

ACRL Anthropology & Sociology Section [ANSS]

Review & Planning Committee Meeting,

Sunday, June 29 2014

10:30 – 11:30 am: Las Vegas Convention Center, Rm N221

Las Vegas, NV

Convener: Jen Darragh

Members Present: Jen Darragh, Katie Anderson, Pauline Manaka, Erin Grats

1. *Revised ANSS Standing Committee Charges*

- a. *Review and incorporate into manual where appropriate*
- The Instruction and Information Literacy committee submitted change to their charge; adjusted charge from 3-5 years to match with ACRL.
 - Program planning committee changes to charge were made and accepted.
 - Katie will follow up with Jen on any changes to the Liaison Committee Charge.

2. *ANSS Manual Revisions/Additions:*

a. *Finalize draft (live edit)*

Discussions and actions on the manual revisions:

- Reworded nominating committee charge to clarify the terms and work.
- Discussion on importance of communication, making sure manual clarifies what committees should expect from executive.
- Manual should be clear in describing committee chairs and responsibilities.
- Erin: Publications committee proposing ex-officio member for editor or webmaster for continuity. This would affect the charge so exec will need to vote on this in the future.
- Discussion on website regarding the toolkits and bibliographies. Which committee is responsible for what content? The goal is to have content maintained by committees and not by individuals.
- It was suggested that Resource Review and Bibliography Committee may be able and willing to maintain tool kits, they will need to be asked.
- Instruction and Information Literacy Committee may be able and willing to manage subject guides, they will need to be asked.
- Virtual Meetings: Erin asked if we should encourage committees to meet virtually for mid-winter in lieu of physical meetings. It was agreed that we should encourage everyone to meet virtually, must be clear on how to do it; announcement to be posted, methods used etc. Does the manual need updating for this?
- Discussion about ACRL Liaison Budgeting. The Liaison Committee will address Executive with a request for \$150 per liaison commitment, up to three liaisons.

- Discussion regarding our membership and smaller sections. Do we want to think about an option of a larger umbrella social sciences section with the smaller sections. How to maintain identity? Discussion for the future.

3. ACRL Plan for Excellence 2015/2016

- a. Potential areas to focus on for upcoming year to bring to Exec 2.
- b. Review Exec. 1 comments for 2014 report.

This discussion will be continued in executive and beyond after feedback has been solicited.

Meeting adjourned: 11:30