

Committee Planning Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Planning Report

****Date:** August 19, 2009

****Committee Name:** NMRT Governance Committee

****Supervising Board Member:** Courtney Young

****Chair, Co-Chairs, Assistant Chairs:** Jacob Sherman

****Committee members:**

Jacob Sherman jacob.j.sherman@okstate.edu

Dave Trudeau trudeaud@earthlink.net

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****Committee Charge:**

The Governance Committee conducts periodic reviews of the NMRT Constitution and Bylaws, drafts amendments and revisions proposed by the Executive Board or the membership of NMRT, and distributes up-to-date revisions as necessary.

****Project Description / Goals:**

To review the by-laws of the NMRT and make sure they align with ALA as a whole. Attend ALA Governance Committee meeting(s) at Mid-Winter. Have one member serve as NMRT's parliamentarian.

****Specific Objectives (numbers, tangible end-products):**

Review Sturgis' *The Standard Code of Parliamentary Procedure*. Attend Mid-Winter and Conference. Propose necessary changes to by-laws.

Financial Report Section:

Your budget appropriation (see budget)	a. 0
Amount which you have spent so far this year	b. 0
Your estimated additional expenses this year	c. 0
Total of amount spent and additional "estimated" expenses for this year (b+c)	d.0
Difference between budgeted amount and total expenses from above (a-d)	e. 0

f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here:

g. Vendor support requested: (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?)

h. Vendor support received: (From the above list, what if any, has been received?)

Specific Needs/Support (non-financial): (For the categories below, please include approximate date service needed)

a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc):

b. On-site conference volunteers: (include estimated numbers needed and brief job description)

c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.):

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