

Committee Planning Report

****Type of report being submitted:** Committee Planning Report

****Date:** Sept. 12. 2008

****Committee Name:** Annual Program Committee

****Supervising Board Member:** Anne Robert

****Chair, Co-Chairs, Assistant Chairs:** Jennifer Starkey, Chair

****Committee members:**

Maria Baroco, mbaroco@cityoforangebeach.com

Jill Abood, jillabood@gmail.com

Mary Ann Jones, mjones@library.msstate.edu

Mary Glendening, mglendening@mclinc.org

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****Committee Charge:**

To Develop a program for the Annual Conference

****Project Description / Goals:**

Last year the committee began to develop procedures for podcasting without first establishing specific goals for the purpose and content of the podcasts. The overarching goal is to make more NMRT content available online, and I think we need to go back to the membership to ask what they want online and then formulate a plan.

****Specific Objectives (numbers, tangible end-products):**

I would propose that we have a program at Annual where we discuss this with the membership and come up with some ways to begin delivering content online. I think the leadership model will need to be changed. We will need to either rename or disband the APC and come up with a new committee description. We need more people on the committee who are experienced with implementing technologies, and at least one person on this committee should serve on the web committee or at least be an informed liaison between the web committee and APC.

The podcasting is a major goal of NMRT this year, but APC does not yet have the knowledge and resources to make this happen. I think we need to be more deliberate about our process before we invest time and energy in something that is not yet well formulated.

Financial Report Section:

Your budget appropriation (see budget)	a. \$0
Amount which you have spent so far this year	b.
Your estimated additional expenses this year	c.
Total of amount spent and additional "estimated" expenses for this year (b+c)	d.
Difference between budgeted amount and total expenses from above (a-d)	e.

f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here:

g. Vendor support requested:

h. Vendor support received:

Specific Needs/Support (non-financial): (For the categories below, please include approximate date service needed)

a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc):

b. On-site conference volunteers:

c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.):

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