Report, (2010-2011 EBD #7.8, Exhibit 4); Executive Director's Report, (2010-2011 EBD #12.33, Exhibit 5); Advocacy Report, (2010-2011 EBD #12.34, Exhibit 6); Media Relations Report, (2010-2011 EBD #12.35, Exhibit 7); Office of Research & Statistics Report, (2010-2011 EBD #12.36, Exhibit 8); Workforce Analysis, (2010-2011 EBD #12.37, Exhibit 9); Campaign for America's Libraries, (2010-2011 EBD #12.39, Exhibit 10); Office for Human Resource Development and Recruitment, (2010-2011 EBD #12.43, Exhibit 11); Office for Diversity Report, (2010-2011 EBD #12.44, Exhibit 12); Office for Literacy and Outreach Services Report, (2010-2011 EBD #12.45, Exhibit 13). *Consent Agenda*

By consent, approved the 2011 ALA Executive Board Spring Meeting Minutes (2010-2011 EBD #2.3, Exhibit 14) and the corresponding Vote Tally (2010-2011 EBD#1.6, Exhibit 15). *Consent*

By consent, confirmed the Executive Board conference call votes from the June 13, 2011, call (2010-2011 EBD #1.8 Exhibit 16). *Consent*

Executive Committee Report

President Roberta Stevens reported that the Executive Committee of the ALA Executive Board met on Thursday, June 23, 2011 during which the Committee reviewed the following Reports:

- Future Perfect Task Force
- Young Librarians Task Force
- Chapter Relations Task Force
- Council Effectiveness Task Force
- EQUACC Task Force

The discussion focused on the best way to move through these detailed reports as they are presented to the Board during the meetings.

Development Office Report – EBD #6.3 (Exhibit 17)

Kim Olsen-Clark, Director, ALA Development Office, began by highlighting recent activities of the Development Office.

A total of \$969,000 has been pledged or given as a cash gift to the ALA Spectrum Presidential Initiative. The Gates Foundation has given a gift of \$300,000 to the Spectrum Presidential Initiative. \$200,000 of this was for scholarships and for the Leadership Institute for Spectrum. The remaining \$100,000 is a matching challenge which will include planned gifts and pledges in addition to cash gifts.

A proposal for \$900,000 was submitted to IMLS for the PhD scholarships. This will also count towards the Gates matching challenge and will bring the initiative to the \$1 million goal.

A celebration is being planned for the 2012 Annual Conference in Anaheim. The Spectrum taskforces are analyzing how to move forward with annual fund drives for Spectrum, keeping the momentum going, building on it and then moving forward with some new options.

Olsen-Clark also highlighted some of the potential new partners and projects that are under discussion for ALA. The Development Office is working with the Carnegie Corporation of New York. Keith Fiels, OITP and PIO have met with one of their program officers and discussed special programs. Olsen-Clark and ALA Treasurer James

Neal, have been discussing the fundraising advisory task force that is being developed. Olsen-Clark and Neal have identified a short list of individuals to serve on this task force.

The Development Office is will be sending a letter late summer asking some targeted individuals to consider joining the Legacy Society. During the Opening General Session of this Annual Conference, a special video taped message from Melinda Gates talking about libraries was shown to the audience. Jill Nishi, Deputy Director of the Gates Foundation U.S. Libraries Initiative, made an announcement regarding the Spectrum grant, and Betty Turock, Chair of the Spectrum Presidential Initiative, followed up by asking people to continue making gifts so ALA can meet the challenge match.

The Development Office is also working with ITTS on “give ALA,” the fundraising portal on the ALA Website. ITTS is specifically working on a way for nonmembers to make donations to ALA. The Development Office is also working on bringing a report to the ALA Executive Board which will provide an overview of how the gifts are coming into ALA. This will analyze where we have strengths and where support is needed.

Olsen-Clark was joined by Falona Joy, Strategic Council for the Spectrum Presidential Initiative, to present highlights of the Spectrum Presidential Initiative which includes a timeline of donations and the future of the initiative.

Joy reiterated that there are several goals outside of the financial goal, one of which is the idea of building a culture of philanthropy within ALA, not only for Spectrum.

PRESIDENTIAL TASK FORCE REPORTS

During her year as ALA president, Roberta Stevens established several task forces to examine ALA processes and relationships. The following three reports are from those task forces.

Future Perfect Task Force – EBD #10.6 (Exhibit 18)

Brett Bonfield, chair of the Future Perfect Task Force, described the purpose of this task force which was to develop a “blue sky” report that would generate discussion and that essentially had two targeted audiences: the ALA Executive Board and Council. The task force was purposely comprised of individuals who had never served on Council so they would be deeply familiar with ALA’s governance.

The task force looked for ways to design interactions that reflect modern technology and the changes in the workforce that comprise ALA. Suggestions presented include:

- Requirements and member options associated with conferences, eg., virtual conferences, live streaming, hosting in additional cities.
- Merging the ALA Executive Board and Council by eliminating Council and enlarging the Board; offering more ballot measures and more frequent voting opportunities.
- Committing to diversity, by creating a separate Diversity Division.
- Integrating ALA with the state chapters.

- Increasing transparency, accessibility and open communication.
- Increasing voting percentages and member engagement, by modifying the election process and increasing publicity.

As this report was presented as a “think piece” the suggestions presented were not intended to be acted on, but were presented as a means for future discussion.

Chapter Relations Task Force – EBD #10.4 (Exhibit 21)

Annelle Huggins, chair of the Chapter Relations Task Force gave a summary of the activities of the task force. Huggins explained that the task force was charged to explore ways the chapters and ALA can help each other and ways to increase the Chapter Relations Committee’s effectiveness. The task force surveyed three major groups which included 1) Student Chapters, 2) Chapter Executives and 3) Chapter Councilors.

These surveys revealed that the major concern of the Chapters is communication between ALA and the chapters as well as within ALA and within each of the Chapters. The task force addressed specific recommendations to four groups within ALA and the Chapters: The ALA Executive Board and Council, The Chapter Relations Committee, The Chapter Councilors and The Chapter Leadership. These recommendations are:

- Members on the ALA Chapter Relations Committee should be active members of the chapter.
- The Chair of the Chapter Relations Committee should be a prior member of the Chapter Relations Committee and should be an active member of a chapter.
- Student chapters should be accorded representation from the Chapter Relations Committee.
- Revise the ALA Chapter Relations Committee’s statement of purpose or mission.

The members of the task force believe that if these steps are taken in conjunction with the work already being accomplished by the ALA Chapter Relations office, the relationship between ALA and its chapters will be greatly improved and provide even better support for libraries.

Council Effectiveness Task Force – EBD #10.5 (Exhibit 22)

Jim Rettig, chair of the Council Effectiveness Task Force reported on the activities of the task force. This task force was charged with exploring ways to improve the effectiveness of ALA Council.

Rettig advised that the major areas for recommendations coming from the task force deal with communication. The task force felt that it is important for Council to be aware of what various committees are doing. The task force suggested some ways in which committee work could become more visible to Council, such as using ALA Connect more effectively. The task force also made recommendations regarding the resolution process:

- Including an addendum with each resolution that explains how the resolution relates to ALA’s goals and strategic plan.

- Temporarily removing a poorly-written resolution from the floor to allow the sponsor and others to rewrite it and submit a substitute resolution.
- Removing non-action reports from the agenda to allow more time for Council discussions.
- Combine the Council/Membership/Executive Board Information Session with the Membership Meeting at Annual Conference in order to get information out to a wider audience.
- Create time for Council to discuss a “mega” issue.

Rettig will bring this report to ALA Council at this Annual Conference for their action on the recommendations.

Young Librarians Task Force – EBD #10.3 (Exhibit 19)

Laurel Bliss, chair of the task force, gave an update on the activities of the task force since Midwinter. The task force had created subgroups to investigate the areas of Membership, Conference, Divisions/Round Tables, LIS Schools, and Elections. The subgroups collected data and made recommendations with regard to

- Member recruitment and retention
- Improved conference programming geared toward new/young members
- Value-added services for new/young members
- Improving partnerships with ALA-Accredited library schools.
- Increased opportunities for young libraries to serve in elected ALA positions.
- Enhanced elections process with easier access to candidate information.

Bliss emphasized that one of the key issues being discussed by the task force has been the future of the group, finding a permanent home and a way to institutionalize and formalize the work. As this was the final report of the task force originally formed by Camila Alire during her president-elect year, the task force recommended the creation of a subcommittee of the Membership Committee. A draft charge has been written for consideration by the Membership Committee.

2015 Strategic Plan – EBD #12.42 (Exhibit 20)

Keith Fiels, Executive Director and Mary Ghikas, Sr. Associate Executive Director presented a spreadsheet which will be used to track the strategies that will be used to move forward on the objectives of the 2015 Strategic Plan.

The spreadsheet will also track the progress of projects that will be undertaken to meet the objectives. Time will be set aside at the fall meeting and future board meetings to discuss the goals of the Strategic Plan with regard to outcomes and strategies to assure that progress is being made.

Fiels announced that a Transforming Libraries portal is now available on the ALA website. This is an area where libraries can share stories and experiences regarding innovations.

Equitable Access to Electronic Content Report – EBD #10.7 (Exhibit 23)

This task force was formed following a resolution passed by ALA Council at the 2010 Annual Conference. The task force was directed to study the challenges and potential solutions in libraries for improved electronic content access, distribution and preservation systems, and infrastructure in an increasingly digital environment. Michael Porter, co-chair of the task force, explained that the task force members chose to focus on the most urgent issues; namely, accessibility for people with disabilities, areas for possible education and outreach to a variety of stakeholders, and areas that would require further research.

The task force developed six recommendations for consideration by ALA Council:

- 1) Allocating resources (staff and financial) to complete an environmental scan.
- 2) Performing an economic analysis of licensing models.
- 3) Publicizing library and e-content issues through the Public Information Office.
- 4) Addressing accessibility issues in conjunction with ASCLA and OITP at a retreat.
- 5) Promoting and encouraging experimentation.
- 6) Finding a permanent home within ALA and hiring a project manager to oversee these issues.

Porter will bring this report to ALA Council at this Annual Conference for their consideration of the recommendations.

The Board adjourned at 11:30AM and reconvene at 11:35AM for ALA-APA Board of Directors meeting

Session Two

The Board convened at 1:30 PM on Monday, June 27, 2011, with President Roberta Stevens presiding.

PRESENT: President Roberta Stevens; President-elect Molly Raphael; Treasurer James Neal; Immediate Past President Camila Alire; Executive Director Keith Michael Fiels; Executive Board members: Diane Chen, Joseph Eagan, Patricia Hogan, Em Claire Knowles, Stephen Matthews, Kevin Reynolds, Linda Williams and Courtney Young.

Report out of Executive Session

President Roberta Stevens reported on discussions that occurred during the Executive Session on June 27, 2011:

- The Executive Board received a legal update from attorney Paula Goedert.
- The Board discussed a nominee and made a selection for ALA's representative to the American Library in Paris.
- The Board discussed new business development opportunities.

Washington Office Report – EBD # 12.38 (Exhibit24)

Emily Sheketoff, Associate Executive Director, ALA Washington Office, provided an update on activities that have occurred since submitting her written report.

- The Senate Health Committee is working on the reauthorization of the Workforce Investment Act. A draft of the bill was sent out asking stakeholders for comments to which the Washington Office responded that libraries should have access to Workforce Investment Funds. They also commented that a public librarian should sit on the state and local Workforce Development boards, and that digital literacy needs to be a part of the definition of adult education.
- Senator Murray of Washington State has introduced the Learn Act, which would be the literacy component of the Elementary and Secondary Education Act (ESEA). The Learn Act acknowledges the important role that public libraries play in literacy from birth to five years of age; however, it does not acknowledge the role that school libraries play in literacy. The Washington Office is working with the Senate Health Committee on this.
- The House is looking at several small education bills and the Washington Office has advised the White House that ALA is interested in working with them to ensure a focus on school libraries.
- During the conference, Institute of Museum and Library Services (IMLS) and the Department of Commerce's National Telecommunications and

Information Administration (NTIA) launched the national digital literacy portal. This is a portal where all digital literacy information can be in one place. The OITP digital literacy task force is working closely with the Department of Commerce on this initiative.

- A judge has rejected the proposed Google Book settlement. There is no indication from the parties on how they intend to proceed.
- The three sections of the Patriot Act related to privacy were up for reauthorization and they were reauthorized without any changes. They will come up for reauthorization again in four years.
- There were just under 400 participants for Legislative Day that took place May 2011. Online presence was 60 that week, an all time high.
- Thus far, in 2011, 13,392 messages have been sent via e-mail to Congress compared to last year's total of 15,764. By the end of 2011, the number of e-mail contacts with Congress should increase. Sheketoff commented that dissention within Congress combined with the bad economy has resulted in cuts to the Library Services and Technology Act and to the library section of the Department of Education. The Washington Office is working on developing better messaging and better ways to deliver the message.

Endowment Trustees Report – EBD #13.3 (Exhibit 25)

Daniel Bradbury, Senior Trustee of the Endowment Fund, made the following points:

- The endowment fund is at \$33,472,000 as of May 31, 2011.
- All of the managers are reporting positive for the year, leaving ALA well positioned.

James Neal, ALA Treasurer noted that the Trustees have been discussing the prospect of revising policy 8.5.1, which covers the Association's use/withdrawal and repayment of Long Term Investment Funds. They are recommending a change to a 3 to 5% payout, with initial payout level of 4%, to be annually evaluated by the Endowment Trustees with a recommendation to Finance and Audit and the Board based on a 20-quarter rolling average analysis. This will allow all units that have endowments to know exactly how much money they would have to work with in the coming year. It will also potentially increase the money available to support the work of the Association.

Neal presented two motions from the Finance and Audit Committee, and the Executive Board

Voted to amend the language of ALA Policy 8.5.1 as illustrated in EBD #13.3. EBD #13.3

Voted to increase the number of Endowment Trustees by one (1) from four (4) to five (5). EBD #13.3

Following this Annual Conference, a call for self-nominations for Endowment Trustee will be sent with recommendations coming from Finance and Audit to the Board at the 2012 Midwinter Meeting.

Budgetary Ceiling Report – EBD #3.8 (Exhibit 26)

ALA Treasurer James Neal presented the Budgetary Ceiling and on a motion by James Neal, the Executive Board

Voted on the recommendation of the Finance & Audit committee, approve the Total ALA FY 2012 Budgetary Ceilings as listed in EBD #3.8. and detailed in EBD #4.13. EBD #3.8

Privatization Report – EBD #12.40 (Exhibit 27)

Pat Tumulty, Chair of Committee on Library Advocacy, discussed the work of a privatization task force that was made up of members from the Committee on Library Advocacy, and members of ALTAFF. This group put together a document that could be used by libraries that might be facing privatization. The document includes a checklist and advice for contract consideration, as well as additional data about privatization.

Public Library Public Access Technology Benchmarks Project – EBD #12.41 (Exhibit 28)

Barbara Macikas, Executive Director, PLA, and Larra Clark Director, OITP Program on Networks, gave an update on this project which is a new effort funded by the Bill and Melinda Gates Foundation to develop and support the adoption of public access technology benchmarks. The goals of the program are to assess the quality of public access technology services, set goals for continuous improvement and to demonstrate the value of public access technology to individuals. The benchmarks are being developed by a coalition that represents library and local government leaders, and includes representatives from PLA and OITP.

Clark emphasized that PLA and OITP are looking to align the benchmarks with the recently released framework for digitally inclusive communities from the Institute of Museum and Library Services (IMLS). The benchmarks that will be created through this coalition talk about the importance of public access technology and how it supports education, e-government, workforce and digital literacy. PLA and OITP are currently in

the benchmark development process. The plan is to have the benchmarks ready to pilot in libraries in California, Texas and Oklahoma by the fall of 2011.

Session Three

The Board convened at 1:00 PM on Tuesday, June 28, 2011, with President Roberta Stevens presiding.

PRESENT: President Roberta Stevens; President-elect Molly Raphael; Treasurer James Neal; Immediate Past President Camila Alire; Executive Director Keith Michael Fiels; Executive Board members: Diane Chen, Joseph Eagan, Patricia Hogan, Em Claire Knowles, Stephen Matthews, Kevin Reynolds, Linda Williams and Courtney Young.

Report out of Executive Session

President Roberta Stevens reported on the discussion that occurred during the Executive Session on June 28, 2011 during which the Board discussed the confidential workforce analysis report.

Conference Services Report – EBD #12.47

Paul Graller, Manager of Conference Services gave a recap of this Annual Conference and highlighted several new features that were launched this year:

- Total registration was 20,186 (5,217 exhibitors)
- The Scholarship Bash, which was held at the National WWII Museum, drew 915 attendees
- The “Now Showing at ALA” film program was launched at this conference. Eighteen different films and documentaries were screened and approximately 875 people attended.

The four stages in the Exhibit Hall included:

- “What’s Cooking @ ALA” featuring cooking demonstrations.
- “Pop Top” focusing on popular library topics.
- Graphic Novel Stage which featured discussions and presentations on the graphic novel.
- “Live@your library” stage hosting live readings from popular authors.

New features in the Exhibit Hall included:

- “Artist Alley”, which was part of the Graphic Novel Pavilion, hosted 16 graphic artists.
- The “Mobile Apps Pavilion” had 16 exhibitors.

Graller noted that the Virtual Conference will be held July 13 and 14, 2011. There are 72 individuals and 21 groups currently registered. He explained that there will be 14 sessions including two general sessions. Graller presented EBD #12.47 and explained that the dates for the 2015 Midwinter Meeting in Chicago have been changed. The Executive Board

Voted to approve the date change from January 23 through 28, 2015 to January 28 through February 4, 2015. EBD #12.47

Budget Analysis and Review Committee (BARC) Report – EBD #3.3 (Exhibit 29)

Mario Gonzalez, chair of the Budget Analysis and Review Committee, reviewed the FY2011 budget update, the FY2012 budget update, and the Treasurer's report to Council. As of April 2011, revenues were \$27.3 million, 1.7% less than budget. ALA expenses were \$29.7 million, 2.3% of the FY2010 budget. The grants and awards were \$2.9 million (\$437,948 more than budget); however, the general fund, showed a net loss of \$2.8 million, which was more than the budgeted loss of \$1.8 million.

As of May 2011, nine out of twelve Divisions are reporting lower than budget revenues. The adjusted year-end projections are based on a revenue shortfall of \$442,000 and expense overages of \$449,000, for a total of \$891,000 net loss. Gonzalez explained that the shortfall will be partially met by personnel-related savings, building and technology-related savings, savings in the Governance and communications units, as well as anticipated publishing and conference revenue, and a Blue Cross/Blue Shield refund. BARC recommended meeting the remaining shortfall by using funds from the general fund reserve.

On a motion by James Neal, the Executive Board

Voted to approve the use of the reserves of up to \$375,000 for the FY 2011 budget EBD #3.3

Gonzalez provided highlights from the FY2012 budget. The overhead rate for FY2012 has been calculated at \$25.5 million. The general fund budgeted revenues of \$27,820,693, which is approximately \$998,000 more than FY2011. Expenses for the general fund were budgeted at \$27,820,693 which is \$998,483 higher than FY2011. Due to two Division National Conferences during the year, the overhead is going to be higher by \$584,000 above FY2011.

Finance and Audit Committee (F&A) Report – EBD #4.13 (Exhibit 30)

James Neal, ALA Treasurer presented the Finance and Audit report. Neal discussed the importance of being cautious when the ALA Executive Board and Council receive reports that have significant budget implications. He noted that when Council approved the 8.5.1 it was with the intent that it would become part of the FY2013 budget plan, but no specific date was indicated. Finally, Neal spoke briefly on the financial working relationships among the various units of the Association.

Conflict of Interest Statement - EBD #1.7 (Exhibit 31)

The Conflict of Interest Statement was approved by the ALA Executive Board in 2002 and adopted by the ALA Council the same year. The 2011-2012 statements were read and signed by the Executive Board members.

Executive Board Liaison Reports

Board members shared highlights from their liaison reports during this Annual Conference. In addition to their liaison assignments with the various committees, divisions, and round tables and affiliates, the Board members also paid visits to a number of exhibitors at this conference.

Em Claire Knowles reported on her visits with:

- Infogroup
- Gaylord Brothers
- Combined Book Exhibit
- 3M Library Systems
- Playway
- OverDrive, Inc.
- The ALA-APA Committee on Salaries and Status of Library Workers

James Neal commented on his visits with:

- HarperCollins Publishers
- Thomson Reuters
- Neal-Scuman Publishers, Inc.
- John Wiley & Sons
- Freedom to Read Foundation Board

Camila Alire visited with:

- The Committee on Professional Ethics
- Association for Library Collections and Technical Services (ALCTS)
- REFORMA (National Association to Promote Library Services to the Spanish Speaking)

President-elect Molly Raphael met with:

- The Public and Cultural Programs Advisory Committee
- The Resolutions Committee

Joseph Eagan commented on his visits with:

- Mango Languages
- Highsmith
- Brodart Company
- Gale, part of Cengage Learning
- SirsiDynix
- Ex Libris North America

- Exhibits Round Table
- The Chapters Relation Committee
- Literacy and Outreach Services Advisory Committee
- Library Support Staff Round Table
- Intellectual Freedom Round Table

Diane Chen reported on her visits with:

- School Library Journal/Library Journal
- Candlewick Press
- Disney-Hyperion Books
- Random House
- Baker & Taylor
- Bound To Stay Bound Books
- Gale, part of Cengage Learning
- Association for Library Service to Children (ALSC)
- Federal and Armed Forces Libraries Round Table (FAFLRT)
- Chinese American Librarian's Association (CALA)
- Committee on Status of Women in Librarianship (COSWOL)
- Intellectual Freedom Committee

Patricia Hogan commented on her visits with:

- Elsevier Inc.
- Credo reference
- Ingram Content Group
- Morningstar
- Sisters in Crime
- Emerald Group Publishing Inc.
- ALA-APA Certification Committee
- Constitution and Bylaws Committee
- Association of Specialized and Co-operative Library Agencies (ASCLA)
- Association for Library Trustees, Advocates, Friends and Funders (ALTAFF)

Kevin Reynolds visited with:

- Polaris Library Systems
- Sage
- YBP Library Services
- Innovative Interfaces
- OCLC
- Alexander Street Press
- Government Documents Round Table (GODORT)
- Library and Information Technology Association (LITA)

- New Members Round Table
- Video Round Table
- Awards Committee
- Office for Human Resources Development and Recruitment Advisory Committee(HRDR)

Stephen Matthews met with:

- Marshall Cavendish Corp
- Penguin Group
- Demco
- Midwest Tape
- BWI & Follett Library Resources
- Committee on Education
- Committee on Organization
- Committee on Accreditation
- Conference Committee
- Policy Monitoring Committee
- Young Adult Library Services Association (YALSA)

Linda Williams commented on her visits with:

- Capstone
- H. W. Wilson
- ABC-CLIO
- ProQuest
- EBSCO Information Services
- American Association of School Librarians (AASL)
- Gay, Lesbian, Bisexual, and Transgendered Round Table (GLBTRT)
- Reference and User Services Association (RUSA)

Courtney Young met with:

- Boopsie
- Scholastic
- Rowman & Littlefield Publishers/Scarecrow Press
- Mergent, Inc.
- NASA
- Brainfuse
- Office for Information Technology Policy (OITP)
- Association of College and Research Libraries (ACRL)

Recognition of Board Members (Terms Expiring)

President Roberta Stevens recognized Executive Board members whose terms expired: Camila Alire, Diane Chen, Joseph Eagan and Em Claire Knowles.

Board Effectiveness

Immediate Past President Camila Alire commented on the Board's effectiveness during this meeting.

The Board adjourned at 4:30 PM.