

Committee Progress Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Final Report

****Date:** 6/12/2010

****Committee Name:** Archives Committee

****Supervising Board Member:** Amanda Ros

****Chair, Co-Chairs, Assistant Chairs:** Janel White, chair

****Committee members:** Nicole Hershberger, Yoko Kudo, Jodie Gambill, Michael LaManga, Lisa Sibert, Lisa Tattersall, Jennifer Barton, Iris Godwin, Clayton Garthwait

****Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

We continued to process and input all Progress, Planning, and Final Reports submitted by the committees during the course of the year.

****Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

- Inputting all of the pre-2002 NMRT reports that have been scanned as of 1/1/2009.
- Expand out the Committee's webpage with the help of the Web Committee.
- Investigate archiving the Footnotes issues in conjunction with the Footnotes committee.
- Scan remaining pre-2002 NMRT reports.

Financial Report Section:

| | |
|---|---------|
| Your budget appropriation (see budget) | a. \$28 |
| Amount which you have spent this year | b. \$0 |
| Difference between budgeted amount and total expenses from above (a-c) | e. \$28 |

****Report submitted by:** Janel White

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