

Committee Final Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Final Report

****Date:** July 19, 2014

****Committee Name:** Alumni & Friends Committee

****Supervising Board Member:** Janel Kinlaw, NMRT Past President

****Chair, Co-Chairs, Assistant Chairs:**

Melissa I. Cardenas-Dow (melissa.cardenasdow@gmail.com)

****Committee members:**

Kristen Hylton, Michelle Donlin

****Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

Projects completed:

1. Developed draft of member survey questions.
2. Drafted new language for changes in bylaws to allow alumni and friends of NMRT to participate in A&F Committee; language needs to be placed in voting ballot in 2014-2015.
3. Draft entries into the NMRT wiki for the the A&F Committee, including committee mission, charge, and calendar.

****Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

1. Develop outreach/marketing charges and activities to engage NMRT alumni and friends.
2. Develop communication flow and documentation for NMRT A&F Google account and ALA Connect.

Financial Report Section:

Your budget appropriation (see budget)	a. N/A
Amount which you have spent this year	b. N/A
Difference between budgeted amount and amount spent (a-b)	c. N/A

****Report submitted by:** Melissa I. Cardenas-Dow, chair, 2014

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