

Board Meeting Minutes

Name of Group: New Members Round Table Executive Board

Type of Meeting: E-Board Meeting

Date Submitted: May 22, 2009

Date and time: May 17, 2009-May 20, 2009

Place: NMRTBD-L

Name of Chairperson: Laurel Bliss, President

Name of Recorder: Maureen Barry, Secretary

Attendees:

Officers: Laurel Bliss, President; Courtney L. Young, Vice President ; Nanette Donohue, Past President; Anne Robert, Leadership Director; Dawn Lowe-Wincentsen, Member Services Director; Erin Ellis, Outreach Director; Nancy Gibson, Assistant Treasurer

Note: Linda Crook, Networking Director and Maureen Barry, Secretary both did not receive meeting emails until after the board meeting had adjourned.

Guests: Amanda Roberts

Signature of Recorder/Secretary on Official Copy of Minutes: Maureen Barry

Body of report:

I. Call to Order and Introductions

The meeting was called to order by Laurel Bliss on May 17, 2009 at 11:21 AM ET. Each member present introduced herself to the Board as she joined the meeting.

II. New Business

a. Proposal for Emerging Leader sponsorship (proposal attached).

i. Courtney moved that the NMRT Board approve the co-sponsorship of the Emerging Leaders Program through membership promotion and mentoring activities, approve the allocation of \$1,000.00 from the Annual Program budget to a new Emerging Leaders Membership funding line to provide 100 NMRT memberships for the incoming class, and we direct an NMRT representative to the Emerging Leaders Task Force, on behalf of the NMRT Board, to bring a proposal for program co-sponsorship to the Task Force for approval. Nancy seconded the motion.

ii. Laurel opened discussion about the proposal, but there was none.

- iii. Laurel called for a vote to approve the proposal. The motion carried unanimously.
- b. Proposal to disband Member Relations Committee (proposal attached).
 - i. Courtney moved to disband the Member Relations Committee and approve the addition of “welcoming new members” to Membership Promotion Diversity and Recruitment’s responsibilities and the addition of “member news article” to Footnotes responsibilities. Nanette seconded the motion.
 - ii. Laurel opened discussion, but there was none.
 - iii. Laurel called for a vote to approve the proposal. The motion carried unanimously.
- c. Announcement
 - i. Courtney announced that the appointment of Amanda Roberts as NMRT Fundraising Coordinator for 2009-2011. She will help develop the position and allow us to move past the identified barriers and prioritize the tasks associated with the position. Amanda will provide leadership and vision for the position and collaborate with the NMRT Board to: revise the draft position description, develop relationships with appropriate ALA offices, units, and external vendors, and implement strategies for the elected successor. Amanda will join the board as a non-voting member at the conclusion of the Annual Conference in Chicago. Beginning with the 2011-2012 year, the Fundraising Coordinator position will be elected. Amanda said she is looking forward to working with the Board to develop a fundraising plan for NMRT. Laurel thanked Amanda for taking on this important role.

III. Adjournment

- a. Courtney moved to adjourn the meeting. The motion was seconded by Dawn.
- b. The meeting was adjourned by Laurel on May 20, 2009 at 6:59 PM ET.
- c. The next meeting will take place Monday, July 13, 2009 at 8 a.m. at Palmer House, room Clark 05, in Chicago, IL.

Respectfully submitted,
Maureen Barry
NMRT Secretary

PROPOSAL FORM FOR EMERGING LEADERS SPONSORSHIP

From (Name and Office/Committee): Courtney L. Young, Vice-President

Date: May X, 2009

A. Board Action Requested:

1. To approve the co-sponsorship of the Emerging Leaders Program through membership promotion and mentoring activities.
2. To approve the allocation of \$1,000.00 to a new Emerging Leaders Membership funding line to provide 100 NMRT memberships for the incoming class. Membership would be for one year. Funds would be taken from the Annual Program budget.
3. To direct an NMRT representative to the Emerging Leaders Task Force, on behalf of the NMRT Board, to bring a proposal for program co-sponsorship to the Task Force for approval.

B. Background:

The Emerging Leaders program was established for “newer librarians from across the country to participate in problem-solving work groups, network with peers, gain an inside look into ALA structure, and have an opportunity to serve the profession in a leadership capacity.” NMRT allocates \$1,000.00 to sponsor one Emerging Leader’s participation in the program.

The Annual Program budget, previously referred to as the “Leadership Development Forum” on the budget, has a budget of \$1,000.00. This budget line change was made by the Treasurer in 2009. Prior to this, the Annual Program did not have a budget, and excellent programs were offered by the round table. Beginning with the 2010 Annual Conference, the Program will only be delivered online (ex. audio files, video, online chat with audio and video, interactive Web-based application pages, and other emerging technologies for use over the internet or other appropriate electronic delivery method). As in the past, no funds are necessary to support the program. Any funding necessary could be supported by the President and/or Vice-President’s budget.

C. Rationale:

NMRT is a natural fit for the Emerging Leaders program outcomes and provide a more direct link to our member development programs and opportunities. As co-sponsors of the program, we can offer free membership for one year and the opportunity to get involved in the leadership development opportunities NMRT already has in place, including orientation, programming, and social events. We currently sponsor one round table affiliated member. This new level of sponsorship will allow us to have greater programmatic impact.

D. Impact on:

- a. **Organization:** This proposal has the potential to increase our membership.
- b. **Committee:** MDPR to work with President to develop a welcome letter for incoming Emerging Leader class.
- c. **Other Committees:** Active membership growth may present the need for NMRT committees to increase in size and create the opportunity to form new committees or subcommittees.
- d. **Finances (please indicate amounts here with only brief descriptions. Detailed descriptions of costs should be supplied in “E: Supplemental Information” below):** Transfer \$1000.00 from Annual Program to Emerging Leaders Membership.

E. Supplemental Information (including complete text of the report or policy, and for any proposal that requires additional funding, provide a description and justification for each item): None.

PROPOSAL FORM TO DISBAND MEMBER RELATIONS COMMITTEE

From (Name and Office/Committee): Courtney L. Young, Vice-President

Date: May X, 2009

A. Board Action Requested:

1. To disband the Member Relations committee.
2. To approve the addition of “welcoming new members” to the Membership Promotion Diversity and Recruitment’s responsibilities and the addition of “member news article” to Footnotes.

B. Background:

The Member Relations (MR) committee and Membership, Promotion, Diversity, and Recruitment (MPDR) were formed after an Organizational Review. The rationale for creating two committees was the “heavy workload.” MR was meant to “focus on welcoming new members and the member news article in Footnotes” while MPDR “focus on recruiting new members and incorporate the work of the Diversity committee.”

C. Rationale:

NMRT’s recruitment and retention efforts go hand-in-hand, so it makes sense for one committee to focus on these tasks. MPDR is the appropriate committee for these efforts. Of note, MPDR was responsible for gathering and analyzing data from the 2007-2008 dropped membership survey and is well positioned to act on that data. In response to complaints from new NMRT members, a welcome email (co-authored by the ALA Membership Director, the Vice-President/President-Elect, and MPDR’s co-chairs) now automatically goes out to all new members. Responsibility for the member news article would be moved to Footnotes, although all committees can solicit and encourage submissions for this purpose.

D. Impact on:

- a. **Organization:** Increase opportunity to serve on popular committees.
 - b. **Committee:** MDPR membership would increase by three members and Footnotes would increase by two members.
 - c. **Other Committees:** n/a
 - d. **Finances (please indicate amounts here with only brief descriptions. Detailed descriptions of costs should be supplied in “E: Supplemental Information” below):**
- E. Supplemental Information (including complete text of the report or policy, and for any proposal that requires additional funding, provide a description and justification for each item):** None.