

Committee Final Report

NOTE: ** = Required Field

****Type of report being submitted:**

Final Report

****Date:**

June 12, 2010

****Committee Name:**

Resume Review Committee

****Supervising Board Member:**

Emily Love

****Chair, Co-Chairs, Assistant Chairs:**

Rebecca Sullivan

Angela Kelleher

****Committee members:**

Tiffany Wilson

Adrian Stevens

Tyler Williams

Haiyun Cao

Alice Wasielewski

Laura Westmoreland

Jennifer Link

****Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

- Updated and maintained committee wiki
- Solicited **31** volunteers (filling 45 1-hour blocks), as reviewers for RRS booth at Midwinter Meeting
- Solicited **15** volunteers as greeters for RRS booth at Midwinter Meeting
- Advertised RRS at Midwinter and ALA Annual (via e-mails, listserves, article in Cognotes)
- Continued RRS e-mail service, connecting **95** job-seekers with reviewers on-line
- Enabled **90** job-seekers to meet with a reviewer at RRS booth, Placement Center, Midwinter Meeting
- Submitted Footnotes column on how to get a job in an academic library, selecting references, and networking
- Solicited **31** volunteers (as of 6/12) filling 45 1-hour blocks as reviewers for the RRS booth at ALA Annual

- Solicited 1 volunteer (as of 6/12) as a greeter for the RRS booth at Midwinter Meeting
- Updated email resume review service documents

****Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

- Make greater effort to use ALA conference wiki and ALA Placement Center website
- Post more resume and cover letter style-guides to Committee wiki
- Better utilize ALA Connect

Financial Report Section:

Your budget appropriation (see budget)	a. 100
Amount which you have spent this year	b. 0
Difference between budgeted amount and amount spent (a-b)	c. 100

****Report submitted by:** Rebecca Sullivan

****Email address:** rimmich@prattlibrary.org