

## **Committee Final Report**

**Type of report being submitted:**

Committee Final Report

**Date:**

June 1, 2012

**Committee Name:**

Shirley Olofson Memorial Award Committee

**Supervising Board Member:**

Megan Hodge, NMRT Leadership Development Director

**Chair, Co-Chairs, Assistant Chairs:**

Holly Okuhara, Chair

**Committee members:**

Natalie Clewell

Holly Gerber

Christy Rickey Meister

Angiah Davis

**Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

The goal/charge of this committee was to choose a recipient of the 2012 Shirley Olofson Memorial Award. The following are the specific objectives/projects that committee completed to meet the goal:

1. Solicitation of applications for award
2. Gathering of applications
3. Application review and scoring
4. Selection of recipient
5. Notification of recipient and those not selected
6. Conferring of the award (check was sent to recipient and recipient will also be honored at the NMRT Awards reception in Anaheim)
7. Press release
8. Changes to "Current/Past Winners" webpage
9. Review of Procedures/process with committee

**Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

N/A

**Financial Report Section:**

<b>Your budget appropriation (see budget)</b>	a. 0*
<b>Amount which you have spent this year</b>	b. 0
<b>Difference between budgeted amount and amount spent (a-b)</b>	c. 0

*\*Please note: The award money was provided by alternative funding to the recipient in the form of a check once the recipient agreed to accept the award. The chair worked with the NMRT Treasurer and was sent at the end of May.*

**Report submitted by:** Holly Okuhara, Chair

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