

**\*\*Type of report being submitted:** Final Report

**\*\*Date:** June 29, 2009

**\*\*Committee Name:** Local Arrangements Committee

**\*\*Supervising Board Member:** Linda Crook

**\*\*Chair, Co-Chairs, Assistant Chairs:** Cory Lampert

**\*\*Committee members:**

Cory Lampert (Chair)

Damon Campbell

Karen Campbell

Lisa Campbell

Mary Glendening

Betsy Law

Amanda Robillard

**\*\*Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

This year we completed several projects:

- The committee Handbook entry was edited, updated and completed.
- The Chair presented on Midwinter's host city (Denver) at Midwinter Orientation
- The ALA Annual 2009 city (Chicago) was researched with committee members adding items added to the ALA conference wiki in over 10 categories, or submitting research to the Chair to add.
- The Chair reviewed the ALA conference wiki for thoroughness and sent suggestions to members for additions
- The Committee authored a city restaurant guide that was published in Footnotes
- A Google Map was added to the Local information section of the ALA conference wiki
- The Chair created a presentation on Chicago highlights for Orientation at Annual
- The Chair thanked the committee members for their service and solicited feedback on how to improve the committee

**\*\*Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

- The Chair will create a checklist for the in-coming Chair; including recommendations on what types of information might be good to add to the Local Arrangements web site.
- The Chair will pass along any committee member feedback to Linda Shippert and/or the in-coming committee chair.

**Financial Report Section:**

<b>Your budget appropriation (see budget)</b>	a. 30.00
<b>Amount which you have spent this year</b>	b. 0
<b>Difference between budgeted amount and amount spent (a-b)</b>	c. 30.00

Local Arrangements did not require their budget monies to complete tasks and recommended the funds be repurposed for activities such as the NMRT Social; to help replace lost vendor funding.

**\*\*Report submitted by:** Cory Lampert

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