NMRT Board Member Planning Report

1. Office Name: Treasurer


3. How do you plan to help committees address the four NMRT goals? (If it does not apply, put N/A.)
The Treasurer does not supervise any committees, but I will provide financial information to all committees and board members. This year I will also work with the Assistant Treasurer in order to prepare her to take over the Treasurer’s responsibilities next year. In addition to providing financial advice and assistance to this year’s committees, I will draft a budget that will help 2008-2009 committees reach their goals.
I have made arrangements with ALA Conference Services and Experient for an NMRT hotel block at the 2009 Midwinter Meeting in Denver, CO. I will make similar arrangements for the 2009 Annual Conference in Chicago, IL.

4. How do you plan to create a positive committee experience? What type of support do you plan to provide to chairs and committee members, and how often do you plan to provide such support?
I will provide all committees information about their budgets and spending procedures. I have already created a Budget Orientation that I shared with members at the New Board/Committee Chair Orientation and on the NMRTBD list. I will contact all committee chairs at least three times.
   1. At the beginning of the fiscal year, I will send committee information about their budgets.
   2. I will solicit input for the 2008-2009 budget prior to the Midwinter meeting.
   3. I will send reminders of reimbursement procedures as the fiscal year closes.
Committees will receive additional communication from me as needed.

5. What future directions do you see your office or NMRT needing to take this year or the following year? What kind of strategies do you envision for addressing projects that affect committees outside of your supervision?
Over the next few years, NMRT needs to investigate and pursue additional funding sources. With the Fundraising Coordinator position still empty, I would like to see the formation of a Fundraising Task Force.

6. Date of report: August 28, 2008

7. Submitted by: Amy Gonzalez Ferguson