

Committee Planning Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Planning Report

****Date:** 8/31/2010

****Committee Name:** Student Chapter of the Year Award Committee

****Supervising Board Member:** Cory Lampert

****Chair, Co-Chairs, Assistant Chairs:** Leo Lo

****Committee members:**

Jennifer Bishop

Tahirah Akbar-Williams

Tina Chan

Michelle Chronister

Holly Gerber

Makiba Foster

Alice Platt.

****Committee Charge:** Choose a recipient and runner-up of the Student Chapter of the Year Award (SCOTYA).

****Project Description / Goals:** Review nomination criteria. Solicit applications from ALA student chapters in good standing. Acts as the jury to evaluate nomination forms. Select recipient and runner-up.

****Specific Objectives (numbers, tangible end-products):** Work with SASCO and Footnotes chairs to publicize award. Arrange for certificates for recipient and runner-up to be presented at the NMRT Awards Reception at the Annual Conference.

Financial Report Section:

Your budget appropriation (see budget)	a. 0
Amount which you have spent so far this year	b. 0
Your estimated additional expenses this year	c. 0
Total of amount spent and additional "estimated" expenses for this year (b+c)	d.0
Difference between budgeted amount and total expenses from above (a-d)	e. 0

f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here: N/A

g. Vendor support requested: (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?) N/A

h. Vendor support received: (From the above list, what if any, has been received?) N/A

Specific Needs/Support (non-financial): (For the categories below, please include approximate date service needed)

a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc.): Need to have webpage updated, preferably in September.

b. On-site conference volunteers: (include estimated numbers needed and brief job description)
N/A

c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.): Plan to work with Student and Student Chapter Outreach Committee and the Newsletter Committee to promote the award.

****Report submitted by:** Leo Lo

****Email address:** leo.saiho.lo@gmail.com