

**Committee Progress Report** [NOTE: \*\* = Required Field]

**\*\*Type of report being submitted:** Committee Progress Report

**\*\*Date:** 3/3/10

**\*\*Committee Name:** NMRT Awards Reception Committee

**\*\*Supervising Board Member:** Linda Crook

**\*\*Chair, Co-Chairs, Assistant Chairs:** Chair-Shana Harrington, Assistant Chair-Linda Hofschire

**\*\*Committee members:** Li Zhang, Ginaya Willoughby, Heather Devine, Chanitra Bishop

**\*\*Activity in Current Reporting Period**

- a) **Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):** Met with several members at Midwinter and discussed current budget situation, where social/awards ceremony was going to take place, and themes.
  
- b) **Projects in progress but not yet completed:** Securing a room at the hotel for the awards reception. Once that is done, we will look into catering the event through the hotel, and purchasing either door prizes or small party favors. We are also looking into collecting donations for a local charity or Haiti.

**\*\*Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):** The 3M/NMRT Social Committee has undergone change. We did not receive funding from 3M, so the committee has been reorganized into the NMRT Awards Reception Committee. Our focus now is to “plan an event at the Annual Conference to recognize the recipients of the 3M Professional Development Grant and the Shirley Olofson Memorial Award and to provide an opportunity for NMRT members to network and socialize.” Many of the planning activities remain the same, but the focus is on recognizing the award winners. We will be submitting article to Footnotes, coordinating with chairs of the 3M/NMRT Awards Committee and the Shirley Olofson Memorial Award Committee to plan the presentation of awards, and advertise the event through social networking tools, listservs and ALA Connect.

**Financial Report Section:**

<b>Your budget appropriation (see budget)</b>	a. \$ 2191.00
<b>Amount which you have spent so far this year</b>	b. \$0
<b>Your estimated additional expenses this year</b>	c. \$2191.00
<b>Total of amount spent and additional "estimated" expenses for this year (b+c)</b>	d. \$0
<b>Difference between budgeted amount and total expenses from above (a-d)</b>	e. \$2191

**\*\*Report submitted by:** Shana Harrington

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