

## Committee Planning Report

NOTE: \*\* = Required Field

**\*\*Type of report being submitted:** Committee Planning Report

**\*\*Date:**

**\*\*Committee Name:**

NMRT Web Committee

**\*\*Supervising Board Member:**

Dawn Marie Lowe-Wincentsen (dawn.lowe.win@gmail.com)

**\*\*Chair, Co-Chairs, Assistant Chairs:**

Chair: John Meier (meier @ psu.edu)

Assistant Chair: Vincci Kwong (vkwong @ iusb.edu)

**\*\*Committee members:**

Dongqing Xie, dxie@fsu.edu  
Kathleen Dooley, katie.dooley@gmail.com  
Amy Harris, A\_HARRI2@uncg.edu  
Julie Quetel, juliequetel@gmail.com  
Janel White, ajlw96@yahoo.com  
Kristen Allen, estelle.chauvelin@gmail.com

**\*\*Committee Charge:**

Maintain all NMRT related webpages.

**\*\*2008-2009 Project Description / Goals:**

- Maintain all NMRT related pages. Make updates in a timely fashion.
- Implement the new ALA web template to all current NMRT webpages.
- Configure of NMRT Blog (for whatever purpose the NMRT Board decides)
- Set up and Configure ALA Communities 2 (also known as ALA Connect) for NMRT use
- Advise NMRT Committees on which content could use the ALA Wiki or ALA Communities

**\*\*Specific Objectives (numbers, tangible end-products):**

- NMRT Wiki is in place, but the NMRT Handbook committee only just begun to add content to it. There may be some more small tasks that pop up as the Handbook committee begins working with the Wiki.
- Arrange training in the CMS for all present committee members, investigate if it is feasible to require this training BEFORE committee membership
- Meet ALA deadlines for Roundtable implementation of new ALA Information Architecture
- Create a folder for each committee on the NMRT website for their content to clean up the "comm" folder, which is very large

**Financial Report Section:**

|  |        |
|--|--------|
| <b>Your budget appropriation (see budget)</b>  | a. \$0 |
| <b><i>Amount which you have spent so far this year</i></b>                           | b. \$0 |
| <b><i>Your estimated additional expenses this year</i></b>                           | c. \$0 |
| <b>Total of amount spent and additional "estimated" expenses for this year (b+c)</b> | d.\$0  |
| <b>Difference between budgeted amount and total expenses from above (a-d)</b>        | e. \$0 |

f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here:

None.

**g. Vendor support requested:** (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?)

None.

**h. Vendor support received:** (From the above list, what if any, has been received?)

None.

**Specific Needs/Support (non-financial):** (For the categories below, please include approximate date service needed)

a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc):

None.

**b. On-site conference volunteers:** (include estimated numbers needed and brief job description)

None.

c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.):

None.

\*\*Report submitted by: John Meier

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