

## Committee Final Report

NOTE: \*\* = Required Field

**\*\*Type of report being submitted:** Final report

**\*\*Date:** June 22, 2009

**\*\*Committee Name:** Footnotes

**\*\*Supervising Board Member:** Dawn Lowe-Wincentsen, Member Services Director

**\*\*Chair, Co-Chairs, Assistant Chairs:** Holly Wilson, Editor; Loretta Dunne, Assistant Editor

**\*\*Committee members:** Wendy Girven, Rebecca Kennedy, Missy Van Dusen, Sarah Jo Neubauer, Dawn Amsberry, Todd Grooten, Nancy Eagan

**\*\*Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

Have managed to sort through some of the Collage issues. All 4 issues in Volume 38 have been completed, uploaded and appropriately announced, including an “online supplement” for the May 2009 issue which includes announcements.

**\*\*Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners**

I have received electronic files for the following issues: November 2004, February 2004, November 2003 and August 2003. Elizabeth Goldman has been working with me to try to get them into PDF format so that they can be easily uploaded to Collage (if the files are uploaded as is, Collage will reformat in an unappealing way). To complete the Archive, I hope to be able to locate files for the August 2004 issue, which still seems to be missing. Also, I would like to find out how to edit the navigation on the left-hand side so that the most current issues are listed/linked there.

### Financial Report Section:

<b>Your budget appropriation (see budget)</b>	a. \$350
<b>Amount which you have spent this year</b>	b. *
<b>Difference between budgeted amount and amount spent (a-b)</b>	c. ?

\* money was donated to help fund the NMRT Awards Reception

**\*\*Report submitted by:** Holly Wilson

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