
ALA EXECUTIVE BOARD

2013 Midwinter Meeting Draft Agenda
January 25-29, 2013
Seattle, WA

- Thursday, January 24, 2013 - ***Executive Committee Meeting***

4:00 – 5:00 PM

- Friday, January 25, 2013 - ***ALA Executive Board Meeting – Session I***

8:30 AM – 12:00 PM

Aspen Room – Sheraton Seattle Hotel

*****Please turn off cell phones and other communication devices prior to the start of the meeting. If there will be any handouts for the Board, please bring them to the Board Secretariat at the Staff table prior to your presentation.*****

❖ ***Procedural/Consent***

❖

8:30 AM

Call to Order (Maureen Sullivan, ALA President)

8:35 – 8:40 AM

Written Reports (Board members may ask to discuss any of these further)

- **Agenda Approval** – EBD #9.2.1
- **President's Report** – EBD #7.3
- **President-elect's Report** – EBD #7.4
- **Executive Director's Report** – EBD #12.11
- **Office of Research & Statistics Report** – EBD #12.21
- **Workforce Analysis** – EBD #12.15

8:40 – 8:45 AM

Approval of 2012 Fall Executive Board Meeting Minutes and Vote Tally – EBD #2.2, EBD #1.4

Confirmation of Conference Call Votes

- January 15, 2013 - EBD #1.5

Executive Committee Report

President Maureen Sullivan will report from the Executive Committee meeting held on Thursday, January 24, 2013.

❖ ***Discussion/Exploration***

8:45 – 10:00 AM

Harwood Partnership

President Maureen Sullivan and Richard Harwood, Founder and President of the Harwood Institute for Public Innovation, will lead an interactive Board discussion on the ALA/Harwood partnership and the work of the Harwood Institute for Public Innovation.

10:00 – 10:15 AM

School Libraries Presidential Task Force - EBD #10.5

Susan Ballard, AASL President, and Patricia Tumulty, Chair of the Committee on Library Advocacy, will report on the progress of the School Libraries Presidential Task Force and their proposed action plan.

10:15 – 10:30 AM

BREAK

10:30 – 10:45 AM

Digital Content and Libraries – EBD# 12.20

President Maureen Sullivan and Digital Content and Libraries Working Group Co-Chair Sari Feldman will provide an update on the work of the Digital Content and Libraries Working Group and the meetings with various groups around the topic of e-books and digital content.

10:45 – 10:55 AM

Edge Initiative – EBD #12.12

Barb Macikas, Executive Director, Public Library Association and Larra Clark, Director, Program on Networks will give an update of current activities related to the development of public access technology benchmarks for public libraries.

10:55 – 11:10 AM

Media Relations/Campaign Discussion – EBD #12.17

Sonia Alcantara-Antoine, Chair, Public Awareness Committee; Cathleen Bourdon, Associate Executive Director, Communications and Member Relations; and Mark Gould, Director, Public Information Office, will give an update on current ALA media relations issues and the Campaign for America's Libraries Report.

- Campaign for America's Libraries Report – EBD #12.18

❖ ***Decision/Action***

- 11:10 – 11:25 AM** Revised Dues Adjustment Proposal – EBD #10.6
Executive Director Keith Michael Fiels and Cathleen Bourdon, Associate Executive Director, Communications and Member Relations, Membership Development, will request approval to forward the Revised Dues Adjustment Proposal to ALA Council for their consideration during the 2013 ALA Midwinter Meeting.

❖ ***Discussion/Exploration***

- 11:25 – 11:35 AM** Board Liaison Visits and Talking Points
The Board will discuss the talking points to be used when conducting their liaison visits during this conference.
- 11:35– 11:40 AM** Board Effectiveness – Molly Raphael
- 11:40 AM** Adjournment

(The Board will convene following the conclusion of this meeting in a meeting of the ALA-APA Board of Directors. See separate ALA-APA Board of Directors Meeting Agenda.)

- Monday, January 28, 2013 -
ALA Executive Board Meeting – Session II
2:00 – 4:00 PM
Aspen Room – Sheraton Seattle Hotel
Revised

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❖ **Procedural/Consent**

2:00 PM Call to Order (Maureen Sullivan)

❖ **Decision/Action**

2:00 – 2:25 PM Committee on Accreditation Conflict of Interest Policy – EBD #10.4
Brian Andrew, Chair of the Committee on Accreditation, and Karen O'Brien, Director of the Office for Accreditation, will report on the review of the Committee on Accreditation's conflict of interest policy.

2:25 – 2:45 PM Auditor's Report – EBD #4.9.1
Jeff Delheimer and John Fedus of Mueller & Co., will present the results of the FY2012 audit of ALA's consolidated financial statements. Mr. Delheimer, Mr. Fedus, and Gregory Calloway, ALA Associate Executive Director, Finance, will ask the Board to approve the audit.

❖ **Discussion/Exploration**

2:45-3:00 PM Washington Office Report– EBD #12.13
Emily Sheketoff, ALA Associate Executive Director, Washington Office, will provide a written report and lead a discussion regarding current legislative and budgetary issues.

3:00 – 3:15 PM Endowment Trustees' Report – EBD #13.2
James Neal, ALA Treasurer, will report on the most recent position of ALA's portfolio, its managers, and their performance.

- Spending Payout Recommended Revision – EBD #13.3
- Investment Policy Statement – EBD #13.4

❖ **Decision/Action**

3:15 – 3:30 PM Development Office Report – EBD #6.2
Development Office Director Kim Olsen-Clark will request approval of the full list of companies from the Domini and TIAA-CREF portfolio of “socially responsible” companies, which the ALA Development Office and other units could use to prospect for corporate partners, sponsors, and donors in support of ALA’s Mission.

3:30 – 3:45 PM ***BREAK***

3:45 – 3:50 PM Board Effectiveness – Molly Raphael

❖ *Executive/Closed Session*

3:50 – 4:20 Legal Update
ALA’s legal counsel Paula Goedert, Barnes & Thornburg LLP, will provide an update on legal matters of interest to the Board, via conference call.

4:20 PM Adjournment

- Tuesday, January 29, 2013 -
ALA Executive Board Meeting – Session III

*Time TBD @ close of Council III**
Aspen Room – Sheraton Seattle Hotel
Revised 1/29/13

**The start time is tentative depending on the time that Council Session III ends. The Executive Board members are asked to meet at the stage in the Council chamber after Council III to agree upon a starting time. Lunch will be provided after the starting time is determined.*

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❖ **Procedural/Consent**

11:00 AM Call to Order (Maureen Sullivan)

11:00 – 11:05 AM Report Out of the January 28, 2013 Executive Session – Maureen Sullivan

❖ **Decision/Action**

11:05 – 11:20 AM Conference Services Report
Paul Graller will give an update of attendance, exhibits, etc. from the 2013 Midwinter Meeting and Mary Ghikas will present 2014 Midwinter and Annual Conference Skeleton Schedules.

- Approval of 2014 Skeleton Schedules for Midwinter and Annual Conference – EBD #12.14

11:20 – 12:00 PM Budget Analysis and Review (BARC) and Finance & Audit Committee (F&A) Report – EBD #4.10
Clara Bohrer, BARC Chair, and James Neal, ALA Treasurer, will report on the BARC, F&A, and Planning and Budget Assembly (PBA) meetings during the Midwinter Meeting.

- FY 2013 1st Quarter Financial Report and Projections – EBD #14.3
- Indirect Cost Study Assumptions – EBD #4.11
- Proposed Presidential Initiative Budget for FY 2013– EBD #14.4
- Controller’s Report – EBD #4.12
- FY 2014 Budget Instructions – EBD #4.13
- Small Division Support for FY 2014 – EBD #4.14
- Auditor Evaluation and Recommendation – CBD #13
- FY 2012 Final August Financial Results – EBD #14.5

❖ ***Discussion/Exploration***

12:00 – 12:30 PM ***BREAK FOR LUNCH***

12:30 – 12:45 PM International Relations Committee
Nancy Bolt, Chair, International Relations Committee, will report on current issues and future plans of the Committee.

12:45 – 1:00 PM Debriefing on Council Small Group Discussion on “Rethinking ALA”

1:00 – 2:00 PM Liaison Reports
Executive Board members will report on their liaison activities during the conference.

2:00 – 2:05 PM Board Effectiveness – Molly Raphael

❖ ***Executive/Closed Session***

2:05 – 2:20 PM ALA Standing Committee Appointments – CBD #12.1

Endowment Trustee Candidates – CBD #10.1

GPO for Depository Council Nominations – CBD #8

IFLA Section Committees Nominations – CBD #9.1

IFLA Governing Board Nomination – CBD #11

IFLA President-elect 2013-2015 Nomination – CBD #14

2:20 PM Adjournment