

**DRAFT ANSS Executive Committee Minutes**  
**ALA Annual Meeting**  
**Chicago, IL 2013**  
**Anthropology and Sociology Section (ANSS)**  
**Association of College & Research Libraries**  
**Saturday, June 29, 8:30 a.m.–10:00 a.m., HYATT – Columbus IJ**  
**Monday, July 1, 10:30 a.m.–11:30 a.m., HYATT – Columbus H**

**1. Introduction of members and guests [Saturday]:** Hailey Mooney, Jen Darragh, Sally Willson Weimer, Mandy Swygart-Hobaugh, Pauline Manaka, Beth Sheehan, Erin Gratz, Helen Clements, Chris Smith, Wade Kotter, Katie Anderson, Tom Durkin, Anne Larrivee, Rui Wang, Richard Freeman

**[Monday]:** Hailey Mooney, Jen Darragh, Sally Willson Weimer, Pauline Manaka, Erin Gratz, Helen Clements, Chris Smith, Wade Kotter, Katie Anderson, Rui Wang, Richard Freeman, Lars Klint, Juliann Couture, Rosalind Alexander

**2. Approval of agenda [Sat]:** Wade moved to approve the agenda, Helen second. Passed.

**3. Approval of minutes of Midwinter 2013 meeting in Seattle, WA (Erin Gratz) [Sat & Mon]:** Katie moved to accept the minutes, Pauline second. Passed.

**4. Announcements and reminders [Sat & Mon]:**

- The ANSS program is Sunday at McCormick Place room S404d from 1-2:30pm. There will be ice cream treats.
- Minutes are due by July 19<sup>th</sup>, please email to Jen, and Beth will post them to ANSSWeb. This is also a good time to write the narrative for the Fall issue of *Currents*.
- Pauline will be the secretary of the Communities of Practice in 2013-2014. This position rotates through the ACRL sections.

**5. ACRL/ALA Reports**

**5.1 ACRL Leadership Council (Jennifer Darragh/Pauline Manaka/Terry Epperson) [Sat]:** Pauline, Jen and Erin attended. ACRL's rebranding tagline is: Advancing Learning, Transforming Scholarship. President Bell discussed the success of the 2013 ACRL conference in Indianapolis. There are two new immersion tracks: Practical Management for Instruction Coordinators, and Teaching with Technology. A taskforce has been created to update the ACRL Information Literacy Standards; and then our Instruction and Information Literacy Committee will be updating our standards. In 2014 there will be a change to the pricing rules for ALA membership. ALA has an RFP out for a new e-commerce system. Currently there are 1600 pricing rules; the intent is to reduce those to 800. There are pros and cons to this especially in regards to how section membership will work. For the majority of the meeting guest speakers, Etienne and Beverly Wenger-Trayner, discussed communities of practice and there were break out sections to discuss the challenges and achievements of the ACRL Communities of Practice in a move to refocus what communities of practice are. It was apparent the definition provided by the guest speakers was quite different than how ACRL COP currently functions.

**5.2 ACRL Communities of Practice (Jennifer Darragh) [Sat]:** Pauline reported on the virtual meeting held in May. The training focused on what the Communities of Practice are, the criteria of membership, section budgets and timelines. Section budgets by membership. Each section gets an initial \$1000, then an extra \$.75 for each member over 400. The challenge for ANSS is how can we attract more members in order to bolster our financials.

**5.3 ACRL Board (Lis Chabot) [Mon]:** This is Lis's last meeting as Board Director liaison. Susan Barnes-Whyte of McMinnville, OR will be ANSS's new Board Liaison.

Informational Items:

- The Assessment in Action: Academic Libraries and Student Success has begun. The first cohort is 75 institutions, and another 100 will be selected in January 2014. The application process for the second cohort will take place this fall, with a third cohort starting in January 2015.
- ALA is looking at a new e-commerce platform. They will need to simplify the logic rules for membership renewals. ACRL is one of the divisions that has very complex rules. In Board I there was a discussion of how people will select sections; the hope is that it will be something to the effect of "Check your top 3."
- A new committee for Professional Values has been approved. Interest Groups continue to immerge, including technical services and MOOCs.
- ACRL will offer 4 regional workshops on standards for higher education.
- The Leadership Council meeting focused on the Communities of Practice. It started the conversation as to what this should be, although nothing was resolved. There is a virtual space for the COP in ALA Connect. How do you make it a viable community? Recommendation from ANSS for the networking time before the Leadership Council to be a bit more formalized to build partnerships and discuss best practices, etc.
- Attendance for the 2013 ACRL conference was much higher than past years. Despite this, ALA will run a large deficit this next year. ACRL membership goes up and down depending if it is a conference year. ACRL 2015 will be in Portland, OR calls for proposals will be coming out soon.
- During ACRL 2013 focus groups were conducted on membership interests in regards to why should I belong? What is the value added? One of the results that needs to be acknowledged is virtual leadership is a challenge.

## **6. ANSS Committee and Discussion Group Reports [Sat & Mon]**

### **6.1 Information Literacy Comm. (Juliann Couture/Adam Beauchamp) [Mon]**

The Instruction & Information Literacy Committee of ACRL ANSS met on Saturday, June 29, 2013 from 4:30-5:30pm. We continued our discussion of an open access repository of learning objects to assist librarians in their teaching in anthropology, criminology, sociology, and related disciplines. We resolved to start a blog wherein each entry would be a librarian's submitted lesson plan, tutorial, screencast, or other learning object. Each entry would include an abstract and basic metadata to facilitate searchability. Metadata should include subject area, level of learners (undergraduates, graduates, faculty, etc.), and any tags deemed reasonable and useful. We will put out a call for submissions in the next issue of ANSS Currents, and accept submissions continuously. If interest and participation warrants, we may revisit the idea of a more robust repository that might require dedicated software and/or funding.

We also discussed the 5-year review of the ANSS information literacy standards. We reviewed the results of the survey to ANSS members completed this May. Since ACRL is embarking on a wholesale revision of the main information literacy standards, we resolved to avoid any major overhaul of our ANSS standards until this work is complete. In the meantime, we will make minor updates to correct outdated references, and create a PDF to make the format of the standards less of a barrier to use.

The PDF will link from the ANSS website.

The Instruction & Information Literacy Committee will also maintain involvement in the new initiative with the American Sociological Association to develop assessment tools for information literacy skills. Collaborations with our disciplinary faculty at the association level (i.e. ASA and AAA) as well as locally at our institutions are critical to the success of information literacy efforts.

Finally, as Juliann Couture's tenure on the committee draws to a close, we will send out a call to members of the committee and those who joined us at the ALA 2013 meeting to solicit interest in joining Adam Beauchamp as co-chair. Adam continues in this role for another year, and the new co-chair will serve for 2 years to maintain continuity in leadership.

**6.2 Resource Review & Bibliography Comm. (Sue McFadden) [Sat]:** No report.

**6.3 Conf. Program Planning 2013, Chicago (Katie Elson Anderson/Anne Marie Larrivee) [Sat]:**

There will be ice cream sandwiches. The room holds 75-100 people and there are over 300 that showed interest on Connect. The session will be recorded and so if there are folks that want to see it but can't make it. The speakers have confirmed. The committee wants to put together information for the next program planning committee on what they learned, and standards practices.

**6.4 Conf. Program Planning 2014, Las Vegas (Sally Willson Weimer/Rosalind Alexander) [Mon]:**

Sally reported they are collaborating with EBSS. Dana Peterman and Steven Collard from EBSS attended the meeting. There is not yet a theme, although there was a lot of brainstorming. It will be something about community based research, ethnographic methods, and Native Americans. There are 2 research institutes with in Las Vegas and they want to work with departments of anthropology and sociology. The topic needs to be sexy, and draw on the behavioral sciences. Need to decide on the day they want the program to be since EBSS and ANSS have typically held their programs on different days. The committee is also discussing about a possible tour on Friday afternoon. Jen mentioned that one of the things that helped this year's program is the broad appeal and connection to ACRL standards.

**6.4 Membership Comm. (Helen P. Clements/Miriam Rigby) [Sat]:** Helen reported membership is up this year to 444. Membership has sent out letters to renewed and reinstated members, and has held off sending letters to dropped members for a variety of reasons. The website statistics are over 7,000 visits since January, 166 likes on Facebook, and 121 Twitter followers. Spring Currents received 372 visits. January appears to be a big renewal month. Wade commented that there tends to be a bump in membership in years that there is ACRL in January. In some of the pushes, it seems like right around midwinter is when we get spikes in new members.

Jen hosted a virtual "Getting to Know ANSS" in June - Sally, Anne, and Erin also attended. There were about 7 attendees. There were many people who wanted the recording archive. It is so easy to do the virtual meetings and include links to ANSSWeb and Facebook. There was discussion about more interim events using virtual meeting technology.

Pauline reported that during the ACRL 101 orientation session quite a few people asked about the section and some interest. There was a sign up sheet. Is it a good idea to follow up on the "getting to know" session more than once in the year.

The intention is for the cyber participation policy to encourage those who can't attend the meetings to get involved and do the work of the section.

**6.5 Nominating Comm. 2014 (Terry Epperson) [Sat]:** Jen: Terry was not able to attend Annual, and is in the final stages of his move to Boston. Jen asked Lars if he would be willing to Chair for Nominating and he kindly agreed. Sue McFadden and Michelle Guittar are also on this committee.

Lars reported there are 3 on the committee, all whom never been on a nominating committee nor know many people from ANSS. Lars will reach out to ANSS members to figure out the best way to proceed and possibilities. The deadline for nominations is September 15<sup>th</sup>. This year the nomination slates are for Vice-Chair/Chair Elect and Member at Large. Secretary is elected every two years.

Thank you, Lars and Jen (for Review & Planning), for stepping in to chair these committees.

**6.6 Publications Comm. (Erin Gratz/Hailey Mooney) [Sat]:** Hailey reported on *Currents*. The new co-editor is Erin Pappas of Georgetown University. The past few issues have been robust with many articles. The last issue was 44 pages long.

Publications committee largely relies on the committees to write the articles. Discuss in your committees about articles for future issues. Currently, there are not author guidelines. Guidelines will be developed in the coming months. Conference committee reports should be a narrative paragraph instead of submitting the minutes. The *Currents* fall deadline has not been set. The suggestion was made for committee chairs to write the *Currents* narrative at the same time as the minutes. The Guides for Editing *Currents* will also be updated in the near future.

Publications is working to raising the profile of *Currents*, as well as making articles more findable through creating Table of Contents for past and upcoming issues. Earlier in the year, Hailey had reached out to Dawn Mueller regarding indexing which is not possible at this time. A potential project for a member of Publications is to research and expand findability for *Currents*.

Rui suggested the possibility of an award for excellent articles. Other sections and associations present awards, should ANSS, too? Pauline suggested an ad hoc committee, as this shouldn't fall on Publications.

Beth Sheehan has taken the lead on the ANSS Memories project. There are no submissions at this point. The project will continue to be promoted. It is a good endeavor for Publications but also Membership, as it will show the value of ANSS from the perspective of the members. Originally, the only way to submit was through an email; now there is a place on the website to submit entries. Please promote this in your discussion groups and committee meetings.

Erin reported she will be stepping down as co-chair, and Beth Sheehan will be the new co-chair overseeing the web projects. Erin and Beth will be co-editors for the website to provide consistency in ANSSWeb.

**6.7 Review & Planning Comm. (Terry Epperson) [Mon]:** Jen chaired the meeting in Terry's absence. The ANSS Manual will be revised and changes. The first of which, the by-laws will be separated out from the instructions and manual. The by-laws cannot be changed without a vote. The

instructional areas can and should reflect what we have learned from being chair and vice-chair by updating the document more often to reflect current practices.

Discussion on the attendance sheets and how Membership follows up with perspective members. Helen confirmed that they follow-up with the non-members. Review and Planning decided that lists should then go to the Vice-Chair to compare with the volunteer list for committees.

Chairs of committees should be active in succession planning for their committee, and put forth the name of the person they want. Then the name should be given to the Vice-Chair. The Chair and committee members know who is doing the work and participating better than the Vice-Chair. The outgoing committee chair should mentor the incoming chair and provide a division of labor. For this next year if you have questions about committee membership or appointments, contact Erin Gratz.

The final thing is that we are looking for a committee to create and maintain the tool kits. The two committees discussed are resource review & bibliography or instruction. Chris Smith is willing to chair the subcommittee and provide motivation. It will be left to the two committees to decide which one will take on this project, but it needs to be formalized and happen. Once we figure out which committee will take on this project, Chris can step in.

**6.8 Subject & Bibliographic Access Comm. (Wade Kotter/Carolyn McCallum) [Sat]:** There are some engagements by users through the website. The committee is discussing how they want to proceed with the new subject headings as the person who headed up this project now has a new job. The committee needs new members and new blood, membership has almost been static or a rotating door. If you or a colleague are interested please contact Wade Kotter.

**6.9 Anthropology Librarians Disc. Group (Miriam Rigby/Chris Smith) [Mon]:** Chris reported June Pachuta Farris, Bibliographer for General Linguistics, and Slavic, E. European & Eurasian Studies, University of Chicago Library, gave a very informative presentation at the Anthropology Librarians Discussion Group on Sunday, June 30. Her topic was "Resources for Linguistics Research." There were ten people attending the program. Her PowerPoint presentation was interspersed with useful definitions and charts as well as linguistics cartoons. Her detailed Linguistics LibGuide is available at: <http://guides.lib.uchicago.edu/linguistics>. A more detailed report will be submitted to Currents.

**6.10 Criminal Justice/Criminology Librarians Disc. Group (Sally Willson Weimer) [Mon]:** Sally reported Michelle Guittar from NEIC and Beth Sheehan from UIUC presented on the issues of the collection development, liaison with faculty and describing their programs. Sheehan had a powerpoint that she provided to the attendees. Discussed the criminology toolkit, and it had been shared with the co-presenters. There was little time to discuss this. There will be transfer of leadership. Karen Evans will be the new convener at Midwinter in Philadelphia.

**6.11 Sociology Librarians Disc. Group (Rui Wang/Jeff Lacy) [Mon]:** Rui reported there were 15 attendees. Susan Metcalf at Western Florida University discussed her research using Sociology LibGuides for benchmarking sociology reference sources. She identified sociology reference works listed by publisher's titles, SAGE topped this list; as well as the top sources listed on the guides. Discussed the toolkit for sociology librarians.

**6.12 Liaison Committee (Mandy Swygart-Hobaugh/Sally Willson Weimer) [Sat/Mon]:** Mandy reported on Saturday as the ASA Liaison. During her first year as liaison, she has been getting in touch with contacts. There are a couple of concrete projects including two informal discussion groups at the ASA conference in August. The topics are: work on developing information literacy committee with TRAILS of ASA and focusing on integrating information literacy into sociology assignments. Sally, Pauline, Ed Kaine and TRAILS editor, Diane Pike will be present. Juliann Couture and Adam Beauchamp, from ANSS Instruction & Information Literacy committee, will participate in this project. The second topic is on data management for sociologists. What are specific data management needs of sociologists, and how can these be supported. Unfortunately, the discussion groups are scheduled at the same time. Jason Phillips has graciously offered to facilitate the data management discussion.

Chris mentioned there were two sections on data management and the data reference interview during the social sciences boot camp earlier in the summer.

Sally reported ANSS has two liaisons since last August. Mandy Swygart-Hobaugh for ASA and Juliann Couture for AAA. Both have been very active. Juliann attended AAA in San Francisco in November, and Mandy will be attending ASA in August in New York City. They are active in the Liaison Assembly in ACRL. There are probably 10-12 liaisons from ACRL. The liaisons job is to create partnerships where they can.

Marilia and Sally have been working on checklists for the liaisons to help them move into their new volunteer jobs, as well as new liaison organizations. The next issue is a criminology/criminal justice liaison. It has to be aligned with the ACRL Plan for Excellence. Nicholas is working on this and building a timeline. The Academy for Criminal Justice Sciences would be the liaison organization. When the committee puts together the idea for the application, they will come back to the Executive Committee. The funding is approximately \$1500 per year per liaison. The application will also have to be approved by the ACRL Board of Directors.

Richard Freeman will be appointed to the Liaison Committee this year.

## **7. ANSS Business [Sat & Mon]**

**7.1 ANSS Budget (Jennifer Darragh) [Sat]:** ANSS's finances are fine. ACRL withdrew a little for the ANSS program. Pauline recommended sponsoring an emerging Leader earlier in the spring, unfortunately it would take an entire budget. Our budget is in the \$1100-1200 range, and with our commitments to our liaisons and program we cannot also have an emerging leader.

**7.2 Results of virtual participation platform survey (Katie Elson Anderson/Anne Marie Larrivee) [Sat]:** Before we discuss and vote on the cyber participation, if you have questions or concerns bring to Erin and/or Jen's attention. The best practices guide is not yet finished.

Katie and Anne presented the findings for a survey they conducted on which software people prefer for virtual meetings. The data is still in progress. 50.6% said they prefer virtual participation for meetings outside their institution. WebEx, GO to meeting, and ADOBE Connect are the most popularly used. Google Hangouts, WebEx and Adobe Connect are the most preferred and meet the most needs met. The top wants by users include sharing documents, recording sessions, voice muting, the ability to phone in, and unlimited number of participants. The top reasons for cyber participation are "to increase participation" and "cost effectiveness." They will be presenting their findings at Brick'n'Click in November.

Discussion on technologies provided by ACRL. ACRL does have access to Adobe Connect, and we can request to use it. There are some significant rules in regards to when it can be used.

**7.3 Cyber participation policy review and vote (if quorum present or vote will be electronic) [Sat]:**

Please read it and send comments to Jen/Erin. It is available on ALA Connect. If there are changes it will go out to Exec committee after Annual. Then there will be a virtual vote.

Hailey asked about the “virtual members have no vote”. Erin explained that this is an ACRL rule. The biggest part is being able to have some level of accountability. If you want to be on a committee, then the need to participate on the committee and have the expectations laid out. This will be left in the document, while ANSS participation will be explained further. Erin will send out a revised draft in the next couple of weeks.

**7.4 Plan for Excellence Report (Jennifer Darragh) [Mon]:** The Plan for Excellence is due July 19<sup>th</sup>. Once Pauline takes over as chair, committee chairs will be charged to figure out where your work falls within the plan. Jen will be reaching out to a few committees to help with detailing the plan report. This is in regards to work completed in the last year, not what you plan to do. A brief report will be helpful to include in completing ANSS’s plan.

Helen mentioned she was approached by WESS asking if ANSS would like to be an in-name only sponsor for their program on identifying and serving the small communities, such as the Basques, Romany, and American Indians, who are embedded in the larger society of the West next year. The program is being co-sponsored by LES and SEES. Wade made a motion for ANSS to be an in name only sponsor, Jen second. Passed unanimously.

**7.5 The Future of ANSS brainstorming [Sat & Mon]:** Jen encouraged Exec members to keep ideas in mind for ANSS in the future. It would be beneficial to keep a list of potential ideas so we don’t keep re-creating the wheel and things don’t fall off the table, for example: awards, promoting Currents, etc.

Saturday meeting adjourned at 9:59am. Monday meeting adjourned at 11:30am.

Respectfully submitted,

Erin Gratz, ANSS Secretary