

Henry J. Carr.

San Francisco

A.L.A.

VOL. XIII

CALIFORNIA
CONFERENCE

OCT.
1891

A. E. A.



HAND-BOOK
OF
SAN FRANCISCO MEETING

1891

California Conference.

~~*

LOCAL COMMITTEES.

*

General Executive.

J. C. ROWELL, *President*, Librarian University of California.

ALFRED E. WHITAKER, *Secretary*, Librarian Mercantile Library.

J. VANCE CHENEY, Librarian Free Public Library.

HORACE WILSON, Librarian Mechanics' Institute.

E. J. MOLERA, President Mercantile Library.

JOSEPH O'CONNOR, Trustee Free Public Library.

SPECIAL COMMITTEES.

*

Finance.

P. N. LILIENTHAL, Esq., Manager Anglo-California Bank

*

Reception.

J. VANCE CHENEY.

*

Excursions.

ALFRED E. WHITAKER.

*

Hotel and Banquet.

HORACE WILSON.

Press.

J. C. ROWELL.

—→Directions←—

~~~~~\*

REGISTRATION—

All members of the A. L. A. are requested to register with the Secretary at Monday's Session.

\*

HEADQUARTERS—

The Ladies' Reception Parlor, Palace Hotel, opening from Court, on first floor, opposite Office, will be used as place of assembling and general headquarters, Room 186, *Second floor* will serve as headquarters of *Secretary of Local Executive Committee*, and Bureau of general information for the A. L.A. and friends, during the Conference.

\*

HALL—

Sessions will be held in *Pioneer Hall*, Pioneer Place, Society of California Pioneers' Building, Fourth St. just South of Market St.



### EXCURSIONS—

For appointed trips and excursions, Guests are requested to assemble promptly at the hours named in the detailed programme, in the Ladies' Reception Parlor of Palace Hotel, and place themselves under the direction of the committee in charge.



### CHINATOWN—

Parties will be made up to visit the Chinese Quarter, under the guidance of detailed officers, for *Tuesday* and *Wednesday* evenings, *after Sessions*.



## Outline Programme.



OCTOBER 10TH TO 19TH.



### SATURDAY—

Arrival.

### SUNDAY—

Rest.

### MONDAY—

A. M.—Cliff House and Sutro Heights.

P. M.—Opening Session for organization.

Evening—Reception.

### TUESDAY—

A. M.—Bay Excursion.

P. M.—Session.

Evening Session—Popular Meeting.

WEDNESDAY—

A. M.—Session.

P. M.—Stanford University; Reception by Mrs. Stanford.

Evening Session—Libraries and Schools.

THURSDAY—

A. M.—Session.

P. M.—Berkeley, Oakland, &c.

Evening—Session in Oakland.

FRIDAY—

A. M.—Session.

Evening—Banquet.

SATURDAY TO MONDAY—

Santa Cruz, Monterey, &c., and return to San Francisco.

MONDAY—

P. M.—Departure for the South.

Detailed Programme.

OCTOBER 12TH TO 19TH.

\*

MONDAY—

9 A. M.—Trip to Cliff House and Reception at Sutro Heights, by Adolph Sutro, Esq. Route by Ferries and Cliff House Cable line, out. Return by Park and Ocean Road. Assemble at 8.30. Bring light wraps.

8 P. M.—Opening Session of Conference for organization

8 P. M.—Reception in Parlors of Palace Hotel, *Second floor*. Address of Welcome, President's Response, Poem.

TUESDAY—

9 A. M.—Excursion around the Bay on the S. F. & N.

P. R. Boat *Tiburon*.—Leaves foot of Market Street, at 9 o'clock, assemble at 8.30, *Sharp*. Bring wraps.

2 P. M.—Session. President's Opening Address.

7.30. P. M.—Session. Popular Meeting.



**WEDNESDAY—**

9:30 A. M.—Session.

1 P. M.—By invitation of Senator and Mrs. Stanford, Excursion to Palo Alto—visit to Leland Stanford Junior University, and a Lawn Party at their Residence. Train leaves Third and Townsend streets. at 1 P. M. Assemble promptly at 12:30 P. M.

7:30 P. M.—Session. Topic, Libraries and Schools.

**THURSDAY—**

9:30 A. M.—Session.

1 P. M.—Guests of Oakland—in charge of Oakland Committee.—Visit to Berkeley, Oakland, Piedmont, &c.

5:15 P. M.—Supper at rooms of the Starr King Fraternity, corner of Fourteenth and Castro Sts.

6:15 P. M.—Reception at same place.

7:15 P. M.—Session at same place.

9:30 P. M.—Boat for San Francisco.

**FRIDAY—**

10 A. M.—Session.

7:30 P. M.—Banquet at Palace Hotel. Assemble at 7:00.

**SATURDAY—**

8:15 A. M.—Leave foot of Market Street, (Narrow Guage Route) for Santa Cruz. Assemble at 7:30.

Will be met by Committee from Santa Cruz at the Big Tree Grove, where an informal Reception and Lunch will be extended; thence to Santa Cruz and Drive around the Bluffs.

# American Library Ass'n,

ORGANIZED 1876.

\*

OFFICERS, 1890 91.

~~~~~\*

President.

S: SWETT GREEN, Public Librarian, Worcester, Mass.

*

Vice-Presidents.

C: C. SOULE, Trustee Free Public Library, Brookline, Mass.

W: T. HARRIS, U. S. Commissioner of Education.

W: I. FLETCHER, Librarian Amherst College.

K. A: LINDERFELT, Public Librarian, Milwaukee, Wis.

Secretary.

F: P. HILL, Public Librarian, Newark, N. J.

*

Assistant Secretaries.

GENERAL.

W: E. PARKER, Treas. Library Bureau, Boston, Mass.

MARY SALOME CUTLER, Vice-director Library School.
Albany, N. Y.

TRAVEL.

H. E. DAVIDSON, Sec'y, Library Bureau, Boston, Mass.

C: C. PICKETT, Librarian Chicago Law Institute.

RECORDING.

Prof. G: T. LITTLE, Librarian Bowdoin College.

Treasurer.

H: J. CARR, Librarian Albright Library, Scranton, Pa.

*

Finance Committee.

W: C. LANE, Assistant Librarian Harvard College Library.

J: M. GLENN, Treas. New Mercantile Library, Baltimore,
Md.

Co-operation Committee.

C: A. CUTTER, Librarian Boston Athenæum.

GARDNER M. JONES, Public Librarian, Salem, Mass.

HARRIET E. GREEN, Cataloguer Boston Athenæum.

*

Library School Committee.

J. N. LARNED, Librarian Buffalo Library, Buffalo, N. Y.

F: P. HILL, Public Librarian, Newark, N. J.

ELLEN M. COE, Librarian New York Free Circulating
Library.

*

Public Documents Committee.

E. C. HOVEY, Trustee Free Public Library, Brookline, Mass.

S: S. GREEN, Librarian Free Public Library, Worcester,
Mass.

WESTON FLINT, Statistician, U. S. Bureau of Education.

R. R. BOWKER, ex-Editor *Library Journal*.

J. P. DUNN, Jr., State Librarian, Indiana.

Standing Committee.

The PRESIDENT and the SECRETARY, *ex-officio*.
F: M. CRUNDEN, Public Librarian, St. Louis, Mo.

*

Endowment Committee.

J: M. GLENN, Treas. New Mercantile Library, Baltimore, Md.
E. C. HOVEY, Trustee Free Public Library, Brookline, Mass.
PLINY T. SEXTON, Regent University of the State of New York.

*

Trustees of Endowment Fund.

PLINY T. SEXTON, Regent University of the State of New York.
NORMAN WILLIAMS, Trustee of Crerar Library, Chicago, Ill.
E. C. HOVEY, Trustee Free Public Library, Brookline, Mass.

Councillors.

JUSTIN WINSOR, Harvard University, ex-President, 1876-1885.
W: F. POOLE, Newberry Library, Chicago, ex-President, 1885-1887.
C: A. CUTTER, Boston Athenæum, ex-President, 1887-1889.
F: M. CRUNDEN, St. Louis Public Library, ex-President, 1889-1890.
MELVIL DEWEY, N. Y. State Library, ex-President, 1890-1891.
W: H. BRETT, Cleveland Public Library.
C. R. DUDLEY, Denver Mercantile Library.
R. A. GUILD, Brown University.
K. A: LINDERFELDT, Milwaukee Public Library.
C: A. NELSON, Newberry Library, Chicago, Ill.
H: M. UTLEY, Detroit Public Library.
A: W. WHELPLEY, Cincinnati Public Library.
A. VAN NAME, Yale College Library.

JOHN EDMANDS, Philadelphia Mercantile Library.
L. H. STEINER, Enoch Pratt Free Library, Baltimore, Md.
J: V. CHENEY, San Francisco Free Public Library.
Miss H. P. JAMES, Osterhout Free Library, Wilkes-Barré,
Pa.
Miss M. E. SARGENT, Middlesex Mechanics Association,
Lowell, Mass.



Programme
of the
Thirteenth General Meeting
.. of the ..
American Library Association,
To be Held at
San Francisco, California
October 12-16, 1891.

◇ Annual Meeting ◇

OCTOBER 12-16, 1891.



—◇ FIRST SESSION. ◇—

MONDAY AFTERNOON AT 3 O'CLOCK.

- Announcements.
- Consideration of the Report of the Proceedings of the last meeting as printed.
- Report of Secretary.
- Report of Treasurer.
- Reports of Committees of the Executive Board :
 - Standing.
 - Finance.
 - Co-operation.
 - Library—School.
 - Public Documents.
 - Endowment.

Report of the Trustees of the Permanent Fund.
Report of the Committee on the Revision of the Constitution.
Report of the Committee on the Exhibition of the American Library Association, at the World's Columbian Exposition.
Announcement of Committees on Reception and Resolutions.
Report on Aids and Guides for Visitors, by William C. Lane, Assistant Librarian of the Harvard College Library.
Report on Gifts and Bequests, Miss C. M. Hewins, Librarian of the Hartford Library, Hartford, Conn.

*

SECOND SESSION.

MONDAY EVENING AT 7:30 O'CLOCK.

RECEPTION to the members of the Association.—Address—Gen. W. H. L. Barnes of San Francisco.—Reply by the President of the American Library Association.—Poem by John Vance Cheney, Librarian of the Free Public Library, San Francisco.

THIRD SESSION.

TUESDAY AFTERNOON AT 2 O'CLOCK.

President's Address.
Report on Binding and Binderies in Libraries, by D. V. R. Johnston, Sub-Librarian of the State Library, Albany, N. Y.
Home Libraries, by John M. Glenn, Manager and Treasurer of the New Mercantile Library, Baltimore, Md.

*

FOURTH SESSION.

THURSDAY EVENING AT 7:30 O'CLOCK.

Popular meeting. Addresses by California speakers and visiting members of the Library Association, on the value of Libraries to communities, and the importance of providing them with good buildings and other working facilities.

FIRST SESSION.

WEDNESDAY FORENOON AT 9:30 O'CLOCK.

Elementary Library Architecture, by Charles C. Soule, Trustee of the Public Library, Brookline, Mass.

Consideration of the subject of Library Buildings, by William F. Poole, Librarian of the Newberry Library, Chicago; Chas. A. Cutter, Librarian of the Boston Athenæum; K. A. Linderfelt, Librarian of the Public Library, Milwaukee, Wisconsin, and others.

How the re-classification and re-numbering 60,000 volumes was done in the Detroit Public Library without closing the Library or stopping the circulation of books, by Henry M. Utley, Librarian of the Public Library, Detroit, Michigan.

General questions and informal discussion.

SIXTH SESSION.

WEDNESDAY EVENING AT 7:30 O'CLOCK.

Libraries and Schools, by Samuel Swett Green, Librarian of the Free Public Library, Worcester, Mass.

Use and Exchange of Library-books in the schools and shops of Cleveland, Ohio, by William H. Brett, Librarian of the Public Library, Cleveland, Ohio.

Discussion of the subject.

Report on Library Legislation, by Thorvald Solberg, late Assistant Librarian in the Congressional Library, Washington, D. C.

The best Library Legislation, by William I. Fletcher, Librarian of Amherst College, Amherst, Mass.

SEVENTH SESSION.

THU SDAY FORENOON AT 9:30 O'CLOCK.

Access to the Shelves, by users of Libraries.

Papers by Herbert Putnam, Librarian of the Public Library, Minneapolis, Minnesota, and William H. Brett, Librarian of the Public Library, Cleveland, Ohio.

Discussion.

Five minute talk on "A Prehistoric Poole," by J. C. Rowell, Librarian of the University of California.

Report on Contagious Diseases and their dissemination through the use of library-books, by Gardner M. Jones, Librarian of the Public Library, Salem, Mass.

Exhibition of Blanks and Plans.

EIGHTH SESSION.

THURSDAY EVENING, AT 7:30 O'CLOCK.

[In Rooms of Starr King Fraternity, Oakland.]

Public support of public libraries, with particular reference to the treatment of the subject in "A Plea for Liberty" by William E. Foster, Librarian of the Public Library, Providence, R. I.

Discussion.

Impressions in foreign libraries and notes on the recent meeting of the Library Association of the United Kingdom, by Miss Mary S. Cutler, Vice-Director of the Library School, Albany, N. Y.

State Library Associations, by Charles A. Cutter and Miss Harriet E. Green, of the Boston Athenæum.

General questions and informal discussion.

NINTH SESSION.

FRIDAY FORENOON, AT 10 O'CLOCK.

Election of officers; selection of time and place of the next meeting.

Unfinished business.

Should uniformity mark the arrangement and administration of our public libraries, or should individuality be allowed to assert itself in each? By Lewis H. Steiner, Librarian of the Enoch Pratt Free Library, Baltimore, Md.

Five minute talk on methods of cataloguing the U. S. Public Documents and the Periodicals by John Vance Cheney, Librarian of the Free Public Library, San Francisco.

A word on card and printed catalogues from the student's standpoint, by Paul Leicester Ford, Editor of the Library Journal.

Economical, educational and selected catalogues, by Willis K. Stetson, Librarian of the Free Public Library, New Haven, Conn.

Books and libraries and their treatment fifty years ago, by Henry Barnard, late United States Commissioner of Education, Hartford, Conn.

Places of Interest,

AND HOW TO REACH THEM.



CLIFF HOUSE AND SUTRO HEIGHTS.—To reach these commanding points, take Ferries and Cliff Cable-road—either on Powell or Sacramento Streets. If on Powell Street, change cars at Jackson and Mason; or take California-street cars. At terminus of either line take motor cars at California and Central Avenue, and run to end of line. Sutro Heights or the Cliff House are near at hand and in full sight. Fare ten cents—five cents on each line.

PARK AND THE OCEAN BEACH.—The Park being a place to roam, all roads (almost) lead there. The McAllister, Hayes or Haight-street cars of the Market-street system, the Geary-street, California-street, or Powell-street all reach there, on a single five-cent fare. The Post-street Line may be taken at Junction of Montgomery, Market and Post street, opposite Palace Hotel. It is well to go one way and return another. If one goes by Powell Street,

a fine view of the Presidio is had, and the Park is entered from the North. The Conservatory is close at hand and the walk across to the children's play-ground and from thence to the Haight-street terminus a pleasant one. At this point the motor cars to the beach may be taken—fare five cents.

UNITED STATES MINT.—The Branch Mint on Fifth Street, between Market and Mission, is an interesting point to visit. A guide accompanies parties through the different departments, and the various stages of melting, refining rolling, annealing, punching and stamping into finished coin may be witnessed. Visitors admitted daily from nine to half-past eleven.

STATE MINING BUREAU.—Visitors will do well not to overlook the collection of geological and mineralogical specimens collected by the State and exhibited under the direction of the State Mineralogist in Pioneers' Building, where Conference is in Session. Free admission daily from ten to five.

PRESIDIO.—The Military Reservation with its magnificent view of the Bay, Mount Tamalpais and the Marin shore is well worth a visit. The most satisfactory route is by the Ferries and Cliff route (Powell or Sacramento Streets to Jackson and Central Avenue.) The walk through the Presidio is very attractive and not long. Returning, take

the Union Street Cable-road, which will give you a glimpse of the old North End and the Latin Quarter.

CALIFORNIA ACADEMY OF SCIENCES.—Has its home in its elegant new building, 819 Market Street—a short walk from Palace Hotel.

CALIFORNIA HISTORICAL SOCIETY.—Also in Academy of Sciences Building, 819 Market St.

TECHNICAL SOCIETY.—Also in Academy of Sciences Building, 819 Market Street.

SAN FRANCISCO ART ASSOCIATION.—430 Pine St.

SOCIETY OF CALIFORNIA PIONEERS.—Pioneer Building, Pioneer Place, Fourth Street, just South of Market.

STATE BOARD OF HORTICULTURE.—220 Sutter St.



LIBRARIES.

FREE LIBRARY.—New City Hall.

MECHANICS' INSTITUTE.—31 Post Street, between Montgomery and Kearny.

MERCANTILE LIBRARY.—Temporary Headquarters, 303 Larkin Street. New Building not yet completed—corner Van Ness and Golden Gate Avenues.

ODD FELLOWS' LIBRARY.—Odd Fellows' Building, corner Market and Seventh Streets.

LAW LIBRARY.—New City Hall.

LIGUE NATIONALE FRANÇAISE.—Supreme Court Building, 305 Larkin Street.



CLUBS.

PACIFIC-UNION.—N. W. Cor. Post and Stockton Streets.

BOHEMIAN.—130 Post Street, between Kearny and Grant Ave.

COSMOS.—317 Powell Street, between Geary and Post.

HARVARD.—Secretary's office, 305 Sansome.

YALE.—M. L. Wilson, Secretary, 202 Sansome St.

AMHERST.—ALFRED E. Whitaker, Secretary.

UNIVERSITY.—722 Sutter, bet. Taylor and Jones—take Sutter Street cars.

OLYMPIC.—Alcazar Building, O'Farrell St., between Stockton and Powell.

PRESS.—Jas. H. Love, Secretary, 430 Pine St.



Wm. H. Crocker & Co.