Committee Final Report
NOTE: ** = Required Field

**Type of report being submitted:** Committee Final Report

**Date:** June 30, 2012

**Committee Name:** Student Chapter of the Year Award

**Supervising Board Member:** Cory Lampert

**Chair, Co-Chairs, Assistant Chairs:** Michelle Chronister

**Committee members:**
Michelle Chronister
Cheryl Cyr
Tina Chan
Michelle Demeter
Stephanie Light
Paula Maez
Erica Stiner
Ginger Williams
Tahirah Akbar-Williams

**Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

- Reviewed, discussed, and revised nomination criteria and nomination form.
  - The committee met to discuss the criteria and weight assigned to each category.
- Published nomination form and publicized award.
  - The chair worked with the web committee to post the relevant documents and changes to web pages. Also, the chair worked with the SASCO, Endnotes, the NMRT secretary, and others to publicize the nomination form and deadlines.
- Reviewed nominations and selected winner and runner-up.
  - The committee met to discuss scoring, read each nomination, and scored it. The chair totaled the scores and announced the winner and runner-up.
- Publicized winner and presented award at Annual conference.
  - The chair worked with the web committee to make the changes to web pages to announce the winner and runner-up. Also, the chair worked with the SASCO, Endnotes, the NMRT secretary, and others to publicize the winners.
  - The chair worked with the supervising board member to create and frame the certificate for the student reception.
**Action Items/Issues To Be Resolved** – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.

The committee completed all assigned tasks this year. There were some tasks that were not listed for the committee and need to be included in the handbook, such as

- The committee is responsible for creating the certificates to present at the student reception, securing signatures for the certificates, purchasing for them, and transporting these objects to Annual.
- The committee is responsible for having the winning student chapter complete a Condition of Award Acceptance form and return it to the staff liaison at ALA.

**Financial Report Section:**

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<tbody>
<tr>
<td><strong>Your budget appropriation (see budget)</strong></td>
<td>a. $1,250</td>
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<tr>
<td><strong>Amount which you have spent this year</strong></td>
<td>b.</td>
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<tr>
<td><strong>Difference between budgeted amount and amount spent (a-b)</strong></td>
<td>c.</td>
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**Report submitted by:** Michelle Chronister

**Email address:** michelle.chronister@gmail.com