

Committee Progress Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Progress Report

****Date:** February 20, 2012

****Committee Name:** Vice-Presidential Planning Committee

****Supervising Board Member:** Janel Kinlaw, NMRT Vice President

****Chair, Co-Chairs, Assistant Chairs:** Easter DiGangi

****Committee members:** Reed Strege

****Activity in Current Reporting Period**

a) Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):

- . Compiled an initial summary of ideas brainstormed for the president's program.
- . Updated the NMRT VP Planning committee website.
- . Revised the committee volunteer form

b) Projects in progress but not yet completed:

- . Continue brainstorming for the president's program.
- . Assist the Vice President in her projects as needed.

****Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

- . Continue brainstorming for the president's program.
- . Assist the Vice President in her projects as needed.
- . Review the entry for the VP Planning Committee in the NMRT Handbook Wiki

There have not been any substantial changes. I just found out that we needed to review the entry in the NMRT Handbook Wiki. Nothing has been deferred until next year.

Financial Report Section:

Your budget appropriation (see budget)	a. 200.30
Amount which you have spent so far this year	b. 0
Your estimated additional expenses this year	c. 0
Total of amount spent and additional "estimated" expenses for this year (b+c)	d.0
Difference between budgeted amount and total expenses from above (a-d)	e. 0

****Report submitted by:** Easter DiGangi

****Email address:** easter.digangi@uwalumni.com