

## Committee Planning Report

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NOTE: \*\* = Required Field

**\*\*Type of report being submitted:** Committee Planning Report

**\*\*Date: August 31, 2009**

**\*\*Committee Name:** Student Chapter of the Year Award

**\*\*Supervising Board Member:** Erin Ellis, Outreach Services Director [ellis@ku.edu](mailto:ellis@ku.edu)

**\*\*Chair, Co-Chairs, Assistant Chairs:**

Chair: Elizabeth Downey [edowney@library.msstate.edu](mailto:edowney@library.msstate.edu)

**\*\*Committee members:**

Tina Chan	<a href="mailto:tina.s.chan@gmail.com">tina.s.chan@gmail.com</a>
Wendy Israel	<a href="mailto:wendisrael@gmail.com">wendisrael@gmail.com</a>
Leo Lo	<a href="mailto:leolo@ksu.edu">leolo@ksu.edu</a>
Jacob Sherman	<a href="mailto:jacob.j.sherman@okstate.edu">jacob.j.sherman@okstate.edu</a>
Makiba Foster	<a href="mailto:mfooster@wustl.edu">mfooster@wustl.edu</a>

**\*\*Committee Charge:**

Choose a recipient and runner-up of the Student Chapter of the Year Award (SCOTYA).

**\*\*Project Description / Goals:**

- Update the SCOTYA website with current information, working with our appointed web liaison.
- Publicize the award by working with the Student and Student Chapter Outreach Committee (SASCO).
- Review the current scoring rubric; make any necessary adjustments.
- Solicit applications from all ALA student chapters in good standing.
- Review all nominations and select a winner and a runner-up.
- Notify the winner, runner-up, and all other nominated chapters.
- Work with winning chapter, SASCO and the Student Reception Committee (or the 3M/NMRT Social Committee) in coordinating the award presentation at ALA Annual in Washington D.C.
- Update award application for 2010-2011, working with incoming new chair (if applicable).

**\*\*Specific Objectives (numbers, tangible end-products):**

The committee will solicit applications from ALA Student Chapters in good standing. From those applications a winner and runner-up will be selected. The Student Chapter winner will receive \$1,000.00 to help defray travel expenses to ALA Annual, and the winning chapter, along with the runner-up, will each receive a certificate. Both will be recognized at the NMRT Awards Reception at 2010 ALA Annual in Washington, D.C.

**Financial Report Section:**

<b>Your budget appropriation (see budget)</b>	a. \$1250
<u>Amount which you have spent so far this year</u>	b. 0
<u>Your estimated additional expenses this year</u>	c. 0
<b>Total of amount spent and additional "estimated" expenses for this year (b+c)</b>	d.0
<b>Difference between budgeted amount and total expenses from above (a-d)</b>	e. \$1250

**f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here:** N/A

**g. Vendor support requested:** (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?) N/A

**h. Vendor support received:** (From the above list, what if any, has been received?) N/A

**Specific Needs/Support (non-financial):** (For the categories below, please include approximate date service needed)

**a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc):** Occasional updates to current SCOTYA pages as needed.

**b. On-site conference volunteers:** (include estimated numbers needed and brief job description) N/A

**c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.):** Footnotes, Student and Student Chapter Outreach Committee (SASCO), NMRT-L and other email lists, and NMRT website to solicit nominations.

**\*\*Report submitted by:** Elizabeth Downey, Chair

**\*\*Email address:** [edowney@library.msstate.edu](mailto:edowney@library.msstate.edu)