

**ANSS Review & Planning Committee
DRAFT Minutes**

**Review & Planning Committee
Anthropology and Sociology Section (ANSS),
Association of College & Research Libraries,
American Library Association, Midwinter, 2013
Westin Seattle, Adams Room, Monday, January 28, 2013, 8:30-10:00AM,**

Attendees: Jen Darragh, Terry Epperson, Wade Kotter, Erin Gratz, Pauline Manaka

Called To Order: 8:31am

- 1) Approve agenda
- 2) Approve minutes from Annual 2012 R & P meeting – passed.
- 3) ANSS Liaisons follow-up - no discussion
- 4) Membership Survey follow up - no discussion
- 5) Emerging Leaders Program – no discussion
- 6) Rapid Assessment Collections Tool - no discussion
- 7) New initiatives and committees -

Discussion on task forces for toolkits and whether this should reside in a current standing committee. Perhaps every committee should contribute something to the toolkit as none of the committees quite fit the toolkit. The tool kits should be a comprehensive coverage of the librarian toolkit: collection development, instruction, liaison-ship, cataloging.

To revitalize the Tool kit Task Force, Jen will solicit members, and have them contact her; then hand it over to Chris to run meetings, etc. Recommendation that one of the conveners from each discussion group be on the taskforce.

Discussion on what to do with bibliographies online. Decided to keep findable, and note that this was a past project that the content is not being maintained. Archived resource; refocus energy on the toolkits.

- 8) Updates to Manual for Officers, Chairs and Committee Members -

Emailed out the Manual in Google Docs to the members of the committee. If people see comments/changes, contact Terry.

Revisions to Manual should be done individually by May 1st. Then we will work together to committee to finalize update.

9) Any other business -

Brochure: Needs updated. Helen and Erin working on this, have contacted Megan regarding cost, etc.

Banner: Erin will get costs and get back with Jen.

Respectfully submitted,

Erin Gratz