

Committee Progress Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Progress Report

****Date:** 2/25/10

****Committee Name:** NMRT Resume Review Service

****Supervising Board Member:** Emily Love

****Chair, Co-Chairs, Assistant Chairs:** Angie Kelleher & Rebecca Immich Sullivan (co-chairs)

****Committee members:**

Tiffany Wilson
Adrian Stevens
Tyler Williams
Haiyun Cao
Alice Wasielewski
Laura Westmoreland

****Activity in Current Reporting Period**

a) Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):

- Updated and maintained committee wiki
- Solicited **31** volunteers (filling 45 1-hour blocks), as reviewers for RRS booth at Midwinter Meeting
- Solicited **15** volunteers as greeters for RRS booth at Midwinter Meeting
- Advertised RRS at Midwinter (via e-mails, listserves, article in Cognotes)
- Continued RRS e-mail service, connecting **57** job-seekers with reviewers on-line
- Enabled **90** job-seekers to meet with a reviewer at RRS booth, Placement Center, Midwinter Meeting
- Submitted Footnotes column on how to get a job in an academic library

b) Projects in progress but not yet completed:

- Planning, recruitment and publicity of Conference service for Annual Conference in DC
- Ongoing maintenance of RRS e-mail service

****Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

- Update Committee “tip sheet”
- Make greater effort to use ALA conference wiki and ALA Placement Center website
- Post more resume and cover letter style-guides to Committee wiki
- Better utilize ALA Connect

Financial Report Section:

Your budget appropriation (see budget)	a. \$100.00
Amount which you have spent so far this year	b. \$0
Your estimated additional expenses this year	c. \$0
Total of amount spent and additional "estimated" expenses for this year (b+c)	d. \$0
Difference between budgeted amount and total expenses from above (a-d)	e. \$0

****Report submitted by:** Angie Kelleher

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