Committee Progress Report

Type of report being submitted: Committee Progress Report

Date: 2/23/11

Committee Name: Liaison Coordination & Support Committee

Supervising Board Member: Cory Lampert, Outreach Coordinator

Chair, Co-Chairs, Assistant Chairs:

Anne Slaughter, Chair
Reid Graham, Assistant Chair

Committee members:

Annelise Freeman
Amy Harris
Jessica Hayden
Charlene Hsu Gross
Stephanie Light
Melissa Meggitt
Sandy Rodriguez
Heidi Steiner

Activity in Current Reporting Period

a) Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):

- Recruit NMRT members to serve as liaisons for 2010-2011 (complete August 2010)
- Establish new liaison relationships with organizations as volunteers arise
- Revise Committee Handbook entry and timeline to reflect changes to the liaison appointment schedule

b) Projects in progress but not yet completed:

- Evaluate and revise Liaison Best Practices document
- Work with committee members to support and keep track of liaison activities
- Using feedback from liaisons and the existing Best Practices document, the committee will work to develop and communicate clear expectations for the role of NMRT liaisons
- Committee members will collect testimonials, success stories, strategies, etc. from their assigned liaisons and share them on ALA Connect

Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):
Recruit NMRT members to serve as liaisons for 2011-2012 prior to ALA Annual 2011

No changes in plans or deferred action items.

**Financial Report Section:**

<table>
<thead>
<tr>
<th>Your budget appropriation (see budget)</th>
<th>a. N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount which you have spent so far this year</td>
<td>b. N/A</td>
</tr>
<tr>
<td>Your estimated additional expenses this year</td>
<td>c. N/A</td>
</tr>
<tr>
<td>Total of amount spent and additional &quot;estimated&quot; expenses for this year (b+c)</td>
<td>d. N/A</td>
</tr>
<tr>
<td>Difference between budgeted amount and total expenses from above (a-d)</td>
<td>e. N/A</td>
</tr>
</tbody>
</table>

**Report submitted by:** Anne Slaughter, Chair, Liaison Coordination & Support Committee

**Email address:** aslaughter@oppl.org