

Draft Review & Planning Committee Meeting Minutes

ACRL Anthropology & Sociology Section [ANSS]

Monday, July 1st 2013

8:30 – 10:00 am Room: HYATT – Skyway 261

Chicago, IL

Attendees: Wade Kotter, Pauline Manaka, Jen Darragh, Chris Smith, Erin Gratz, Rui Wang

Jen is standing in as chair for Terry.

1. ANSS Manual Revisions/Additions:

a. Active Editing Using File Uploaded into Google Docs.

Issues to highlight:

- Length of time people can sit on specific committees and chair a committee. This is an ACRL rule, not an ANSS rule. If it was more obvious it would help.
- Recommendation to separate the by-laws from the manual. Include in two separate sections on the website. A by-laws change requires a vote by the membership, as well as approval by ACRL. The thought is that there would not be to a vote by separating out, if the by-laws stay in tact.
- A process to keep up the manual instructions for Chair and Vice-Chair, since these processes change regularly.
- For program documentation, password protected area on Wordpress. Also, create a “dark archive” for ANSS documents.

2. ANSS Declining Participation Issues:

We have better numbers for membership, but reduced numbers in participation. We need some help, whether from the committees or discussion groups, in recruiting involvement. We are getting some new people, but instead of passively waiting for new members we need to actively reach out.

Need to find a balance between pulling in new people, and also retaining people with the knowledge and experience to help lead/direct. There are not really any upper limits on committee membership. There is a maximum of total of 3 committees throughout ALA, but this is not really monitored.

Discussion on attendance sheets. These currently go to Membership, perhaps it would be more useful for these to go to the Vice-Chair to assist with committee. Then Vice-Chair could pass the non-members to the membership chairs.

Chairs of committees need to do some mentoring. Chairs should be proactive in succession planning.

- a. Identifying new leaders in the section
- b. How to help committee chairs and task force leaders corral their members.

Discussion on tool kits. Decided the tool kits need to be housed in a committee, perhaps as a subcommittee. Natural committees would be Resource Review or Information Literacy. Each will be asked if they want to take the lead on this. Chris is still willing to chair the project. The older

bibliographies were mentioned; reminder it was decided at the midwinter 2013 they would be archived.

3. ACRL Plan for Excellence 2014/2015

“Advancing Learning Transforming Scholarship” is the new ACRL re-branding. Pauline: wants to contact the committees at the beginning of her. Recommendation for the chairs to pick a strategic area to work on throughout the year, and then follow up at next Annual.

Went through the Plan for Excellence report and discussion.

Pauline and Rui will do research the awards presented and processes by other sections.

Pauline inquired about a name change to include criminology. Wade provided some background on the criminology discussion group. It was originally a stand alone discussion group. When it was joined with ANSS, it passed by one vote. All at the table decided our name purpose incorporates areas within the social sciences. The process of a name change is a massive one. There is a precedence set by other sections such as EBSS, that focus on other areas besides those listed in the name. Primary reason for the question is whether it would increase our membership numbers. Overall, we all decided that this was not a direction we want to go.

Respectfully submitted,

Erin Gratz, ANSS Secretary

7/12/13