Minutes for ACRL/ANSS Publications Committee meeting  
San Diego, California  
January 8, 2011

Meeting was called to order at (1:05). **Present:** Erin Gratz, Chris Smith, Lesley Brown, Jenny Bowers, and Helen Clements. **Absent:** Jennifer Darragh and Hailey Mooney

The committee extensively discussed changes to the new website. Among the topics in the discussion were

- Matching up the dropdown menus for links with those on the right index, to eliminate some necessity to follow multiple links
- ANSS page was not yet linked to the ALA site
- Bring the lists of review articles up to date
- Subject and Bibliographic Access additions to site. At this point that committee is the only one using the ANSS wiki.
- Each ANSS committee can have its own page on the website.
- Committees can be encouraged to work on their own pages.
- ANSS Discussion Groups pages — there can be links for suggested topics, as well as past topics
- Bring the bibliographies up to date (For Bibliography Committee)
- When the page should be loaded
  - Present to the (ACRL, ANSS) Executive Council
  - Send Adam Burling the new link to the page
  - Agreement to do this as soon as possible
- Publications Committee plans to highlight the new webpage in the spring issue of *Currents.* Gratz will write an article.
- The brochure has recently been reprinted, so the website address will be out of date. It would be possible to attach a label printed with the new website address.

**ANSS Currents** was also discussed.

- Bowers has sent out messages about submissions. The process needs to be more seamless, so that articles are submitted on time to allow sufficient time for the editorial process to go smoothly.
- The deadline for submissions should be in March for the newsletter to come out in April.
- The website blog and the ANSS-L listserv could be used to emphasize deadlines.
- With the newsletter being completely online, it would also be possible to include video.
- More pictures would also be welcome. There is a need for a designated photographer. Photos from the conference in Greece that Liz Cooper and other ANSS members presented a paper would be a good addition.
Guidelines were further discussed.

- [By way of an example], Brown reported that she had received a form email from RUSA outlining what her responsibilities are.
- Smith mentioned discussion group convener guidelines.
- Smith also suggested revising the guidelines for reviewing.
  - They were originally developed by the late Jim Haug.
  - It is important that he be properly memorialized when the revised version is added to the website.
  - Clements will draft revision guidelines to go to the Executive Board.

The guides to subject literature are also out of date.

- The Bibliography Committee’s charge includes bringing them up to date.
- Clements said that Bibliography will meet later Saturday and will discuss this project.
- The committee will establish a schedule for revising the bibliographies, prioritizing those that have not been updated in the last few years.
- Older versions of the bibliographies could be archived to maintain access to their content.
- The website blog and the spring Currents can include a request for input from other ANSS members.

ACRL is seeking a substitute for Collage and the anticipated move is next fall.

Bowers reported as of November 2010, ANSS had 460 personal and 38 organizational members; 498 total (compared with 492 total members, November 2009). During the period from June to November 2010, we added 43 new members and 14 reinstated members. ANSS currently has 72 Facebook fans.

ANSS is currently planning a membership survey. The survey will be about 20 questions.

- The questions currently planned include:
  - How would you prefer to receive communications? (Check all that apply)
  - Specifics of the webpage:
    - Resources that you’d like to see on the webpage
    - N.B. The webpage should be launched before the survey.
    - What do you find yourself going to the ANSS website for (open ended question)
    - What would you like to see?
    - Would you be interested in writing for the ANSS publications?
    - Do you have an idea for a new column or content for the newsletter?
  - Other Committees can also suggest questions.
  - The questionnaire should come out after the newsletter deadlines, but before the ACRL Conference (March 30-April 1).

Drafted by Helen Clements