

ANSS Review & Planning Committee
Association of College & Research Libraries,
American Library Association, Annual 2012
Monday, June 25, 2012, 8:00-10:00AM, Disneyland Explorer
DRAFT Minutes

Attendees: Jennifer Nason Davis, Terry Epperson, Jen Darragh, Wade Kotter, Erin Gratz, Pauline Manaka

1. Agenda was approved
2. Approved the minutes from the meeting with changes. Change Wayne to Wade.
3. **ANSS Liaisons follow up:** Terry reported one person applied for the ASA liaison position. People seem to want to be on the committee, there are 5 members for the 2012-2013 year.
4. **Membership Survey follow up:** Membership Committee is planning to do another survey late summer or fall of 2013 (finalizing questions at Annual 2013). Will bring to committees for discussion of questions at midwinter. Jason Phillips is leaving NYU; we will need to investigate a new platform for the survey.

Jen will write an article for Currents to follow up on the action from survey outcomes.

Suggestion to have a "New Members Corner" on the website to have all the resources essential to new anth/soc/crim selectors.

Discussion about the history of how criminology/criminal justice joined ANSS. Would like to include a question regarding the enthusiasm of the criminology discussion group in the next survey.

5. **Emerging Leaders Program:** Terry reported the deadline for submitting information for the section is October 1. The submission form is online. It is agreed that sponsoring an Emerging Leader is important. However, the funding is difficult, especially with the possibility of two liaisons. It is unsure the exact cost for sharing the Emerging Leaders fund, it is either \$500-\$1000 per conference.

Terry will follow up. Part of the submission is to suggest a project for the participant to work on. What have other sections done in regards to projects?

6. **Rapid Assessment Collections Tool:** Jennifer contacted David Woolwine but has not heard back. Tabled until Midwinter. There is an interest in knowing how many have used the tool, a quick poll will be sent out on ANSS-L.
7. **Posting committee minutes on ANSS WEB:** More committees are submitting their minutes to be posted. It is a great resource on the website. Discussed how many years of minutes should be available, possibly 5 years on the current page and a "historic" minutes page. The Manual includes a policy of archiving minutes.

8. **New initiatives and committees:** There are 2 proposed Ad Hoc committees. In order to implement, the Chair needs to propose them and the Executive Committee needs to approve the new committees. The ad hoc committee runs for two years, and then we can decide if we want to re-authorize or not.

a. *Ad Hoc Taskforce on Cyber Participation.* Charge: To investigate and implement best practices for cyber committee participation.

Time frame: This should be done as quickly as possible. The Midwinter scheduling is done in late September; it would be good to have some resolutions at that point. This would benefit the Chair with room scheduling, as well as let members know if they need to attend Midwinter.

Members: Sue McFadden, Jen Darragh, and Erin Gratz are the initial members. Jen will announce the taskforce on ANSS-L to solicit other ANSS members who might be interested.

b. *Ad Hoc task force for the Toolkits.* Charge: To create and edit electronic toolkits, to aide newly appointed librarians in subjects of interest to ANSS.

Members: Chris Smith volunteered to chair the task force.

9. **Updates to Manual for Officers, Chairs and Committee Members:**

Three types of updates need to occur: name changes, references to mail, and changes to the top limits on committees.

Need to make the end of the By-Laws and start of procedures more distinct. Decided a vote does not need to occur regarding the procedural changes.

Best way to edit: Share a Google Docs. Erin will post and share.

10. **Other business:** The volunteer list should be purged every year. We need to be very clear to membership when to start volunteering and the closing date, as well as the need to re-volunteer each year.

Respectfully submitted,

Erin Gratz