

## **NMRT Board Member Final Report**

**1. Office Name:** Vice President/President-Elect

**2. Office Term (Date: Ex. 2005-2006):** 2011-2012

**3. Discuss/summarize your involvement with your committees this year:**

My planning committee helped revise the NMRT Committee Volunteer form. I supported them in figuring out how to transfer the form from a static HTML page to a Google doc to streamline the appointment process. They also brainstormed on partnerships for NMRT, possible webinar topics and ways to increase our virtual networking.

I mentored with the Emerging Leaders group working on the NMRT Professional Fair project. They successfully queried other groups around ALA regarding what they are doing for orientation sessions. They queried the past Spectrum Scholars to get their feedback on past Professional Fairs. They worked with Trevor & Holly to market, promote and support the Professional Options Fair at ALA Annual.

I have also continued to answer questions from committees and other board members about NMRT committee work or procedures. I made appointments for the 2012-2013 committee assignments.

**4. Based on your year's experience in this office, what future directions do you see your office or NMRT needing to take this year or the following year?**

I would encourage continued communication about the timing of committee appointments and working to shorten the timetable from call for volunteers to appointments.

**5. What tips or hints do you have that might help your successor carry out the duties of this office?**

Don't be afraid to ask questions and change procedures if they don't make sense anymore.

**6. Please address the role of the board member as coordinator. For example, projects between membership promotion, diversity & recruitment and student outreach would need to be coordinated. How might activities such as this be handled by board members efficiently and smoothly? Your thoughts here will be most helpful for future boards.**

More coordination between board members/committees to make sure that similar activities can be coordinated and that multiple committees aren't doing the same action.

**7. Date of report:** July 2, 2012

**8. Submitted by:** Janel Kinlaw, [jkinlaw@npr.org](mailto:jkinlaw@npr.org)