

## **Committee Progress Report**

NOTE: \*\* = Required Field

**\*\*Type of report being submitted:** Committee Progress Report

**\*\*Date:** February 23, 2012

**\*\*Committee Name:** NMRT MidWinter Social

**\*\*Supervising Board Member:** Julie Kane

**\*\*Chair, Co-Chairs, Assistant Chairs:** Melissa Brisbin

**\*\*Committee members:** Nicole LaMoreaux

### **\*\*Activity in Current Reporting Period**

**a) Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):**

Project was completed on January 21, 2012. Nicole and I discussed the final details via email. We reached out to other members of NMRT to bring items for a raffle, which was very successful. Julie Kane paid the venue, [The City Tavern](#), in Dallas TX, the night of the event, which I had also connected with via email to make sure all the details were secure. The venue served a variety of foods, including crudités, cheese, quesadillas, and an array of sandwiches. The bar was cash only. The event was promoted on ALAConnect, Facebook, and Google+, which contributed to a great turnout.

**b) Projects in progress but not yet completed: N/A**

**\*\*Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

Everything is complete.

**Financial Report Section:**

<b>Your budget appropriation (see budget)</b>	a. 350
<b>Amount which you have spent so far this year</b>	b. 350
<b>Your estimated additional expenses this year</b>	c. 350
<b>Total of amount spent and additional "estimated" expenses for this year (b+c)</b>	d.350
<b>Difference between budgeted amount and total expenses from above (a-d)</b>	e. 0

**\*\*Report submitted by:** Melissa Brisbin

**\*\*Email address:** brisbinmelissa@gmail.com