NMRT Board Member Progress Report

1. **Office Name:** Outreach Director

2. **Office Term (Date: Ex. 2005-2006):** 2010-2012

3. **What kind of interaction have you had with your committees thus far this year? What support have you been able to provide them?**

   The interaction with my committee falls into three areas:
   - Regular e-mails (I initiate) to check in with committee chairs to ask about status of committee work / deadlines as outlined in the NMRT Handbook (roughly monthly)
   - Questions from committee members about general NMRT procedures / process as they relate to their committee charge (varies by committee)
   - Discussion from NMRT President and Board as related to decisions that concern committee charges, major projects, and future of NMRT (as needed)

   The main issues that have come up so far have concerned:
   - budget allocations
   - decisions about events at Annual (combined vs. separate event for students)
   - communication and documentation (Handbook revisions, timelines, etc.)

   Support is primarily provided by being available and engaged with NMRT priorities. The bulk of communication happens via e-mail. I’ve tried to maintain a friendly and open communication style with committee chairs to encourage them to approach me with questions and concerns, but committees are working well independently. When a question arise, I have contacted relevant Board Members / NMRT President to gather additional information and communication is smooth. I’ve tried to encourage committee chairs to become proactive so they learn NMRT processes as they lead their committees. I participate and make recommendations to the Board as relevant, but have felt a little weak on historical background on a few issues.

4. **What would you still like to accomplish in your office before the end of your term?**

   - Further understand the potential for and any limitations of current Outreach efforts and think about ways to optimize these efforts; specifically joint communications with Networking committee for the Student Reception at Annual.
   - Help to document discussions and decisions from the Board in a way that assists the Outreach Director and committee chairs, closing any communication gaps that may exist
   - Encourage exemplary committee chairs to consider leadership roles with NMRT
   - Try to encourage a positive and meaningful experience for NMRT members through the committees I supervise and my interactions with the Board and ALA
   - Think creatively about current work and suggest / recommend areas of new development.

5. **Date of report:** 2/24/20116. **Submitted by:** Cory Lampert, Outreach Director