

Committee Progress Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Progress Report

****Date:** March 1, 2015

****Committee Name:** NMRT President's Program

****Supervising Board Member:** Megan Hodge, NMRT President

****Chair, Co-Chairs, Assistant Chairs:** Dani Brecher Cook, Chair

****Committee members:**

Alison George
Ariana Santiago
Chrissie Rissmeyer
Eleanor Johnson
Ethan Fenichel
Michele Woods
Sarah Kirkley

****Activity in Current Reporting Period**

a) Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):

Since the beginning of the year, the Committee has:

- Decided on a program topic & format and developed a formal program proposal.
- Identified, contacted, and confirmed three speakers for this year's pre-conference.
- Reserved a room at ALA Annual Conference and worked with Kim at ALA to provide refreshments and set up technology at the conference.
- Developed a long description for the program and sent it to the Web Committee to post on the NMRT website.
- Revised the committee's handbook page.

b) Projects in progress but not yet completed:

- Send description of the event to a variety of listservs, submit description to Footnotes, and develop materials for social media.
- Implement an assessment measure(s) to determine the success of the program topic and format.
- Receive speaker forms back from three speakers, and confirm topics and format with speakers.

****Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

- Deliver the pre-conference at ALA Annual. All other items are in-progress.

Financial Report Section:

Your budget appropriation (see budget)	a. \$3700
Amount which you have spent so far this year	b. \$0
Your estimated additional expenses this year	c. \$1000
Total of amount spent and additional "estimated" expenses for this year (b+c)	d. \$1000
Difference between budgeted amount and total expenses from above (a-d)	e. \$2700

****Report submitted by:** Dani Brecher Cook

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